How to Join Our Zoom Meetings

Before the meeting

1. For best results, please use the Chrome web browser and a computer with a built-in camera.

2. Prior to the meeting, download and install the FREE Zoom app here: https://zoom.us/download. There are several choices. Pick the first one, "Zoom Client for Meetings."

3. Relax and wait for the meeting day. Watch your email for your invitation to the meeting. **Save the email: this invite will have the link you'll need to join the meeting**.

(If you need additional info, you can watch the ***How to Join a Meeting*** video here: https://zoom.us/resources. There is also a Test Meeting).

On the morning of our meeting

Go to your computer and follow these steps:

1. Click on the meeting link in the email invitation. This will launch the Zoom app.

   When system dialog prompts, click **Open Zoom Meetings**.

2. Follow the prompts on the page that appear. There are two prompts: one to join with video and one to join with audio.

3. Be sure that the volume on your computer is turned up so you can hear, and so people can hear you.

4. In the upper right-hand corner, you can choose to see one of two views: "Speaker Only" or "Gallery," which allows you to see everyone. In Gallery mode, a greenish yellow frame will appear around the person talking. You'll also be able to see yourself.