

## APPLICATION FOR EMPLOYMENT

	DATE						
PERSONAL INFORM	ATION						
	SO	SOCIAL SECURITY NUMBER					
NAME							
	LAST	AST FIRST		MIDDLE			
ADDRESS	STREET CIT	Y		STATE	ZIP		
PHONE NO.			ARE YOU 18 OR OLDER?				
REFERRED BY							
EMPLOYMENT DESI	IRED						
POSITION							
ARE YOU EMPLOYED	D NOW? MAY WE	INQUIRE (	OF YOUR PRES	ENT EMPLOY	YER?		
HAVE YOU EVER APP	PLIED TO THIS COMPANY BEFORE?		_ IF SO WHEN	?			
SALARY DESIRED	LARY DESIRED DATE YOU CAN START						
EDUCATION							
	NAME AND LOCATION OF SCHOOL		LAST YEAR COMPLETED	DID YOU GRADUATE	DEGREES RECEIVED/ SUBJECTS STUDIED		
ELEMENTARY			1 2 3 4	YES			
SCHOOL				NO			
HIGH SCHOOL			1 2 3 4	YES NO			
COLLEGE			1 2 3 4	YES			
				NO			
TRADE, BUSINESS , CORRESPONDENCE SCHOOL			1 2 3 4	YES NO			

## FORMER EMPLOYERS LIST BELOW YOUR LAST FOUR EMPLOYERS, STARTING WITH THE MOST RECENT EMPLOYER.

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	REASON FOR LEAVING
From			
То			
From			
То			
From			
То			
From			
То			

## **REFERENCES** LIST THREE PEOPLE NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	PHONE	YEARS ACQUAINTED

If you are hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

## AUTHORIZATION

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I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire or dismissal if I have been employed no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in the application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and test, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part at any time.