

APPLICATION FOR EMPLOYMENT

| | DATE | | | | | | |
|---|---------------------------------|------------------------|------------------------|---------------------|---------------------------------------|--|--|
| PERSONAL INFORM | ATION | | | | | | |
| | SO | SOCIAL SECURITY NUMBER | | | | | |
| NAME | | | | | | | |
| | LAST | AST FIRST | | MIDDLE | | | |
| ADDRESS | STREET CIT | Y | | STATE | ZIP | | |
| PHONE NO. | | | ARE YOU 18 OR OLDER? | | | | |
| REFERRED BY | | | | | | | |
| | | | | | | | |
| EMPLOYMENT DESI | IRED | | | | | | |
| POSITION | | | | | | | |
| ARE YOU EMPLOYED | D NOW? MAY WE | INQUIRE (| OF YOUR PRES | ENT EMPLOY | YER? | | |
| HAVE YOU EVER APP | PLIED TO THIS COMPANY BEFORE? | | _ IF SO WHEN | ? | | | |
| SALARY DESIRED | LARY DESIRED DATE YOU CAN START | | | | | | |
| | | | | | | | |
| EDUCATION | | | | | | | |
| | NAME AND LOCATION OF SCHOOL | | LAST YEAR COMPLETED | DID YOU GRADUATE | DEGREES RECEIVED/ SUBJECTS STUDIED | | |
| ELEMENTARY | | | 1 2 3 4 | YES | | | |
| SCHOOL | | | | NO | | | |
| HIGH SCHOOL | | | 1 2 3 4 | YES NO | | | |
| COLLEGE | | | 1 2 3 4 | YES | | | |
| | | | | NO | | | |
| TRADE, BUSINESS , CORRESPONDENCE SCHOOL | | | 1 2 3 4 | YES NO | | | |

FORMER EMPLOYERS LIST BELOW YOUR LAST FOUR EMPLOYERS, STARTING WITH THE MOST RECENT EMPLOYER.

| DATE MONTH AND YEAR | NAME AND ADDRESS OF EMPLOYER | SALARY | REASON FOR LEAVING |
|------------------------|------------------------------|--------|--------------------|
| From | | | |
| То | | | |
| From | | | |
| То | | | |
| From | | | |
| То | | | |
| From | | | |
| То | | | |

REFERENCES LIST THREE PEOPLE NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

| NAME | ADDRESS | PHONE | YEARS ACQUAINTED |
|------|---------|-------|------------------|
| | | | |
| | | | |
| | | | |

If you are hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

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I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire or dismissal if I have been employed no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in the application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and test, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part at any time.