

# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

SEPTEMBER 10,

19 90

Meeting was called to order by Mayor Jerry Stevens.

Roll Call: Palmer, Norman, Henderly, and Simpson. Rhymer and Thaxton were absent and excused. There were not enough members to have any official voting at this meeting.

P.B.C.: The light at McKinley Street is up and the Traffic Light has been repaired.

ST. & ALLEYS: John Palmer suggested the need for a bucket truck for the Village. He suggested going to an Auto Auction and maybe the Trustees would go in half for the cost. The lines are painted up at the School according to specifications. Palmer suggested replacing the wire brushes.

SEWER: Still working on Issue 2 application. Sue Henderly was told by Regional Planning that you could take pictures and make documentation for the application. They also suggested to get priorities straight and you can turn in as many as 5 applications.

OLD BUSINESS: Phyllis Young was present and discussed the Garbage Refuse. She noted that several people in the Village were upset regarding this contract bid and they wanted to decide who there own garbage personnel would be for the Village or for the Individual. A special meeting will be held on Sept. 17, 1990 at 7:00 P.M. to decide what plans the Village Council will take on this matter.

NEW BUSINESS: Clarence Dum presented a receipt for sidewalk and curb for \$1,039.00. He is requesting that the Village would pay a portion of this bill. He stated that the street is now 8 feet wider now from the new sidewalk. He stated that the alley to Main Street had been previously done. Council cannot make a decision on this issue as of yet, due to not enough members present at the meeting. Mr. Garrett was present and questioned the issue of the Stop Signs by the High School. He also mentioned that Isles House was still needing clean up. Angie to contact Isles and Corbin regarding this matter. He also questioned what the Village Council was going to do about the junk cars around town. Ralph Hedrick presented the Council with the Insurance for the Soya Festival. Rumpke members were also present and are to return back to the next meeting on September 17, 1990 in order to decide if the Village is going to go with a Contract Garbage service. Sieco, Inc. was present with Mr. Lee Conkel and Mr. Perry Payne. They presented two options from the E.P.A. which we have no record of a letter in regard to the Basement Service, but Option # 1 would be to lower the sewers at a cost of \$490,000.00 plus an additional \$4.15 per month, but 55% grant eligible or lower and Option # 2 would be the installation of grinder pumps which would cost approximately \$3,500.00 for the actual pump plus a monthly bill. This option is not grant eligible. We did not have enough members present at this meeting to decide on an option by Sept. 24th Deadline from E.P.A. A special meeting will be held to discuss the issue of Sieco, Inc. above mentioned and also to pay the September 1990 bills, Issue 2 application and the Garbage Refuse Contracts.

This meeting was then adjourned. Next meeting to be held: Monday, September 17, 1990 at 7:00 P.M.

Jerry Stevens

Angie S. Hedrick



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL MEETING

Meeting

national  
graphics

National Graphics Corp., Cois., O. Form No. 1097

Held

September 17,

19 90

Meeting was called to order by Mayor Jerry Stevens.

Roll Call: Thaxton, Henderly, Simpson, Palmer, Norman, and Rhymer were present.

Sieco - Option to take Fact Sheet 1 or 2, regarding Basement Information. In the event that service to the basements is needed, individuals can install a grinder unit to pump sewage into the collection system. This is the Fact Sheet 2 information. Simpson made a motion to take Fact Sheet 2, Henderly 2nd 6 Yes 0 No.

Garbage Contract - Several questions were discussed by the people that attended this meeting. Henderly made a motion to table mandate, reject the bids, 2nd Palmer 6 Yes 0 No. Haulers are to obtain a license and bonds, Angie to send letters, send license to Rumpke and Bond Paper. Phyllis Young asked clerk to make notifications of decision in the newspaper.

Issue 2 Application was discussed

Bills to be paid:

D. B. Hedrick.....	\$ 843.32	P.E.R.S.....	\$ 189.32
Treasurer of State..	16.00	James Hite.....	327.75
Traf-Way Electric...	1,075.00	Ault-Metz-Joos Inc...	23.00
Dayton Legal Blank...	156.25	Angie S. Hedrick.....	230.91
Fairfield Paint & Oil	72.85	South Central Power..	344.77
Columbia Gas of Ohio..	8.75	American Aggregates..	222.69
Port-O-Let.....	120.00	Wells Pest Control...	300.00
Amanda Hardware.....	44.11	Justinian Publishing..	182.38
Stoneburner Enterprise	75.78	Corbin Law Offices....	3,241.28
Council Payroll.....	1,428.22	Lancaster Eagle Gaz.	35.20
Randy Mansell.....	34.15	Communications Elec...	24.50
Dept. of Sanitation.	5.00	Dick Hedrick.....	274.55
Port-O-Let.....	60.00	Daugherty-Hoff Appr...	700.00
G.T.E.....	40.32	Lancaster Sand & Gravel	264.60
Gulf Oil Corp.....	131.40		

Motion to pay the bills was made by Palmer, 2nd Simpson 6 Yes 0 No.

ADJOURNMENT: Motion was made to adjourn by Simpson, 2nd Thaxton 6 Yes 0 No.

*Jerry Stevens*

*Angie S. Hedrick*

## REGULAR MEETING

Held: October 1, 1990

Meeting was called to order by Mayor Jerry Stevens.

Roll Call: Henderly, Palmer, Norman, Rhymer, and Simpson were present. Thaxton absent.

Sally Dupler presented a letter from E.P.A. regarding the sewer system. Approximately 12 people that live in the Village were present at this meeting and had a very long discussion regarding the sewer system. U.R.S. Corp. survey was also discussed and the survey stated that 93% of the houses in the Village of Amanda that were surveyed failed the test. Mayor Stevens and Council Member John Palmer explained to these individuals that the sewer system needs to be put in Amanda per government regulations.



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

October 1,

19<sup>90</sup>

Motion to approve Special Meeting minutes from September 17, 1990 by Rhymer, 2nd Simpson - 5 Yes 0 No

Utilities: John and Main Street control box to be moved from the South Side to the North Side like it was originally planned. Angie to contact Maintac regarding this matter.

ST. & ALLEYS: Yellow light on the new traffic light may not be working properly. Need to check it out.

SEWER: The sewer behind the Methodist Church is fixed. Don Simpson to find out if there will be a bill for this work. Benny to check around about digging another hole around John Street. Sieco letters were passed out around town with the decision regarding the Sewer System fact sheet.

OLD BUSINESS: Motion to set Begger's night for October 31, 1990 was discussed - Angie to check to see if Begger's night in Lancaster is on the same date. Check with Mayor Maddux and time is to be from 6:00 - 7:30 P.M. Call Superintendent at Amanda High School and let him know and also call the newspapers. Anyone not interested in participating is to leave their porch light off. Mr. Yingling had a visit with the Mayor regarding an old car without an engine. Barbara Roshon also has an old car to be removed. Angie to send a letter with James Hite the Officer in Amanda to give to Mrs. Roshon. Also, have Officer Hite site the car at Sheet's Garage. Mr. Russell Robinson on High Street is out of compliance according to Ordinance 66008 of the Ohio Municipal Code book. If any problems, letter to the State E.P.A. Mr. Clarence Dum's bill for \$1,039.00 regarding the sidewalk was tabled for now until the books have been completed by the Auditor. Isle's house was bought and cleaned up.

NEW BUSINESS: Larry Kennedy's property will need a water line. John Palmer discussed the Issue 2 Application for the 5 Year Plan with the Council and the following was decided:

- 1st Year - Sewer Project
- 2nd Year - Water Loop Extension, Park Upgrading, & Upgrade Water System.
- 3rd Year - New Curbs and Storm Sewers
- 4th Year - Paving & Replace Culverts
- 5th Year - Sidewalks & Erosion (Ground Cover)

Sue Henderly to check out any Grant information available for a Swimming Pool in Amanda.

## BILLS:

D. B. Hedrick.....	\$ 843.32	Ohio E.P.A.....	\$ 300.00
Treasurer of State.....	16.00	James Hite.....	288.65
Angie S. Hedrick.....	224.27	Dick Hedrick...	255.74
Office America.....	58.61	South Central..	353.64
Ohio Bureau of Employ.....	7.06	Taylor Rental...	33.00
Fairfield Landmark.....	46.20	Fairfield Paint..	46.80
Columbia Gas of Ohio.....	9.17	Dept. of Sanit...	5.00
Ben Kitchen Pest Control..	341.00	Amanda Hardware..	10.58
Amanda Twp. Trustees.....	630.00	Correctional Ins.	406.70

Motion to pay the bills was made by Palmer, 2nd Norman.  
5 Yes 0 No

ADJOURNMENT: Motion to adjourn was made by Rhymer, 2nd Simpson  
5 Yes 0 No.

*Benzy S. Hite*

*Angie S. Hedrick*



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

November 5,

19 90

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Henderly, Simpson, and Thaxton. Maureen Rhymer has resigned as of October 1, 1990.

MINUTES: Motion to approve minutes was made by Norman, 2nd Palmer 5 Yes 0 No

UTILITIES: Maintac was paid, but was not authorized by council to be paid until the work was completed. This bill was to be held in lieu of further work. Angie to call South Central Power to get a local name and address for Maintac regarding the control box.

ST. & ALLEYS: The new traffic light is functioning properly. The yellow light was checked out.

SEWER: The storm sewer on the corner of Johns Street has been repaired. This problem was found by accidentally hitting into a tile. 304 W. High Street was also repaired. Angie to check with Tom Corbin in regard to the Board of Health. Heskett & Pickering were submitted to the Board of Health back in September of 1990 and we have not heard anything regarding this problem. John Palmer to contact Columbia Gas regarding hydrolic tools for sale.

OLD BUSINESS: Larry Kennedy's property is fixed. The heater in the police car needs to be repaired. Send a letter to Russell Robinson regarding burning within 1000 feet of any structure. He has been burning aluminum siding.

NEW BUSINESS: Angie to call around town and get prices for various Village Solicitors. Maureen Rhymer has resigned as of October 1, 1990. Need to put an ad in the newspaper for this position. The ads will be put in the Fairfield Leader & the Eagle Gazette.

RES. 90-24 was made by Simpson, 2nd Thaxton 5 Yes 0 No Resolution rejecting basement sewer service for the wastewater treatment works. Motion to waive the three readings was made by Palmer, 2nd Simpson 5 Yes 0 No. RES. 90-25 was made by Thaxton, 2nd Palmer 5 Yes 0 No. This resolution is the Resolution rescinding Resolution 90-21. Motion to waive the three readings was made by Palmer, 2nd Simpson 5 Yes 0 No RES-90-26 - was made by Palmer, 2nd Henderly 5 Yes 0 No. This resolution is to regject bids for garbage and refuse collection services. Motion to waive the three readings was made by Palmer, 2nd Thaxton 5 Yes 0 No. RES. 90-27 - The motion was made by Palmer, 2nd Simpson 5 Yes 0 No. This Resolution is for receiving and appropriating funds. Motion to waive the three readings was made by Palmer, 2nd Simpson 5 Yes 0 No. RES. 90-28 - Motion was made by Palmer, 2nd Simpson 5 Yes 0 No. This resolution authorizes the execution of an engineering contract. Motion was made to waive the three readings by Palmer, 2nd Simpson 5 Yes 0 No. Don Simpson to check on a small refrigerator for the Council Building and Angie to check on a coffee pot for the Council Building. John Palmer to check on getting the telephone set up as a new account for the Council Building instead of being on the same line as the pump houes.

## BILLS:

D.B. Hedrick.....	\$ 1,054.15	Treasurer of State...	\$ 61.63
P.E.R.S.....	390.04	Central Trust.....	592.06
G.T.E.....	71.19	D.B. Hedrick.....	250.00
South Central Power.....	348.22	Angie S. Hedrick.....	232.85
James Hite.....	398.06	Street Payroll.....	145.18
Port-O-Let.....	60.00	Columbia Gas.....	24.99
Hill Implement.....	432.09	Amanda Hardware.....	33.15
Fairfield Landmark.....	6.38	Lanc. Sand & Gravel...	362.07
Dept. of Sanitation.....	10.00	Taylor Rental Center..	65.45
Gulf Oil Corp.....	123.69		



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ November 5, \_\_\_\_\_ 19 90

Motion to pay the bills was made by Palmer, 2nd Thaxton  
5 Yes 0 No

ADJOURNMENT: Motion to adjourn was made by Palmer, 2nd Thaxton  
5 Yes 0 No

Next meeting is scheduled for December 3, 1990

Jeremy S. Stevens

Angie S. Hedrick

## REGULAR MONTHLY COUNCIL MEETING

DECEMBER 3, 1990

Meeting was called to order by President John Palmer.

Roll Call: Palmer, Norman, Simpson, Thaxton, and Henderly were present.

MINUTES: Motion to approve was made by Norman, 2nd by Simpson  
5 Yes 0 No

PBC: Mr. Holsinger inquired about the Soya Festival. He made complaints that the rides were torn down at between 3:00 and 3:30 A.M. He also inquired why the Soya Festival was not on the ballot for the general election. He also went into detailed inquiry regarding the sewer system.

ST. & ALLEYS: Columbia Gas of Ohio has been through the Village and have completed the patching work.

SEWERS: Nuisance letter to the Board of Health regarding Hick's raw sewage needs to be completed and mailed.

OLD BUSINESS: Columbia Gas of Ohio bill for Benny's tools is \$1400.00. The Water Board is willing to go in half for this bill. Norman made a motion to accept buying the tools, 2nd by Thaxton. 4 Yes 1 Obstained.

NEW BUSINESS: Letters were presented to the Council regarding the Council Seat. The Council then went into Executive Discussion to discuss this matter. Motion by Palmer to accept Ed Bigham for the vacancy position on Council, 2nd Simpson. 5 Yes 0 No. Palmer went over some of the various problems for the Post Audit Conference. Most of these problems were regarding Purchase Orders, and other clerical areas. Palmer, Henderly, Hedrick will be attending this Post Audit Conference on Wednesday, December 5, 1990. Palmer made a motion to draw up a Resolution limiting a time limit for People Before Council, 2nd by Norman. 5 Yes 0 No. There needs to be a letter written to the MAS Atty. regarding Palmer making a vote to pay the Columbia Gas bill.

### BILLS:

Corbin Law Office. NOV: \$ 4,015.04	Sieco, Inc.....	\$30,822.75
Angie S. Hedrick.....	Council Payroll...	1,329.67
Street Payroll.....	D.B. Hedrick.....	843.32
James Hite.....	Columbia Gas.....	47.53
South Central Power...	Corbin Law Off. Dec. 3,	297.81
Quality Stores, Inc...	Port-O-Let.....	60.00
Bates Service Center..	State Auditor.....	676.82
Circle Auto Parts.....	Ohio Mun. Clerks....	25.00



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held December 3, 1990

BILLS: Con't.

Amanda Hardware.....	\$ 8.69	Central Auto & Farm.....	\$ 2.93
Gulf Oil Corp.....	178.92	G.T.E.....	22.41
Treasurer of State...	16.00	P.E.R.S.....	233.11

Motion to pay the bills from Warrant Number 10190 - 10250 was made by Henderly, 2nd Palmer, 5 Yes 0 No.

ADJOURNMENT: Motion to adjourn was made by Palmer, 2nd Simpson 5 Yes 0 No.

Next meeting is scheduled for January 7, 1991 at 7:00 P.M.

*Jerry S. Stevens* *Angie S. Hedrick*

## REGULAR MEETING

HELD: January 7, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Henderly, Thaxton, and Simpson were all present. Ed Bigham was also sworn in as the newest Council Member.

MINUTES: Motion to approve was made by Palmer, 2nd by Norman. 6 Yes 0 No.

PBC: Jerry Larabee was present before Council and is very interested in keeping his Peace Officer Training Certificate activated. He is interested in working with the Village of Amanda. He would like Council to consider Volunteer Policeman. He also suggested that we advertise for Volunteer Police Officers. Tom Corbin was present at this meeting and will research this matter further. David Conley and Paul Stubeins from Seasongood & Mayer were also present at this meeting. They are recommending that we use a Bond Issue instead of the OWDA loan if the interest rates are better. This program would take about 2-3 months to get started. Corbin still suggests FHA unless they don't come through for the sewer system. Corbin stated that this is an option that should definitely be checked out. This company will be back in touch with Len Loraditch.

UTILITIES: No new business at this time was discussed.

SEWERS: Main Street storm sewer is being repaired across from H & P Cardinal. Central Trust Bank is paying for the repairs.

The Mayor states that all committees remain the same for the 1991 year.

Palmer-Bigham - Sewer  
Norman-Thaxton - Streets & Alleys  
Simpson-Henderly - Utilities

Norman nominated John Palmer as President of Council, 2nd by Henderly, 6 Yes 0 No.

OLD BUSINESS: Junk Cars, Bigham suggests getting old cars removed. Corbin stated that unfortunately, the law states otherwise in accordance with this problem. He is still investigating this problem at this time. Motion to start removing junk cars by Bigham, Simpson 2nd. 6 Yes 0 No Bigham will get Hedrick names and addresses so Corbin can start on this problem.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

19

OLD BUSINESS: The Issue 2 Application has been denied for the Village of Amanda, but we will re-file again later. Sieco has been contacted by Corbin to finish the study for the sewer project. No word back from Sieco at this time. We are getting R.D. Zande to complete the project. F.H.A. has been contacted by Corbin. The final stages of the real estate property by Barr is still being discussed.

NEW BUSINESS: Palmer made a motion to appropriate \$1500.00 out of the General Fund to pay all of January 1991 payroll. Norman 2nd the motion. 6 Yes 0 No Angie Hedrick appeared before Council as a representative for the Soya Festival and requested the streets closed from September 11, 1991 through September 15, 1991. Council suggested getting the necessary information and paper work and come back to council at the next meeting. The water tower light has been replaced and we paid \$100.00 for this work. ORD. 91-1 Motion to approve Ordinance limiting time to address Council was made by Palmer, 2nd Norman 6 Yes 0 No Motion to waive the three readings was made by Palmer, 2nd Simpson 6 Yes 0 No. ORD. 91-2 Motion to approve Ordinance to enact formal policy regarding Civil Rights and Equal Employment Opportunity Rights was made by Bigham, 2nd Palmer 6 Yes 0 No. Motion to waive the three readings was made by Palmer, 2nd Bigham. 6 Yes 0 No. ORD. 91-3 - Motion to approve Ordinance prohibiting the use of federal funds for partisan political activity was made by Palmer, 2nd by Simpson. 6 Yes 0 No. Motion to waive the three readings was made by Palmer, 2nd Simpson, 6 Yes 0 No. RES. 91-1 - Motion to approve Resolution authorizing submission of application and expenditure of application fee was made by Simpson, 2nd Palmer 6 Yes 0 No. Motion to waive the three readings was made by Palmer, 2nd Henderly, 6 Yes 0 No.

ADJOURNMENT: Motion to adjourn was made by Bigham, 2nd by Simpson 6 Yes 0 No. There will be a special meeting held this month to approve the rest of the bills and to approve the Appropriations for 1991. Len Loraditch will get back with Hedrick and advise when to schedule this meeting.



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

January 24,

19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Simpson, Henderly, Bigham were all present. Thaxton was absent.

The first item on the agenda that was discussed was to pass temporary appropriations for 1991.

General Fund - \$44,101.16 *Ord. 91-5*  
Motion to approve the temporary appropriation for the General Fund was made by Palmer, 2nd Simpson 5 Yes 0 No

Streets & Park Fund - \$12,820.38  
Motion to approve the temporary appropriation for the Streets and Park Fund was made by Palmer, 2nd Bigham 5 Yes 0 No

Capital Improvements Fund - \$1,021,045.34  
Motion to approve the temporary appropriation for the Capital Improvements Fund was made by Palmer, 2nd Bigham 5 Yes 0 No

Water Fund - \$42,484.73  
Motion to approve the temporary appropriation for the Water Fund was made by Palmer, 2nd Simpson 5 Yes 0 No

The second item on the agenda was to approve the bills to be paid. Motion to pay the bills was made by Palmer, 2nd Henderly 5 Yes 0 No

## BILLS:

Angie Hedrick.....	\$224.27	P.E.R.S.....	\$ 233.14
P.E.R.S.....	233.16	D. B. Hedrick.....	843.32
Randy Mansell.....	56.91	James Hite.....	201.06
Central Auto & Farm	56.48	South Central Power....	366.02
Justinian Publishing	170.27	Mid-State Power Equip...	1.99
Amanda Hardware.....	29.20	Lanc. Office Supply.....	7.19
Columbia Gas of Ohio	101.29	Circle Auto Parts.....	18.90
American Aggregates	173.37	Gulf Oil Corp.....	459.83
RUS Lancaster.....	51.20		

The warrant numbers to be paid were 10284 - 10303

The third item on the agenda was to approve to pay \$200.00 for the ODNR Permit Application. Motion to approve \$200.00 for ODNR Construction Permit Application was made by Palmer, 2nd Bigham 5 Yes 0 No

The last item on the agenda was to approve a resolution authorizing an agreement with R.D. Zande & Assoc., Ltd. for Ground Water Monitoring Services. Res. 91-4 was approved by Palmer, 2nd Norman 5 Yes 0 No Motion to waive the three readings was then made by Palmer, 2nd Simpson 5 Yes 0 No

Phyllis Young attended this Special Meeting and was quite concerned regarding the sewer system and the budget. She suggested that Council take it slow with the next decisions to be made regarding these matters.

ADJOURNMENT: Motion to adjourn was made by Bigham, 2nd Henderly 5 Yes 0 No

*Angie S. Hedrick*



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1074B

Held

February 4,

91  
19

Meeting was called to order by Mayor Jerry Stevens

ROLL CALL: Norman, Simpson, Palmer, Henderly, Bigham were all present. Thaxton was absent

PBC: Tim Boylan from Central Trust would like to know who pays for the repair work on the drain line on Main Street and if it ever happens again who is responsible for the repairs.

Ralph Martensek from the F.H.A. was present and needs to get answers on the application form on the F.H.A. Grant. He needs such information as: Accurate home count, average water usage of each home in the past year. The application is due by March 1, 1991. Application should arrive within the next 2 days. Dale from R. D. Zande - plan and specification review.

Utilities: None

Sewage: None

Streets & Alleys: None

OLD BUSINESS: Mr. Dumm's sidewalk was brought up and Council felt that it was unwarranted to pay for his sidewalk replacement.

NEW BUSINESS: The Water Department bought a space heater and wanted to know if Council will pay for half of this heater. It was \$108.00. Motion to pay half by Palmer, 2nd Norman 5 Yes 0 No

BILLS:

Motion to pay bills that were remaining from the Special Meeting was made by Simpson, 2nd Bigham 5 Yes 0 No

All of the bills that were outstanding were previously paid at the January 24, 1991 Meeting

ADJOURNMENT: Motion to adjourn was made by Bigham, 2nd Palmer 5 Yes 0 No

Angie S. Hedrick



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

February 11,

19<sup>91</sup>

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Norman, Thaxton, Simpson, Bigham, Henderly, and Palmer were all present.

*Res. 91-7*  
First item on the agenda was to discuss and approve the minor changes with R. D. Zande & Associates regarding the sewer system. These changes are on file in the R. D. Zande & Associates file. Motion to approve these changes was made by Norman, 2nd Palmer. 6 Yes 0 No.

PBC: There was discussion with Mr. Alvin Fosnaugh regarding the sewer system. The sewer system project should begin May 28, 1991 under contract. The actual set price is not yet established until the contractor is hired. EPA Grant was awarded. The F.H.A. Grant is being considered for over \$930,000.00 plus a 6% interest loan rate. No figures have been set for the individual home at this time. We will have the particulars on limited income financing for individuals in the Village. Property owners will be responsible for the installation fee from the property line to the main sewer line. They will be responsible for the inspection fee if they do the installation on their own. The Engineering Firm will write up an inspection list for the individuals that install this themselves. The Septic tanks will have to be collapsed and abandoned.

*Res. 91-8*  
Second item on the agenda was to discuss the Clerk/Treasurer position as to divide the duties. Palmer made a motion to separate the position to have a Clerk for Board of Public Affairs with Village of Amanda and another position for the Treasurer for the Board of Public Affairs and Village of Amanda. The motion was second by Norman. 6 Yes 0 No.

Angie was to publish the ad in the newspaper with a deadline date of February 17, 1991.

ADJOURNMENT: Motion to adjourn was made by Norman, 2nd Bigham. 6 Yes 0 No.



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held 4 MARCH 1991 RECESSED TILL 7:00pm 5 MARCH 1991

Meeting called to order by Mayor Jerry Stevens.

Roll call ; Norman, Palmer, and Henderly . Simpson and Thaxton arrived shortly after start of meeting.

B.P.A. Members present; Thaxton, McKenzie, and Hardin

Minutes; Motion to approve minutes made by Palmer, 2nd by Bigham  
6 yes 0 no

Motion to rescind Resolution 87-7c by Palmer 2nd by Simpson 6 yes  
0 no. Motion to wave the three readings by Simpson 2nd by Palmer  
6 yes 0 no .

Discussion about CLERK position ; Motion to set pay level at \$2700.00 per year . Required hours at Municipal BLD. are Monday 8:30 am till 2:30 pm and ½ day on 1 Thursday per month, Times 3:00 pm till 6:00 pm. Additional hours will vary as work load requires.

The Village Clerk job duties are defined in the "VILLAGE OFFICERS HANDBOOK" in chapter 238

Motion made by Bigham 2nd by Henderly 6 yes 0 no.

Motion to wave the three readings made by Simpson 2nd by Palmer 6 yes  
0 no .

Discussion about TREASURE position ; Motion to set pay level at \$2700.00 per year. Monthly Financial report is required for each member of council, as well as the Mayor . There is also to be a monthly Financial report for each member of the Board of Public Affairs. Hours will vary as the work load varies. Specific duties and requirements are described in the "VILLAGE OFFICERS HANDBOOK" on chapter 240 .

Motion made by Bigham 2nd by Norman 6 yes 0 no .

Motion to wave the three readings made by Simpson 2nd by Palmer  
6 yes 0 no .

Motion to make Mary Palmer the Assistant / Trainer to the Treasure at a rate of \$10.00 per / hour as needed by the Village Treasure Submitted by Henderly 2nd by Bigham 5 yes 0 no 1 Abstention (PALMER)

Motion to wave the three readings requirement by Simpson 2nd by Bigham 5 yes 0 no 1 abstention (Palmer)

Motion to rescind Resolution 87-7b by Palmer 2nd by Bigham 6 yes 0 no.

Motion to set pay level for the Village street Superintendant at \$15000 per / year submitted by Bigham 2nd Henderly 6 yes 0 no .

Motion to set the pay level for casual part time labor at \$6.00 per hour with no other benifits Made by Norman 2nd by Palmer 5 yes  
0 no Bigham left prior to this vote

Motion to wave the three readings requirement by Norman 2nd by Palmer  
5 yes 0 no

Corbin stated that the Clerk needs to keep minutes of the Mayor's Court as well as a log of the Traffic Tickets and desposition of the tickets for Audit purposes. This will also help insure the Integrity of the Mayor's Court . Also any "ONVI" citations should be forwarded to the Municipal Court for their desposition to eliminate any bureaucratic entanglements .

Corbin Stated the closing on the property acquisition will be set for next monyh HE request that the Mayor , Council President , and Village Clerk be in attendence if possible.

Farmers Home ADministration needs the B.P.A. to compile the following information The total number of water taps in the system (301 active 2 inactive) , Water sales figures for 1991 (aprox. \$58,981.00) , and Flow levels in gallons for the school (1,888,2000 gal/year) and Midwest Fab. (24,000 gal/year )

Henderly will publish a public notice pertaining to the positioning of house numbers on structures in the village. 3" high and on the side facing the street. This is to aid Emergency Services in finding Citizens requiring their services as quickly as possible.

Motion to accept Ordinance 91-4 To accept changes in the Model OHIO Municipal Code and repeal Ordinances in conflict therewith

Motion by Palmer 2nd by Henderly 6 yes 0 no

motion to wave the three readings by Palmer 2nd by Henderly 6 yes 0 no

Mayor orders recess untill 7:00 pm 5 march 1991



# RECORD OF PROCEEDINGS

Minutes of

Meeting

Held

19

Regular meeting reconvened by Mayor Jerry Stevens

All council and BPA members present

Mayor's first order of business is the selection of Village Clerk and Village Treasurer.

*Res. 91-9*

Village Clerk Of the applicants Cheri L. Norman was selected  
vote was 5 yes 0 no 1 abstaining (Norman)

*Res. 91-10*

Village Treasurer Of the applicants Marsha A. Hacker was selected  
3 yes 2 no 1 abstaining (Thaxton)

The Mayor will notify the successful applicants.

The SOYA Com. is requesting a resolution to operate the festival on Main St.

Motion to close Main St. west from School St. to Taylor's Fun.

Home Parking lot. On John's St. South of High St. thru to Church St.

No Public Parking on Street Right of way . Parking by permit only

Traffic on Church St. will be 1 way East bound only and Traffic on

High St. traffic will be west bound only . the traffic flow changes

will be limited to McKinle St. on the West and School ST. on the East.

Traffic on McKinley St. will be South bound only.

The effective dates for these changes are from September 9 thru

the 15 1991 . All Traffic Patterns will return to normal operation

by 12:00 pm 15 September 1991.

*Ord. 91-6*

Motion made by Palmer 2nd by Simpson 6 yes 0 no.

Motion to wave the three readings by Simpson 2nd by Palmer 6 yes  
0 no .

Corbin to prepare a more permanent Resolution for the village  
straw poll on the Soya Fest.

Henderly to set up election for SOYA Fest. on the street issue.

Motion to renew Central Trust as the DESIGNATED PUBLIC FINANCIAL

DEPOSITORY by Palmer 2nd by Henderly 6 yes 0 no Motion to wave

the three readings by Simpson 2nd by Henderly 6 yes 0 no .

Mayor to check with Town Ship Trustees about contract for Fire  
and EMS protection .

Zoning for Wast Water Treatment land is exempt from zoning under  
ORC because it is to be used as a Utility.

Sewers ; Catch Basin behind Wood Wares plugged Hedrick cleared  
problem.

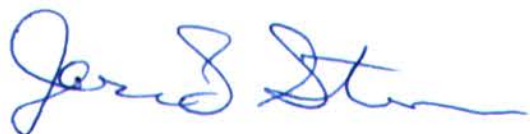
Catch Basin at corner of Mckinley and W. Church Streets caving in  
and street being undermined through erosion. This will need  
attention. Hedrick is going to check on precast catch basins  
at local sources.

Streets ; Pot holes on West Main Street should be attended to.

Utilities : The electric was off early this last week for short  
duration.

Palmer to prepare policy and procedure for Individual Daily Time  
and Work Record and its form.

Motion to adjourn Simpson 2nd Palmer 6 yes 0 no





# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held March 28, 1991

19

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Henderly, Palmer, Norman, and Simpson. Thaxton and Bigham were absent.

ord. 91-9  
The first item on the agenda that was discussed and to approve the 1991 Appropriations Budget. Mary Palmer presented the 1990 Appropriations Budget and what monies are available to council. (The attached papers have 1991 Appropriation Budget)

Motion to approve 1991 Appropriations Budget was made by Palmer, 2nd. Norman. 4 yes 0 no

A motion to the three readings was then made by Norman, 2nd. Simpson. 4 yes 0 no

BPA approved the Water Funds 1991 Appropriations Budget. BPA needs to come to council meeting to make sure all bills are being paid out of proper line items.

Check with Corbin to bill us separate for Sewer Project and Village business.

B. Hendrick needs to break down all work done in each classification. Go to Bi-weekly pay for B. Hendrick, issue a check for each classification. Ask Corbin if takes a resolution to do so. Check with Corbin to see if it is at all legal to pay hourly labor without Village taking out Withholding Taxes. Send them Form 1099 at end of the year.

Bills that we know are coming can be pre- approved by Council. All bills incoming should have on it what its for.

The second item on the agenda was Liability Insurance approve a yearly contract.

ord. 91-20  
Motion to approve Insurance was made by Palmer, 2nd. Simpson. 4 yes 0 no

Motion to waive the three readings was made by Palmer, 2nd. Norman. 4 yes 0 no

ord. 91-8  
The third item on the agenda was Jail Contract, find out from Corbin if this contract has been approved.

The forth item on the agenda was Posting Places for Documentation, we have 5 places, possibility of setting up 7. Municipal Bldg., Grocery, Post Office, Library, and Hardware. Possibility of buying or have made a Permanent Billboard at Municipal Bldg.

Motion was made to Approve the Minutes from Regular Meeting (March 4&5) by Palmer, 2nd. Norman. 4 yes 0 no

Henderly is going to set up a time and date for a Community Input on the Soya Festival and other community items, for next year.,

Approval to open up Receipt line item D3-D-184 for the Sewer Project (misc. income)

Motion was made by Palmer, 2nd. Simpson. 4 yes 0 no

Motion was made by Norman, 2nd. Simpson to reimburse John Palmer for tape recorder. abstaining (Palmer) 3 yes 0 no

Treasurer will take care of all Purchase Orders, issuing.

Motion to adjourn was made by Norman, 2nd. Simpson. 4 yes 0 no

Cheri L. Norman

John L. Stevens



# RECORD OF PROCEEDINGS

Minutes of Regular

Meeting

GAYTON LEGAL BLANK CO. FORM NO 1014B

Held

April 1, 1991

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Palmer, Norman, Simpson, Henderly, and Bigham.  
Thaxton was absent.

Motion to Approve the Minutes from the Special Meeting (March 28) by Simpson, 2nd. by Palmer. 5 yes 0 no

People before Council: B. Hedrick introduced Bill Eitel, Water Specialist at Circleville, licensed water operator and wastewater operator, works full time with the City of Columbus.

(phone # 474-1468) Interested in operating on part time basis or when needed for waste water and help comply with EPA.

Is there electric monitoring on pumps? Would like to see the plans! Get a proposal together for us.

UTILITIES: none

STREETS & ALLEYS: Potholes were filled.

SEWERS: B. Hedrick checked on prices on Catch Basins, \$150. and \$79. for lid from Price Bros. There's no delivery fee, has everything in stock. Get the 4 worst ones done, first. Sewer water laying by Bennetts. B. Hedrick spoke to Board of Health, but they have never checked into it. John & Church St. a problem. Homeowners need to take care of these problems. Frederick St. near Lee's a problem. Mayor will contact Board of Health. Fuel Tanks need taken care of, if Council wants B. Hedrick to speak to these people. Fire Chief has authority to push them to get them out. We need ground water sampling to make sure there's nothing there, before project starts. Send both parties a Certified Letter, that they need the fuel tanks out by 30-60 days. B. Hedrick has approval from Council to go ahead and speak to these people.

Midwest using water from 3 private wells, how will we meter this?

B. Hedrick to go and speak to them, on how much water they use.

Permanent Salary Employee (B. Hedrick) time sheet per week or day?

Try a weekly time sheet for a week. Contract people on an hourly basis 1 time sheet per day per work period.

OLD BUSINESS: Municipal depository named Central Trust was established by previous resolution until Dec. 31, 1991.

Amanda Township for emergency ambulance service and fire services are valid through Dec. 31, 1992.

The Sewer Project, in the institution of sewer rate collections, Ohio Revised Code Sec. 729.42 establish and collect rates while in process of installing sewerage system.

Jail Contract executed by Board of County Commissioners for the provision of services to the Village.

resolution approving design changes to the Village Wastewater Treatment Facility as proposed by R.D. Zande & Assoc., Ltd.

Legislation wherein the positions of clerk and treasurer have been separated by the Village of Amanda. Village Clerk and Village Treasurers terms expire as of March 30, 1992. Was any research done about splitting clerk/treasurer position? Yes, Corbin did research. Clerk and Treasurer thought was getting a raise, actually were cut \$300.

Amends to resolution for Clerk and Treasurer pay raise to \$3,000. a year. abstaining (Norman) 4 yes 0 no

Lynn to check into writing warrants and paper work for pay, thought was exempt, approve it before.

Lynn check into Hourly Labor to be (Contractual Labor) issue them form 1099. Hourly labor, village has to pay taxes.

Contractual labor who pays taxes?

Discuss next meeting: Pay raises for Council and BPA, can't change until new term. Special Meetings extra pay. Attendance of meetings was discussed.

Discussed House Numbers: 3 inches minimum. Council approved the Eagle Scouts offering to help elderly put up their house numbers.

Discussed new table and chairs for Municipal Building

NEW BUSINESS: none

Village Representative for Regional Planning Commissions- need someone.

Res.  
91-18  
91-19



# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

**BILLS:**

Progressive Comm. Corp. \$9.45	RUS \$23.10
R.D. Zande & Assac. \$49.94	Columbia Gas \$147.73
South Central Power Co. \$368.11	Auditor of State \$531.83
Lancaster Sand & Gravel \$42.26	American Aggregates Corp. \$199.22
Fairfield Co. Regional Planning \$118.20	NAPA \$15.44
G.T.E. \$66.14	Amanda Hardware \$33.78
Gulf Oil \$282.60	Corbin Law Office \$8,659.66
D.B. Henrick \$931.76	Cheri Norman \$86.77
Marsha Hacker \$86.77	Randy Mansell \$200.15
James Hite \$336.07	Mary Palmer \$90.79
Davis Farms \$417.60	
The Warrant numbers to be paid 10340 - 10362	
Motion to pay bills by Bigham, 2nd. Norman 5 yes 0 no	
Proposal before Council to get zoning.	
Motion to adjourn Simpson, Bigham 2nd.	

\_\_\_\_\_  




# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

April 22, 19 91

Meeting was called to order by Council President John Palmer.  
Mayor Jerry Stevens was ill.

ROLL CALL: Simpson, Bigham, and Henderly. Norman arrived  
shortly after start of meeting. Thaxton was absent.

Item to be discussed on the agenda was:  
Mason-de Verteuil Subsurface Exploration Proposal  
( Soil Borings )

Resolution to approve the proposal for subsurface exploration  
services. Res. 91-11.

Motion to approve and ratify both contracts for proposed  
for sewers and proposal for lagoons by Bigham, 2nd. Simpson.  
4 yes 0 no

Motion to waive the three readings made by Norman, 2nd.  
Simpson.  
4 yes 0 no

Motion to adjourn Simpson, 2nd. Bigham





# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

May 6,

19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Henderly, Thaxton, Bigham, Simpson, Norman and Palmer were all present.

A motion to approve minutes from both Regular and Special meetings by Palmer, 2nd. Norman. 6 yes 0 no

Utilities: none

Streets and Alleys: B. Hedrick reported will fix road on Main St. as soon as he gets some hot mix. After school's out will fix potholes in alleys. Council OK'd.

Sewage: Need catch basins badly; will get this week sometime. A tile broke under Lynn Young's sidewalk, the sidewalk is caving in. Village takes care of public property. B. Hedrick to do something with it. Water Tower will be drained, 2nd. week of June to conserve water 2-3 days, pressure will be down. R.D. Zande has been very cooperative.

Old Business: Len spoke about Resolutions needing attention. Resolution for purchase of the Barr property for sewage project. Also Resolution for Borrowing from Central Trust to purchase the property. ( 492,000. at 7.5% for short term note) We have established a line of credit with Farmers Home?, may be a lower interest rate if we can still use this. Len to check into.

Insurance: State Auto General Liability- Need a form for contractors to fill out. If contractor doesn't have insurance we can't use their services again. Contractors need a Certificate of Insurance from their insurance co. to be able to work for village. Cheri check about form from State Auto. Closing on Barr property is this Friday May 10th. at 3:00p.m. at Corbin's office. Clerk and Mayor to be present.

People before Council: Charles Kinser- concerned on lift station? Sewage to go through his property. Will see Len for further information.

Mayor checked into Complaints to Board of Health on sewage laying. 2 homes on Haldeman St. Boared waiting til sewage goes in. Have Corbin send them letters. Complaint about lawn needs mowed- Heise property. Corbin sent letter. Stonehouse on Main St. needs mowed.

New Business: Mary Palmer reported on Financial Report for 1990. State won't waive fine until report is filed, and a letter of waiver sent with reprot. As it stands we may be fined \$25. a day or \$750. Max. Need 15- 20 more hours to finish report. Tax Budget- coming up next!, must be adopted by the 15th. and submitted by June 20th. Len to check on Temporary right aways for contractors for use of land. Marsha to contact Columbus Dispatch for legal ads for bids on sewage construction. E.P.A. wants it published also in Eagle Gazette and in trade publications. Len to ask R.D.Zande about reimburse money to contractors who submit a bid. Put new roof on Municipal Bldg. Lay new carpet. Take fire siren off Municipal Bldg. roof and put on poles. Who absorbs expense Village or Fire Dept?

Bills:

Amanda Hardware	\$6.38	John Palmer	\$41.97
Central Auto & Farm	\$2.82	Cheri Norman	\$.78
Lancaster Office Supply	\$74.13	G.T.E.	\$8.00
R.U.S.	\$23.10	Mid State Power Equip.	\$17.10
Columbia Gas	\$26.32	Mary Palmer	\$43.99
P.E.R.S.		Lancaster Sand/Gravel	\$13.70
Stoneburner Enterp.	\$29.10	Van Camp Materials	\$38.94
Baker Equip.	\$170.00	Amanda Twp. Trustees	\$315.00
R.D.Zande	\$1,826.31	" " "	\$315.00
Gulf Oil	\$471.49	Corbin Law Office	\$8,987.13



# RECORD OF PROCEEDINGS

Minutes of

Con't

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

H & P Cardinal	\$4.20	R.U.S.	\$28.88
Port-o-LOt	\$56.97	Progressive Comm. Corp.	\$12.45
Dittmar Sales & Ser.	\$26.70	Bates Service Center	\$30.94
James Hite		Ault- Metz- Joos	\$31.50
South Central Power	\$385.29	Dittmar Sales & Ser.	\$26.70
Ault- Metz- Joos	\$1918.00	Daugherty Hoff Appr.	\$500.00
Randy Mansell		Ben Hedrick	
Cheri NOrman		Marsha Hacker	

A Motion to pay the bills by Palmer, 2nd. Bigham.

Approval of Resolution Res. 91-16, Borrowing of Funds, motion was made by Norman, 2nd. Bigham. 6 yes 0 no

A Motion to waive the three readings by Simpson, 2nd. Thaxton. 6 yes 0 no

Approval of Resolution Res. 91-17, Approving purchase of 18 acres of land for construction of Wastewater Treatment Lagoons, motion was made by Bigham, 2nd. Simpson. 6 yes 0 no

A Motion to waive the three readings by Henderly, 2nd. Palmer. 6 yes 0 no

Approval of Ordinance Ord. 91-10, Authorizing use of Streets, Alleys and Municipal property by the Amanda Wastewater Treatment Facility, motion was made by Norman, 2nd. Bigham. 6 yes 0 no

A Motion to waive the three readings by Simpson, 2nd. Bigham. 6 yes 0 no

Approval of Resolution Res. 91-14, Assurance Agreement and Equal Opportunity Agreement, motion was made by Palmer, 2nd. Bigham. 6 yes 0 no

A Motion to waive the three readings by Norman, 2nd. Henderly. 6 yes 0 no

Approval of Resolution Res. 91-12, Authorizing the Borrowing of Funds from Farmers Home Administration, motion was made by Palmer, 2nd. Bigham. 6 yes 0 no

A Motion to waive the three readings by Simpson, 2nd. Bigham. 6 yes 0 no

Approval of Resolution Res. 91-13, Authorizing Legal Services Agreement, motion was made by Palmer, 2nd. Thaxton. 6 yes 0 no

A Motion to waive the three readings by Henderly, 2nd. Simpson. 6 yes 0 no

Approval of Resolution Res. 91-15, Approving Sales Agreement with Penn Central Corp. for purchase of 10.654 acres of property. Motion was made by Palmer, 2nd. Norman. 6 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Norman. 6 yes 0 no

Council has decided on 3" or bigger numbers on homes.

Council at this time went into Executive Session to discuss personnel.

What to do about cars sitting around Village on properties without tags?

What do we need to do for zoning in the Village? A rough draft, a special committee. Planning Commission made up of 3-5 members. ( Mayor, Council Member and a few people from Village) and Zoning Administrator. Estimate of time to get zoning in progress 16 mos. Need 1 public hearing, then make any changes, then make Ordinance.

A Motion to Adjourn by Simpson, 2nd. Thaxton.





# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held \_\_\_\_\_ May 16, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Henderly, Thaxton, Simpson, Norman, and Palmer were present present. Bigham was absent.

People before Council: Gentlemen from R.D.Zande; some modifications were made to plans, they have made those changes.

New Additional Items:

1) Ohio Department of Natural Resources Comments, verbal approval

2) Changes for Farmers Home Finances

A) Establishment of the Horizontal Control

FHA item #30 on their letter (Document Dated: May 10) prepare cut sheets before contractor starts digging.

R,D.Zande survey prepared and cut sheets will be around \$28,000.-\$29,000. Getting close for bids on project. Rick Greenwood did redo estimates; Seico \$700,000., R.D.Zande \$900,000. for Lagoons. Reshaped Lagoon. Most changes were done with Lagoon.

Questions for R.D.Zande;

1) Major Changes

a) distributions site

b) lagoon site

2) Temporary Right Aways for materials? requirements?

a) Dumping - when we bid contractor hauls

3) How much dirt do we expect to remove? Billed in contractors bid?

4) Who is handling purchase of materials? Contractor will handle.

Contractor has set standards on materials used, inspections and maintaining quality of material.

Sub Consultant- dealing with lagoon site and testing.

Planning to advertise for bids next week. Advertised for 30 days.

Enact Separate Contract for additional work.

Sally Dupler before Council: concerned with where the easement is to go on her property. Questions: Wanted to know who has contract? What type of easement is it? How wide is it? How deep is pipe? How many manholes? Who's responsible for the manholes?

A Motion to Adjourn by Palmer, 2nd. Simpson





# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ May 28, 1991 19\_\_\_\_

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Henderly, Simpson, Norman, and Palmer.  
Thaxton was on Squad Run, and Bigham showed up late.

Needed to Approve the Supplemental Agreement with Engineering Services Agreement. ( extra \$35,000.)

Motion to Approve the Agreement by Palmer, 2nd. Norman.  
4 yes 0 no

Motion to waive the three readings by Palmer, 2nd. Norman.  
4 yes 0 no

Motion to Adjourn by Simpson, 2nd. Norman

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# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

June 3, 19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Henderly, Thaxton, Simpson, Bigham and Norman were present.

A Motion was made to Approve the Minutes from last regular meeting by Palmer, 2nd. Norman. 6 yes 0 no

A Motion was made to Approve the Minutes from the Special Meeting by Palmer, 2nd. Simpson. 6 yes 0 no

People Before Council: Mrs. Stover, Mrs. Smeck, Mrs. Channel, Mr. & Mrs. Dum, and Vern Garrett - concerned with sewage system and other various problems. Is piping available? Who purchases piping? contractor does. All materials has to meet state specifications. Question was brought up about why are we paying people for use of their land for equipment? In Mr. Kinser, case, will put in taps for exchange of use of his property. Sewage Easement needs moved off of Sally Dupler's property. B.P.A. question- why has water been rusty? Do you have policeman in Village? yes Cars squealing before school. Put Police Levy back on Ballot. Old junk cars sitting around Village- working on this! Move vehicle or get Tags on it. Fire Dept. burnt down house on John's property EPA OK'd - was this in paper? This was done as a training session.

UTILITIES: none

STREETS AND ALLEYS: Alleys some still need patched. B. Hedrick wanted to know if when Randy is unable to help, can he have a High School Student help for the summer? Get a hold of Elsie Bookman about the sign board at the old furniture store is dropping glass on sidewalk. Afraid someone will get hurt. Need old car at Hick's on S. John's St. moved so can begin paving as soon as school is out. The car is sitting on W. Church St. Police Cruiser needs air conditioner fixed but hasn't been done because uncertain if Council was wanting to spend any more money on it. Fixed air conditioner comes off and on. Turn Signals don't work, Radar not working and short in passenger's side headlight. Need Someone to help B. Hedrick. Have we had any arrests in Village?

SEWAGE: Sewer line on E. High St. needs some work, it backs up and runs over.

OLD BUSINESS: Letter from Engineering firm about Sally Dupler's Property. Received letters and information on Police Cruiser's. Ask Deputy Hite about Sheriff's Dept. renting cruiser's. 1990 Financial Report- trying to reconstruct from June on. Checks deposited in wrong place, balances wrong, lots of problems. Mary hopes to soon have report ready to send to State. Tax Budget - due end of Month. Water Tower will be drained the 2nd. week of June. Conserve on water this week. Fire Dept. should have put in paper about burning the house down. Rusty Water after they used fire hydrant. New Storage Building - needs built this year. Need to get bids. Need to know how much property. B. Hedrick said Backhoe is in bad shape! B. Hedrick needs to issue letters to all property owners who need to get old abandoned gas tanks out! Or Council will contact State Fire Marshall. 3rd. Reading on House Numbers need to be put on homes and be no smaller than 3". Need Bulletin Board outside of Municipal Bldg. Need Zoning in Village.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ Con't \_\_\_\_\_ 19\_\_\_\_

Questionnaire on Soya Festival - Council needs to help make up questions.

NEW BUSINESS: Ohio Dept. of Natural Resources; Division of Forestry will give Community Grants thru National Small Business Tree Planting Program, to plant trees on property owned by local government.

Safety Deposit Box - Council said need for legal documents. Get the 5x 10 box.

A Motion was made to Approve the getting of a 5x 10 Safety Deposit Box at Central Trust by Palmer, 2nd. Simpson. 6 yes 0 no  
Letter from Ohio Bureau of Employment Services- Angie Hedrick is getting unemployment. She resigned from Clerk/Treasurer job. Does Council want to fight it?

Mrs. Gilmore from Metropolitan Housing, Would like to come into smaller communities to fix up homes for low income families. Wants Cooperation Agreement with Village. Is any land available?  
Council will take this into advisement.

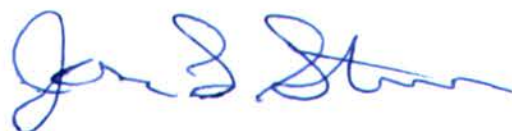
E. Bigham in charge of getting rid of old junk cars!

## BILLS:

Gulf Oil	\$94.46	Port O Lot	\$63.30
R.D.Zande	\$10,133.51	Quality Stores	\$23.33
Columbia Gas	\$17.20	G.T.E.	\$25.18
James Hite	\$453.36	D. Ben Hedrick	\$929.78
Cheri Norman	\$103.19	Marsha Hacker	\$98.19
Mary Palmer	\$231.13	Randy Mansell	\$159.64
Weiland Office	\$55.50	South Central	\$350.05
Amanda Hardware	\$19.18	PERS	
Jerry Stevens	\$591.30	John Palmer	\$97.82
Michael Norman	\$147.82	Ed Bigham	\$147.82
Sue Henderly	\$147.82	Don Simpson	\$147.82
Tracy Thaxton	\$147.82	Dayton Legal	

A Motion was made to Pay the Bills by Norman, 2nd. Palmer.  
6 yes 0 no

A Motion was made to adjourn by Palmer, 2nd. Thaxton.





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

CAYTON LEGAL BLANK CO. FORM NO. 10148

Held

June 18,

19<sup>91</sup>

Meeting was called to Order by Mayor Jerry Stevens.

ROLL CALL: Simpson, Henderly, Bigham, and Palmer. Norman showed up later. Thaxton was absent.

Larry Kennedy asked for permission to hook into village storm sewer to build new house.

A Motion was made to give permission to Larry Kennedy by Palmer, 2nd. Bigham. 4 yes 0 no

A Motion was made to pay the Final bill from Tobin McFarland for sewage project by Simpson, 2nd. Palmer. 4 yes 0 no

Approval of Resolution RES. 91-24, Approving Agreement for Engineering Services by Palmer, 2nd. Simpson. 5 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Bigham. 5 yes 0 no

Approval of Resolution RES 91-22, Approving Consent Agreement License Agreement, and Purchase of Easement.(Meister Property) by Palmer, 2nd. Bigham 4 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Henderly.

Approval of Resolution RES. 91-23, Approving to Close Easement Agreement with Abner and Hunter by Palmer, 2nd. Bigham.

4 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Henderly.

4 yes 0 no

Mr. Kinser before Council about his Easement Agreement.

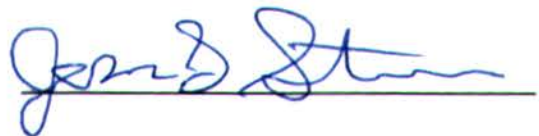
There will be a \$500. tap fee after 90 days sewage through.

A Motion to Approve payment of \$15.00 to National Pollutant Discharge Elimination for filing fee on application by Palmer, 2nd. Norman. 5 yes 0 no

Park Evaluation: Concerns of emergency services, who is in control? Possible threat of Law Suit because of injury of child at Park. Unless theres a game - no access to services. Concession Stand has phone- no one seems to have key for it .

Have meeting with BPA and Park Board and Jay Hunter.

A Motion was made to adjourn by Simpson, 2nd. Bigham.





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held June 26, 19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Norman, Palmer, Thaxton, Bigham, and Henderly.  
Simpson showed up later.

RES. 91-25

Approval of Resolution for right away and lift station; purchase of easement and property from Charles Kinser, Jr. and Eva Kinser. Purchase price \$18,357.00. Mr. and Mrs. Kinser are negotiating about removal and grading of the soil, this will be handled separate from above agreement.

A Motion was made to accept the agreement with Mr. and Mrs. Kinser by Palmer, 2nd. Norman. 5 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Norman. 5 yes 0 no

Closing with the Kinser's, Monday July 1, 1991 at 1:30p.m.

A Motion was made to adjourn by Bigham, 2nd. Palmer. 5 yes 0 no

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# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ July 1, 1991 19 \_\_\_\_\_

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Palmer, Norman, Simpson, Thaxton, Bigham and  
Henderly.

A Motion was made to approve the minutes from the last  
Reg. meeting by Palmer, 2nd. Henderly. 6 yes 0 no

People Before Council; Liz Miller resides at 301 High St.  
received a letter about easements, and extend High St.,  
also for sewage rightaway. Against extending High St. ,  
For the sewage. Sewage going down High St. to benefit the  
Village.

Lora Holton ( Amanda's Public Member)& Lola Garrett- on the  
Ad Hoc Recycling Committee which is 4 county district, each  
village will have to recycle. Are asking Council to adopt  
Resolution for recycling, to support Ad Hoc Committee.  
Could ask district for funding. Grant monies used to pur-  
chase equipment. Council will vote on next meeting, July  
15 th.

Mr. Dum- get rid of old cars?, will village help replace  
concrete sidewalk?- no, village can't help. Dirt along  
sidewalk do something about?

Utilities: Green traffic light (bulb out). Possible annual  
contract to maintain village lights with Mr. Kinser?

Buy a bucket truck? One light out at 4 way flashers.

Streets & Alleys: The strip by bank- who's going to replace  
it? New curb (concrete) contractor should pay for work  
done in front of bank. Patch hole behind alley by Ed Bigham.

Sewage: A couple of right away problems. John Palmer has  
2 options for Sally Dupler, shesaid would not accept the  
amount of money- not enough! Need State permit to move  
waterway (stream) . John Palmer go before school board  
next Monday. Closed on Kinser prperty today.

Old Business: Furniture Sign- in front of old store needs  
attention, before someone gets hurt.

Old Cars- People with no tags, get tags on them within 30  
days or get rid of it? This has been an issue since 1978.  
Vehicles on private property has to be a nuisance! Get  
names and address' and we can pursue it. Tom Corbin has  
sent letters but no one has ever followed through with it.  
Council to send letters out first, before using the village  
solicitor.

Gasoline Tanks- if tanks are to be utilized for gas, max.  
size tank capacity of 6,000gals. If diesel fuel is to be  
stored, village could install 1- 6,000 gal. capacity diesel  
tank. Fuel Tank, inground tanks, mandate that those tanks  
be pulled. Village can pass legislation for passing a law  
for contamination. Tanks in where new pizza place going in,  
also at Marshall Grain. Require they be pumped and filled.  
Tom can get some legislation- State requires if abandon  
more than 1 yr. to be removed. Tom suggest:

- 1) contact property owner; document to council
- 2) State Fire Marshall - sewage going through.
- 3) Pass Legislation - emergency without 30 day delay.

Have tanks preasure tested? First, establish if they are  
leaking. Benny has spoke to all property owners.

Park is not annexed- Village has mutual aid agreement with  
Clearcreek. Make up a contract with Clearcreek Twp. with  
Amanda Twp. John Palmer asked BPA about telephone. Coaches  
have keys? Meeting with Council, BPA, Park Board & Little  
League. Park Board may adopt and establish park rules and  
reulations.

1992 Tax Budget- tentative schedule- Public Hearing is set  
up for July 15, 1991, at 7:00P.M., Special Council Meeting  
set up for July 15, 1991 at 7:15 P.M. Legal Ad to be pub-  
lished July 5 th. 1 Public Hearing before adopted- 10 days  
notice. Drop off legal ad to newspaper July 2 nd.

1990 Financial Report almost complete!

New Business: New EMS and Fire Rates - Amanda Twp. Trustees;  
improve facilities and equipment. Doubled rates for Village  
of Amanda Twp. wants Councils response. Village to see what  
monies are available. Have Treasurer look at books?



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

Kay Goods property on Oak St; Abandoned house, broken windows and overgrown weeds! (safety hazard)  
Tom send letter give 10 days notice to clean up, lien holders assesed to tax.

Bills:

Lancaster Eagle	\$182.09	Ault-Metz-Joos	\$64.50
Cheri Norman(postage)	\$4.11	Columbus Dispatch	\$528.00
Port-O-Lot	\$126.60	Gulf Oil	
Postmaster	\$29.00	Corbin Law Offices	\$4,394.41
Dept. of Sanitation	\$22.50	Ruff's Seed Farm	\$62.50
Amanda Hardware	\$2.00	Karshner Sales	\$24.00
South Central Power	\$366.03	Circle Auto Parts	\$29.67
Ohio Bureau of Emplotment		R.U.S.	\$5.78
Services (Angie)	\$18.67	G.T.E.	
Columbia Gas		Central Trust	
Treasurer, State of Ohio		(second quarter taxes)	
(second quarter taxes)			
Central Auto & Farm	\$ 5.15	Speedy Mufflerman	\$39.33

Payroll:

D. Ben Hedrick		Randy Mansell (37.5hrs.x\$6.)	
Matt Gray (54.5hrs.x\$6.)		Dept. Hite (49hrs.x\$8.)	
Cheri Norman	\$125.00	Marsha Hacker	\$125.00
Mary Palmer (16hrs.x\$10.)			

A Motion to pay the bills by Palmer, 2nd. Norman. 5 yes 0 no

Motion to Adjourn by Norman, 2nd.Palmer. 5 yes 0 no





# RECORD OF PROCEEDINGS

Minutes of

Public Hearing and Special

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

July 15, 1991 19

Called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Thaxton, and Simpson were present.  
Henderly and Bigham were absent.

Reviewed the 1992 Tax Budget!

Council at 7:15 p.m. on July 15, 1991 went into a Special meeting!

The 1992 Tax Budget to be approved.

A Motion was made by Palmer to accept the 1992 Budget, 2nd.  
Thaxton. All Council Members voted- yes. 4 yes 0 no

A Motion was made to waive the three readings by Palmer, 2nd.  
Norman. 4 yes 0 no  
Council adopted 1992 Tax Budget.

R.D. Zande Bill - holding off, until receive grant monies.

Adopt New rates for EMS and Fire!

A Motion was made to accept new rates by Thaxton, 2nd.  
Simpson. 4 yes 0 no

A Motion was made to waive the three readings by Simpson,  
2nd. Thaxton. 4 yes 0 no

Approve Ad Hoc Recycling!

A Motion was made to accept this resolution by Palmer,  
2nd. Norman. 4 yes 0 no

Go through with the three readings.

Sewage: John Palmer spoke with Board of Education and  
Engineers about 2 options, taking it off Dupler Property.  
Board OK'd the right away. Cost us a water tap, and have  
to work around football schedule.

Approve Resolution RES. 91-26, Awarding Contract for cons-  
truction of the Amanda Wastewater Collection System.  
(Treatment System) George J. Igel & Co.

A Motion to accept was made by Palmer, 2nd. Norman,  
4 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Norman.

Approve Resolution RES. 91-27, Awarding Contract for Cons-  
truction of the Amanda Wastewater Collection System, Dow  
Construction Corp.

A Motion was made to accept by Simpson, 2nd. Norman.  
4 yes 0 no

A Motion was made to waive the three readings by Thaxton  
2nd. Palmer. 4 yes 0 no

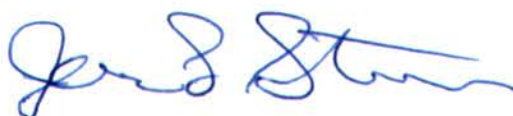
2 Regular Council Meetings a Month!

A Motion was made to have 2 Reg. Meetings a Month by Palmer,  
2nd. Norman. 4 yes 0 no

A Motion was made to waive the three readings by Palmer,  
2nd. Simpson. 4 yes 0 no

Meetings will be the First and Third Monday of every month  
this is indefinite! And as of Aug. 1 st.

A Motion was made to adjourn by Simpson, 2nd. Palmer.





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

July 26, 1991 19

Meeting was called to order by Pres. of Council, John Palmer. Mayor on vacation.

ROLL CALL: Simpson, Bigham, Norman, and Palmer were present. Thaxton and Henderly were absent.

Ordinance ORD.91-11 - Mandatory Connection to Sewage ( Requiring connection with the sewage system)

A Motion to approve this Ordinance by Norman, 2nd. Bigham  
4 yes 0 no

A Motion to waive the three readings by Simpson, 2nd. Norman.  
4 yes 0 no

Resolution RES 91-28 - Approving plans, specifications and contract documents for construction of the wastewater treatment facility.

A Motion to approve by Palmer, 2nd. Bigham. 4 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Norman.  
4 yes 0 no

Resolution RES 91-29 - Accepting Deed from Charles and Eva Kinser.

A Motion to accept by Norman, 2nd. Palmer. 4 yes 0 no

A Motion to waive to the three readings by Simpson, 2nd. Bigham. 4 yes 0 no

Resolution RES. 91-30 - Approving Purchase of easements from Rodney and Elizabeth Miller.

A Motion to approve by Bigham, 2nd. Simpson. 4 yes 0 no

A Motion to waive the three readings by Simpson, 2nd. Bigham.  
4 yes 0 no

Contracts for Contractors on the sewage project must be reviewed by Tom Corbin.

Corbin's office to contact Board of Elections about Clerk and Treasurer both running for office?

East side of school, part of settlement if need later we already have right away.

A Motion to Adjourn by Bigham, 2nd. Simpson. 4 yes 0 no

## TAX BUDGET HEARING

August 5, 1991 at 9:20 A.M. Cheri Norman/Clerk and Marsha Hacker/Treasurer were present, at the county auditor's office. Questions asked:

- 1) about police cruiser
- 2) about improvements to Municipal Bldg.
- 3) any levys on ballot  
(we made mention about possible police levy)

Passed 2.4 mill by Jim Reid/ County Auditor.





# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held August 5, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Henderly, Bigham, Simpson, Norman and Palmer  
were present.  
Thaxton was absent.

A Motion was made to approve the minutes from the last regular meeting by Bigham, 2nd. Palmer 5 yes 0 no (July 1st.)

A Motion was made to approve the minutes from the July 15th. special meeting by Norman, 2nd. Simpson. 5 yes 0 no

A Motion was made to approve the minutes from the July 26th. special meeting by Palmer, 2nd. Bigham. 5 yes 0 no

People before Council: none

Utilities: Called South Central Power Co. on a few lights. Keep calling them about it! Gas Co. extended line on Short St. Twp. Trustees had question on Gas line who property belongs too? State gave Gas Co. right away. Graveled the whole St. 2 traffic lights still out! Contract with Steve Kinser to help with this.

Flags: need taken down, some of them look really bad. We need to buy a truck to change traffic lights, X-mas decorations, etc. Ed Bigham in charge of checking about getting a truck with a boom.

Streets and Alleys: Patching is pretty well done. Crosswalks need done before school starts. Backhoe is dumping out a lot of oil! Needs worked on badly! Water Dept. will pay  $\frac{1}{2}$  on repair bill. By Kenny Green's a dead tree, limb fell on car! Permission to cut down tree. Council OK'd. Dead limbs in tree by Leist and Main Sts. When trees need trimmed, trim them. Get a annual bid by a tree co. Village accept estimates.

Sewage: Farmer's Home everything is GO! What size lines from tap to house? Engineer is supposed to come out with the size. Inspected before lines will be covered. Schedule 40 pipe. Homeowners need to know where their septic comes out! If you cross someones property need LEGAL DOCUMENT with that property owner.

Ohio EPA- August 1st. letter stating approval of construction bids.

Lift Stations are planned to be underground, in above-ground all work can be done above-ground. Could save money by using above-ground lift stations. Speak to Rick Greenwood about this? Portable Sewage Pumps- Benny feels we only need 1, instead of the planned 2. Self Contained Breathing Apparatus is needed if lift stations are under-ground.

Bill Eitel is interested in contract for both water and sewage.

Old Business: Marshall and Amanda Grain pulled tanks. Sand in tanks by old beauty shop.

Corbin sent letters to the following:

- 1) Letter to Kay Good about Trash and Litter
- 2) Letter to Stephen Gahn about the school giving the Village easement.
- 3) Letter to Chief DeMastry about Liability Insurance on Deputy Hite.

Working on information about renting a police cruiser.

Deputy Hite's handheld Radio needs worked on.

Corbin sent letter about all elected officials must pay into PERS or Social Security now.

Contractors working for the Village must be in compliance with all State Requirements. Whatever State requires we must have proof they are paying into. All contractors must have, or Village will not use their services any longer. Ask Corbin if need Ordinance mandating this?

Discussion on whether Merle Kinser should be allowed to hook up to Village water? Is \$1,000. going to cover all the expenses.

It would cover cost from village to property line. Recommend to BPA not to extend water out past corporation limit.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

Cancelled water tower cleaning because of having water restrictions. BPA and Council need to have a meeting together! Get started on Supply Building- this has got to be done. Part time labor to help Benny with building (pay them out of street fund). General size specifications for Pole Barn?

*Res. 91-31* → New Business: Cheri Norman asked if she and treasurer could get mileage for trips on village business. Council decided on 24¢ a mile. Have Corbin make up Resolution on this. Also Cheri asked for a specific pay date. Pay date for Clerk and Treasurer will be the 25th. of every month. Council OK'd.

Police Levy- A Motion was made authorizing a levy be put on the November ballot for 3 mill for 3 years. Resolution RES 91-31, A Motion was made to adopt this by Palmer, 2nd. Simpson. 5 yes 0 no  
A motion was made to waive the three readings by Simpson, 2nd. Norman. 5 yes 0 no

Locks need changed on both doors at Municipal Building.

Council voted to remove Thaxton from his council seat, because of being absent from too many meetings.  
A Motion was made by Bigham, 2nd. Palmer. 5 yes 0 no  
Pay him for July only, and Jerry will speak to him. Submit a notice in the newspaper about Council seat vacant,

Eagle Scout ( Matt Gray ) wanted Council OK to go ahead with helping Sr.Citizens with their house numbers for his Leadership Project.

Letter of Resignation from Mary Palmer as of Aug. 20th.

Rhonda Hedrick before Council- speaking out for Benny's checks! She said are having trouble getting them on time?

## Bills:

RUS	\$23.10	Department of Sanitation	\$37.73
Port o lot	\$126.60	Central Auto & Farm	\$10.30
Corbin Law	\$4108.78	Circle Auto	\$25.64
South Central Power	\$366.77	PERS	
Cheri Norman(postage)	\$1.25	Dittmar	\$27.10
Tobin Mcferland	\$560.00	Amanda Twp. Trustees	\$630.00
Lanc. Eagle Gazette	\$7.04	GTE	
Columbia Gas	\$19.48	Gulf Oil	
Ohio Bureau of Employment Services			\$118.02
Lancaster Office	\$11.75	Lanc. Sand & Gravel	\$409.05
Amanda Hardware	\$13.85	Stoneburner Enter.	
Postmaster	\$29.00		

## PAYROLL:

James Hite	58hrs. x \$8.
D.Ben Hedrick	\$1153.84
Randy Mansell	42hrs. x \$6.
Matt Gray	66.5hrs. x \$6.
Cheri Norman	\$125.
Marsha Hacker	\$125.
Mary Palmer	23.75hrs x \$10.

A Motion to Pay the Bills by Bigham, 2nd. Palmer. 5 yes 0 no

A Motion to Adjourn by Norman, 2nd. Palmer. 5 yes 0 no



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

August 19,

19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Simpson, & Bigham were present.  
Henderly and Thaxton were absent.

A Motion was made to approve the minutes from the last regular meeting, Aug. 5 by Norman, 2nd. Palmer. 4 yes 0 no

People Before Council: none

Utilities: Some Street Lights are still out! Traffic lights out, service contract with Steve Kinser? Steve has a bucket truck. Flags are down.

Telephone Co. may have a truck for sale, hold off until we check.

Streets and Alleys: Benny to make a new lid for catch basin. Working on crosswalks. Payroll once a month. Tree down at Kenny Green's, needs to come down. (dead tree and limbs) W & L Tree Service \$250. from Lancaster.

A Motion was made to cut down tree, OK'd by Council 4 yes 0 no. Tree Service will be here Tues. or Weds.

Phyllis McKenzie wants to know about getting more trees in Village and plant.

Sign at Furniture Store still dropping glass (Elsie Bookman) Jerry to call her at store.

Storm Sewers: in front of Mr. Kinser's, tile washed out. Needs repaired.

Sewage: Underground Tanks were pulled at Marshall Grain. Circleville Oil pulled out (NO State Permit) Grounds weren't tested! Nothing done at new pizza place. Don't know if Benny sent a letter?

Problem with right a away with scholl. Football coach upset! John is to meet tomorrow afternoon with R.D.Zande. Corbin said we need to watch the mail closely, we are waiting on instructions from Farmer's Home and EPA closing. Staying with lift station originally going with. 2 breathing apparatus could be added in on grant monies for project. Pumps staying with originals. When all documents are signed and closing dates coming in, construction will begin.

Corbin wants Tobin McFarland paid now! We have no monies enough to pay him. Corbin looking into suing Sieco for us!

Old Business: Line extention out to Merle Kinser's \$1,000. will run only at property line. BPA should reconsider this! Suggestion to Board put fire plug in. Majority rules, price is not enough to cover the cost. Under Water restriction not good timing.

Benny wants to know if can wait until school's in, to tear down building. He's got it cleaned out. Some old things need to get rid of, wants Council's decision!

Get competitive bidding- \$10,000. to build, building. Need bigger building for storage.

Tracy Thaxton needs to be notified if he's on or off council? He should have chance to resign. Council in favor of taking him off council.

New Business: John Palmer's work hours may change with may mean a resignation?

Marsha Hacker is resigning as of Sept. 9 as treasurer.

Trash up at Keaton's, needs cleaned up! Septic Tanks collapsed or filled!

Payroll which was in question, Marsha did research. Issued check on date due and also was cashed.

Need to stop payment on check paid to Eagle Gazette for Financial Report which was paid twice.

Changes in Appropriations, Mary and Marsha working on still. Amended Certificate need to be on file.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

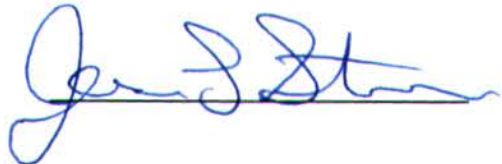
Held \_\_\_\_\_ 19\_\_

How soon to advertise for Treasurer's job? Immediately! Cheri to advertise tommorrow in the Eagle Gazette.  
 Marsha to call Port O Lot, have one taken out! In Nov., submit for bids for PortaJohn's at park.  
 Did Benny have backhoe worked on, not yet!

Bills:

RUS	\$31.63	Quality Stores	\$3.58
Central Auto	\$44.23	Gulf Oil	\$137.99
Port o Lot	\$189.90	Alexander Battery	\$36.46
Fairfield Paint	\$88.00	Marsha Hacker	\$2.90
D.B. Hedrick	\$13.63	R.D.Zande	\$14,436.06
Corbin Law	\$2,845.86	Corbin Law	\$968.33
(Sewer)		(General)	

A Motion was made to adjourn by Norman, 2nd. Simpson.





# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

Sept. 9, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Bigham and Simpson were present.  
Norman, Henderly, and Thaxton were absent.

Money from Bond sale, available Sept. 19th., Seasongood and Mayor.

Withrow Treasury- short term note (state treasury 100% insured)  
\$890,000. reinvest, will earn us \$20,000.  
Banc One taking over as of Sept. 14th.

New Line Item: Debt service fund-receive money in from grant.  
Get a copy of cancelled check from Central Trust from Barr Property.

Committed ourselves to EMS and Fire, contract needs changed  
before we can inact it. Send copy of Corbins letter, also to  
Herb Schwartz.

Discussion on portable pumps- don't need 2 pumps.  
contractor advised for 2 portable generators; possibly get 1  
portable pump and 1 portable generator. Contractor check on cost.

Pre- Construction Meeting - Grant Manager (Ben Hedrick) Labor  
Standard Interviews- 2 interviews with 2 people per contractor.  
How much time does Benny get involved? 16 hrs. a week, remain  
flexible!

Sewage- OHSA very strict, \$7,000. fine. Working Backhoe must have  
on Hard Hat, Steel toed shoes, safety glasses, and orange vests  
when in traffic. Contractors limited- 2 crews at one time.

Lawsuit against Seico - \$50,000.  
Contractor and Engineer wants with BPA about water lines may  
need moved! Want to do this as fast as possible. Be aware and  
get a change made, right away! Money and fittings saved up ahead  
of time, in case of an emergency.  
Paint shut down valves.  
Some extra plastic pipe available for emergency repairs. have  
stock on repair clamps.

Need information on sewage to give to homeowners!  
John call: Rick Greenwood- when will packets be ready? John to  
possibly get some stacks from Gas Co. Households will stake and  
get list of materials. Can't tie in until Council OK'd. Any tie  
ins after 90 days will have a \$500. fine.

Dave Johns at factory talked to Dow Const. wants all dirt he can  
get. John wants letter saying he wants dirt, but will not doze it.

Need to get building started - Benny to get measurements, need a  
little bigger building. Have \$10,000. to work with! Put water  
tap in at building.

Cheri call; Chief DeMastry on police cruiser.

Offer: Marsha Hacker - Treasurers Assistant position.

Motion to adjourn by Bigham, 2nd. Simpson.



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

September 16, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Simpson, Bigham, Henderly, Palmer present; Norman will be late. Thaxton was absent.

A Motion to approve the Minutes by Simpson, 2nd. Bigham  
5 yes 0 no

People Before Council: Ron Thaxton and Phyllis McKenzie concerned over Electric bill on Water Works, Disconnection Notice late payment. John to take bills up and will get things corrected on electric bill. BPA wants to hire their own treasurer. Ask Corbin for legal advise on own treasurer.  
Resumes on Treasurers Position:

Mary L. and Brett Ricketts

Rita Sowers

Kimberly S. Lutz

When water board can be on their own? Need to do now before sewage goes through.

BPA and Council President authorized to sign checks.

Igel started last Fri.

Dow Contruction will start digging Weds.

Ron Thaxton concerned with Soya Festival for next year. Were there any complaints this year? Council wants to get Soya Festival for 4 years. Need Resolution on this. Channel 10 did a nice job.

Matt Valinsky here on replacing building, we have \$10,000. Drawing made and State Permit to build buildings. Cold Storage Pole Barn, can't be built because of need restroom. 15 or less people, build 1 restroom. \$1,350. for concrete floor. Lot # 100 and 101, need size of lots! Get villages Deed should read dimensions.

Mandating that Benny be at all Council Meetings?

Sewage: Resolution on Withrow Treasury (STAR OHIO ) invest money in State Treasury will make approx. \$20,000.

A Motion was made by Norman 2nd. Simpson to go with Star Ohio.  
5 yes 0 no

A Motion was made to waive the three readings by Simpson, 2nd. Bigham. 5 yes 0 no

Someone to make stakes for homeowners to mark their sewage line on property. John Palmer will make them.

Old Business: " No Parking " in front of school- telling parents can't park in front of school. "No Parking" sign will mean no buses also. Complain to school about teachers parking on Lutz St. Call School Board to get in on their next meeting agenda.

The Third Reading of the Ad-Hoc Recycling.

Video on sewage project, did today!

Purchase a instant camera and a pocket tape recorder. Benny needs voucher authorize him to purchase film and recorder. Cheri Norman will donate an instant camera to use. Council in favor.

Mr. Tinn from R.D.Zande about their monies.

Cancelled check from Barr Property- trace back.

Wage Coordinator monitor- Benny , He will do interviews also.

Solicitors- Mayors gives authority! or Pres. of Council

Police Cruiser- Cheri contacted Chief DeMastry, will get back with her.

Tax Budget Resolution- Accepting the amounts and rates as determined by Tax Commission and authorizing the necessary Tax levies.

A Motion to accept this Resolution by Palmer, 2nd. Simpson.  
5 yes 0 no Unanimous

Formally accept Marsha Hacker as Treasurer's Assistant, \$7.50 an hour.

Formally inact- Change of Appropriations, has to be a formal resolution.

A Motion was made to accept by Norman, 2nd. Henderly. 5 yes  
0 no



# RECORD OF PROCEEDINGS

Minutes of

CON" T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

A Motion was made to waive the three readings by Simpson,  
2nd. Palmer. 5 yes 0 no

New Business: Inact Legislation on Soya Festival- Soya  
Commitee needs to specify dates. 2nd. Weds. after holiday thru  
Sat. for 4 years.  
Still problems with street lights.  
People complaining that Dow Construction moved in trailer!  
Pavement fixed by ride co.

Bills:

GTE	\$31.01	Taylor Rental	\$51.00
Central Auto&Farm	\$25.54	Lancaster Office Supply	\$15.85
Corbin Law (GEN)	\$648.79	Corbin Law (SEWER)	\$1756.75
Fairfield Paint	\$64.05	Columbia Gas	\$9.51
Lancaster Eagle Gazette - balance \$469.84			
Help Wanted Ads- \$76.56			
Financial Report- \$211.19			
Sewage - \$182.09			
South Central Power Co.		Gulf oil	\$218.50
Central Trust \$94,665.50		Dayton Legal Blank	\$6.05
Mason de Verteuil \$570.00		Lancaster Sand & Gravel	\$658.57
(Sewer)			
Cheri Norman \$8.34		Robert A. Wade	\$250.00
(Postage & mileage)		(tree removal)	
BP Oil \$163.49		RUS	\$70.11
Ben Kitchen \$41.00		Port o Let	\$25.32
John Palmer \$75.00			

Payroll:

John Palmer	\$88.52	Don Simpson	\$138.52
Susan Henderly	\$138.52	Ed Bigham	\$138.52
Michael Norman	\$138.52	Jerry Stevens	\$554.10
Cheri Norman	\$95.44	Mary Palmer	\$83.06
Marsha Hacker	\$33.98	James Hite	\$317.52
Randy Mansell	\$586.47	Matt Gray	\$438.50
Tracy Thaxton	\$50.00		

Palmer abstains from his payment.

A Motion was made to pay the bills by Simpson, 2nd. Bigham.  
5 yes 0 no

Resignation of Tracy Thaxton.

A Motion to adjourn by Bigham, 2nd. Simpson.





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

October 1, 1991 19

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Simpson, and Henderly were present.  
Bigham and Thaxton absent!

Interim Financing: Dennis Schwallie, Attorney at Law present  
he is our Bond Council.

David Conley, Seasongood and Mayor  
Temporary Revenue Bond for 1 year, \$816,000. at closing on Weds.  
Ordinance 91-12, to borrow this money at the interest rate of  
5.62% for Bond.

Can invest this money! All interest earnings go to General Fund  
Pre- Closing this evening.

Putting this money into Star Ohio at 6% interest. Grants from  
FHA \$920,000. Project Cost \$2,823,000.

\$28.00 a month is base rate with only EPA Grant money, will be  
lower with FHA also.

Benny has all specification sheets and stakes per each home-  
owner. NO ASSESSMENTS ON TAXES!

\$75.00 inspection fee per home, not definite.

Contractor will bring up to property line. Homeowners from  
property line to house. 6' Sewer Line

Problems with Sewage: 1) miss measurement  
2) sandstone box culvert- try to put steel  
cap and concrete,

Request Rick Greenwood to come out! Don't like tile going  
through sandstone box. Surveying crew coming out!

Ordinance adopting specifications for Sanitary Sewer Service  
Connections-(1st. reading) A Motion to adopt by Palmer, 2nd.  
Henderly. 4 yes 0 no

Ordinance to putting Soya Festival on Village Streets for the  
next 4 yrs. A Motion was made by Simpson, 2nd. Palmer. 4 yes  
0 no. (1st. reading) Amending 91-6

Resolution approving Sewer Users Agreement with Kinser's.  
(1st. reading) A Motion to approve this by Palmer, 2nd. Norman.  
4 yes 0 no

Treasurer's Position: 4 applicants

Kimberly S. Lutz

Rita J. Sowers

Mary L. and Brett L. Ricketts

pay is \$3,000. a year

Construction of Municipal Building: Matt Valinsky, would do as  
reasonable as possible. Must have restroom. \$10,000. do this  
project with, must do now or will lose the money. 32x64 build-  
ing, 12 ft. high, 16 ft. slider door.

Authorize Matt Valinsky to draw up building by Palmer, 2nd.

Norman. 4 yes 0 no

Tom Corbin is signing all nessicary papers for Closing on Bond  
monies.

Sept. 30, 1991 resignation of Tracy Thaxton from his Council Seat.  
Vote to accept 4 yes 0 no. Palmer, Norman, Simpson and Henderly.

ORD. 91-12- Authorizing the Issuance of not to exceed \$816,.000.

Temporary Sanitary Sewer System Mortgage Revenue Bonds by the  
Village of Amanda, Ohio-

A Motion was made to authorize by Simpson, 2nd. Norman, the rule  
requiring an ordinance or resolution of a general or permanent  
nature be read on three separate days be suspended. 4 yes 0 no  
Norman then moved that ORD. 91-12 be passed as read. Simpson  
2nd. the motion. 4 yes 0 no.

The Ordinance was declared passed October 1, 1991.

A Motion to adjourn by Simpson, 2nd. Norman.



EXTRACT FROM MINUTES OF MEETING

The Council of the Village of Amanda, Ohio, met in regular session on the 13<sup>th</sup> day of October, 1991, with the following members present:

There was presented and read to Council Ordinance No. 91-12 entitled:

ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$816,000 TEMPORARY SANITARY SEWER SYSTEM MORTGAGE REVENUE BONDS BY THE VILLAGE OF AMANDA, OHIO, PURSUANT TO SECTION 12, ARTICLE XVIII OF THE OHIO CONSTITUTION FOR THE PURPOSE OF PAYING PART OF THE COST OF CERTAIN SANITARY SEWER IMPROVEMENTS OF THE VILLAGE; PROVIDING FOR THE COLLECTION BY THE VILLAGE OF REVENUES FROM SAID SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE THEREOF; PROVIDING FOR THE PAYMENT OF SAID BONDS; PROVIDING FOR THE SEGREGATION AND DISTRIBUTION OF SAID REVENUES; PROVIDING FOR A MORTGAGE OF SAID SYSTEM AND A LIEN ON THE REVENUES THEREOF TO SECURE SAID BONDS; GRANTING OF A FRANCHISE UPON DEFAULT; AND FURTHER PROVIDING FOR THE RIGHTS OF THE HOLDERS OF SAID BONDS IN ENFORCEMENT THEREOF; AND DECLARING AN EMERGENCY.

Simpson moved the rule requiring an ordinance or resolution of a general or permanent nature be read on three separate days be suspended. Norman seconded the motion, and the following was the result of a vote thereon (at least three-fourths of the members elected thereto concurring):

AYES: 4

NAYS: 0

Norman then moved that Ordinance No. 91-12 be passed as read. Simpson seconded the motion, and the vote thereon resulted as follows (at least two-thirds of the members elected thereto concurring):

AYES: 4

NAYS: 0

The Ordinance was declared passed October 1<sup>st</sup>, 1991.



CERTIFICATE

The undersigned, Village Clerk of the Village of Amanda, Ohio hereby certifies that the foregoing is a true and correct extract of the minutes of a meeting of the Council of said Village, held on the 1<sup>st</sup> day of October, 1991.

Cheri Norman  
Village Clerk



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

October 7, 1991

19

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Simpson, Bigham and Henderly, were present.

1 Vacant Council Seat.

## Executive Session

Problems with participation, John needs everyones help!

- 1) New Budget
- 2) Zoning
- 3) Convict with Tom Corbin's Contract

Marsha found Major Audit problem. We need to start working as a group. If need help just ask and Sue Henderly will help.

Building is under way.

Sewage Project - John is taking over.

Zoning -

Building - Matt Valinsky working on drawings.

## Corbin's Services:

1) The interest on his bill this past month. He feels giving Village the Best Services, that they can give! He has been with the Village since 1978, never had any complaints until now. Conflict of Interest - Representing Charles Kinser, not true. Tom declined helping Mr. Kinser. Fees can cause lots of problems. If have any problems just let Tom know! Sewage Project is very over powering. Village has been calling him more frequently. Council designate a person to contact Tom or Len. Only involve them when nessecary.

## Suggestions:

Daily Mail - who see's it? Any Mail or Memos put in file and discuss individually.

Agenda - written, persons before Council- limited time!

Tom's Contract up the end of Feb.

Accepted Tracy's resignation at last meeting - is this a problem?, because not on agenda? Unconditional Resignation, vacancy existed.

## Open Session:

People before Council: none

Treasurer's Position: 4 resume's

Rita J. Sowers, Kimberly Lutz, Mary L. Ricketts and Brett L. Ricketts.

1 position only!

John Palmer nominates Mary Ricketts, A motion to accept by Norman, 2nd. Simpson. 5 yes 0 no All in Favor!

Need some type of training for government offices. Seth Norman is putting together a training session, Mary Palmer said.

We needed separate account for sewage monies, we had no fund.

Debt Service Fund: need to write check to Central Trust.

Mary Palmer had made us aware!, of separate acct. \$100,000. miss appropriated. Auditor would have cited us! We need copy of the check from Central Trust on Barr Property.

Vacant Council Seat: Sue Henderly nominates Olive Channell, John Palmer nominates Gary Hacker to fill Council Seat. Can be a secret ballot. next meeting Oct. 21st. vote on, so person can take over Nov. 1st. Run Ad again on Vacant Council Seat.

Village borrowed money from Bank One.

Resolution RES 91-36, Establishing a Debt Service Fund and Declaring an Emergency. Create Debt Service Fund, A Motion was made by

Henderly, 2nd. Simpson. 5 yes 0 no

Declare an Emergency- By Bigham, 2nd. Simpson.

Suspend the rules - Simpson, 2nd. Bigham. 5 yes 0 no.

Resolution RES 91-37, Requesting the County Auditor to Amend his Certificate of Estimated Resources and Declaring an Emergency.

A Motio was made by Palmer, 2nd. Henderly. 5 yes 0 no

Declare Emergency- Simpson, 2nd. Norman

Suspend the Rules - Palmer, Simpson. 5 yes 0 no

\$95,473.93 Debt Service, \$92,507.00 Principal, \$2,967.93 Interest

Gas Tanks: Benny send Citation, Tanks not pulled - 15 days, issue letter stating need to know by Nov. 21st. or will take further action. Send Tom a copy of the letter. Contractor will stop if comes into Oil or Gas in soil.



# RECORD OF PROCEEDINGS

Minutes of

CON"T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

## Old Business:

\$2. an hour to rent police cruiser, contacted Chief DeMastry.  
Does this include insurance?

## 2nd. Readings:

Resolution - Sewer Users Agreement

Ordinance - Soya Festival

Ordinance - Sanitary Sewer Service Connection

Trick or Treat Night: Will be Thurs. October 31st. from 6:00 - 8:00 P.M. Deputy- need extra security.

Numbers on Homes - need to enforce, 3 in. numbers. Put in newspaper. Come up with letter to homeowners, and pass it out.

Sign by Furniture Store - glass still dropping ( Elsie Bookman) before Beggars Night.

Submitted application on Issue 2 money? Sept. 15th. deadline.  
Credit Enhancement - submitted as Issue 2 , Committee together for next year.

## New Business:

Zoning - Special Metting set up for Oct. 16th. at 6:30 P.M.

Ault-Metz- Joos - Performance Bonds Premium \$6,611.00, Tom to check into for us.

Received letter from Farmers Home, Debra McNerney.

Village Income Tax issue -

## Sewer Project:

Dow Const. - permanent markers for laterals, 2x4 til tie in.  
Charge Acct. with Moore's - 90¢ a piece, John has enough to get by until next meeting, then Village will replace.

Benny to pass out letter to residents from R.D.Zande there will be Sewer Const. in front of their homes.  
Bill Harmon trailer on Moody and High St. put 6' may need to get right away easement through someones property out to Main St. ( Engineering Oversight)

Authorize Benny 16 hrs. toward Sewer Project. Need to authorize Randy for Temp. Help, pay mileage. Can't authorize yet, don't have line item for salary.

Need a Resolution for Capital Improvements Fund - Salary.

## Bills:

Jim Hite	\$496.-ded.	Ben Hedrick	
Randy Mansell	\$210.-ded.	Cheri Norman- mileage&postage	
H&P Cardinal	\$3.63	RUS	\$51.87
Corbin (Sewer)	\$2,292.98	Corbin (Gen.)	\$1,073.35
Columbia Gas	\$19.95	Central Auto	\$25.54
Gulf Oil	\$552.12	Eagle Gazette	\$38.28
Fairfield Paint	\$134.50	Amanda Hard.	\$12.49
Office America		South Central	\$80.25
South Central	\$537.00	" "	\$66.21
GTE	\$63.63	Ben Hedrick (FILM)	\$35.70
Ben Hedrick (Microcasste)	\$37.83		
Dayton Legal	\$6.05	Service Supply	\$4.84
Stonerburner	\$4.70	Ohio Bureau of Employment Ser.	\$128.02
		Cindy Palmer	\$175.00

Quality Store

## Sewer Bills:

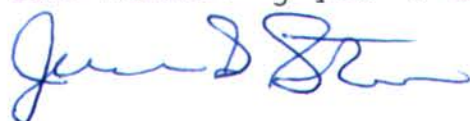
Igel \$136,900. Dow \$62,785.25

John Palmer abstains, because of Cindy Palmer's Payment.

Council authorized to submit project bills to FHA.

A Motion to pay the bills by Palmer, 2nd. Norman. 5 yes 0 no

A Motion to adjourn by Simpson, 2nd. Palmer. 5 yes 0 no





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held October 16 19 91

Meeting was called to order by President of Council, John Palmer.

ROLL CALL: Norman, Simpson, Palmer, Bigham and Henderly were present. Mayor Jerry Stevens was absent.

The item on the Agenda is Zoning.

up to article 8 - rules and regulations

sec. 8 pg. 47 - District Regulations

1st. problem, parking and storage of vehicles and Trailers.

#905 , Weight Limits 6,000lbs. - no vehicles over this weight, empty weight.

Everyone read through in depth.

Public Hearings a couple of times.

Property Lines - keep things back 5 ft. off property line.

Alley east of McKinley on Church St. ,garage right on alley.

Mrs. Davis , Kirby and School St. on Village property line.

pg. 28 - Parking

Sue's been asked , why are we doing this now? Everyone would come in and build anything.

House Burns - Old Lot, can rebuild on existing foundation.

Make things work to our benefit.

Get familar with Village Map!

Commercial

Residential

combination

Trailer

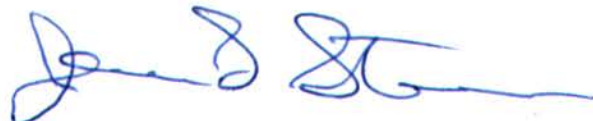
Industrial

Zones

Get a good current map of Village - Don will go to courthouse.

Elsie Bookman working on getting sign down.

A Motion to adjourn by Bigham, 2nd. Simpson.





# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

GAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

October 21, 1991

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Palmer, Norman, Simpson, Bigham and Henderly, were present. 1 Vacant Council Seat.

Approve minutes from Oct. 7 regular meeting and Oct. 16 special meeting.

A Motion to Approve and Accept the minutes(Oct.7) by Norman, 2nd. Simpson. 5 yes 0 no

A Motion to Approve and Accept the minutes(Oct.16) by Palmer, 2nd. Bigham. 5 yes 0 no

People before Council: Algia Wilson from Al's Accounting, about Computer's. Computer will save if power outage. Blank set of books just fill in each accounts. Only have to set up 1 time. Has a Demo Disc. Recommending the Packard Bell Computer, Panasonic Printer, Lotus Works gives:

Word Processor

Spreadsheet

Database

Graphics

Will print out bills for Water Dept. Also can combine water and sewage bills together. A List of Modules we will be needing.

\$4,400. Software to operate system

\$2,995.00 Computer.

Randy Lee - question on sewage tap, empty lot, does he wait til Frederick St. or put one on both sides of his lot? Lot 59 & 60. Septic behind house on High St. Lot on Frederick will have to pay for tap in, \$500.

Need input from general public on zoning.

Utilities: traffic green light out! Benny check with Charlie Kinser.

Street and Alley's: If Contractors get gravel in storm sewers, they will have to clean them out! Contractor needs to sweep the street.

Sewage: Dave, R.D.Zande, Rick Greenwood will make up and send papers for homeowners. Diagram on papers. Dow was backfilling, broke water main, stainless steel band was used to seal up! Got problem corrected, Sealed up good!

Concerns of hitting gas. Dale, project manager. Concerned when get up to old Marathon station. Contaminated when have to be hauled away. Gas truck upset at Penn St. a few years back, permantly, indefinitely contaminated, had to get Village Water. Do some samplings. Backhoe is finished!

Copies of tap cards-this is what Gas Co. uses. Will also work for water. Check with BPA on Service Line Orders. Water flow on Main St., E. of Frederick St.-spring or ground waters. Recommending a French Drain for there E. of manhole 500ft., E. of Frederick off of Main St. Rock down at a level where water will follow it.

May need easement from Mansell's.

If agreed with Council Dave and Benny will talk with Contractor's to see if get a deal with one. How much latitude do you want to give John or Benny? Council OK'd to make field decisions up to a certain point! Change Orders check with Dale Kocarek about EPA funding, if can establish a need. Harmon's trailer, Seico didn't plan service. Stoneburner wanted for easement - 2 sewage taps and 1 water tap, this was not agreed on. Stoneburner will have to pay \$500. for his tap and also his own water tap.

New Services Taps outside Village should we mandate to annex to Village, need Ordinance to mandate.

Township putting lawsuit on Village if tear up new pavement.

Township Trustees knew sewage was going through. Ask Corbin about this!

Council has directed John and Benny to make decisions up to a certain point. Contractor could charge when shut down when hit water.

Broken tile on High St. was replaced. Dug for Lagoon #3 started

hitting field tile - relocate tile (Charlie Riffe said wasn't

a big deal ) best interest of Village to relocate tile. Tile has

to go back. Donald Davis owns property - after completion of project, check to see if we can use loan money and let Igel do it!

Ask Jim Rousch from FHA on Weds. Bennt to direct Pam to write a field order to replace field tile. Field Tile was existing. Benny and Dave to work out with Contractor. Exchange services they bust, and dug, and they refill for field tile!



# RECORD OF PROCEEDINGS

Minutes of

Con't

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

19

FHA what to do if run into gas? Repairing tile (one day) hit 5 tile (broken) -responsibility of contractor. Benny start logging any damages and exchange services with contractor.

Sewer Porject - \$115.64 short for interest!

Old Business: Vacant Council;Seat - Olive Channell, Sue nominated Gary Hacker, Ed nominated, Brett Ricketts wasn't nominated but turned in a letter of interest.

A Motion was made to close nominations by Palmer, 2nd. Simpson. Secret Voting

Clerk's Count, 3 for Hacker and 2 for Channell

Mayor recountd - correct!

Sewage: Con't, Soil Tech said need to use some moisture, 400gals., 1 meter on 1 fire hydrant on hose! Check with BPA .

Old Business: Con't 3rd Readings on

Ordinance 91-13 Amending ORD.91-6 to authorize the use of public streets by the Soya Festival Committee for a period of Four Years.

A Motion was made to Approve by Simpson, 2nd. Bigham, All in Favor

Ordinance 91-14, Adopting Specifications for Sanitary Sewer Services Connection.

A Motion was made to adopt by Bigham, 2nd. Henderly. All in Favor

Resolution 91-39, Approving Sewer Users Agreement.

A Motion Was made to approve by Norman, 2nd. Bigham. All in Favor

Police Cruiser - contract with Fairfield County Sheriff's Dept. Cruiser available 24 hrs. a day. \$2. per hour, this does include liability Ins. Council authorized approval.

Performance Premuim Bonds - need to pay. (Ault- Metz- Joos) payable out of Capital Improvements

Need Resolution on Capital Improvements- Salary, check with Corbin.

Bring keys to next meeting - check #

Resolution 91-38, Requesting the County Auditor to amend this Certificate of Estimated Resources and Declaring an Emergency.

A Motion was made to approve by Palmer, 2nd. Bigham . 5 yes 0 no

Suspend the Rules by Bigham, 2nd. Simpson

Declare an emergency by Palmer, 2nd. Norman. 5 yes 0 no

All in Favor.

Tax Exempt Forms from Dennis Schwallie- Council Approved

New Business: Justinian Publishing Co. - Renew

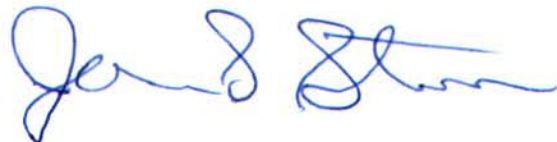
Sue and Cheri to make up Newsletter to all Residents.

Bills:

Port o Let	\$63.30	D. Ben Hedrick	\$576.92
Cheri Norman	\$125.00	Cheri Norman(milage)	\$5.60
Lanc. Eagle	\$5.63	Lanc. Sand	\$616.31
George J. Igel Corp.	\$136,900.00		
Dow Const. Corp.	\$62,785.75		
R.D.Zande	\$15,986.05		
Seasongood & Mayer	\$163.20		
Bank One (Interest)	\$115.64		

Mary Ricketts sworn into Treasurer's Office!

A Motion to Adjourn by Simpson, 2nd. Bigham





# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held Nov. 4, 1991

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Palmer, Norman, Simpson, Bigham and Henderly, were present. ! Vacant Council Seat.

Gary Hacker sworn in as Council Person to fill vacant seat.

Approve the minutes from Oct. 21st. meeting.

A Motion to approve the minutes by Norman, 2nd. Palmer.

All in Favor 6 yes 0 no

People before Council: Charlie Kinser any problem with lift station and property its on, annexing it to village. If service with village services, annex to village. 3 parts outside of village. Should those lots be annexed to village?, Villages best interest if they are annexed. Any village property should be in village!

Mr. Garrett questions on size of piping for sewage lines. 6 in. pipe coming into resident's homes. State Code ! Pipe available- property owners responsible to purchase own pipe. Hardware Store may be carrying it. Benny checked on truck load of pipe, what would cost. \$20. a ft. for service taps. Are you looking into, property owners questioning are you running line up to house? Standara handout sheets are handed out explaining everything. Pipe and Fittins available at Hardware.

Water Works and Price Bros. have the material. Conflict with people with their own wells.

Ed Julian brought plans for New Storage Building. How soon will we have a price? Send to State, first then can come up with a price within a few days.

Susan Henderly had question what was going to be done about water in her basement?

Utilities: 2 traffic lights out! (green). Charlie Kinser offered to fix them.

Streets & Alleys: Sign at Old Furniture Store- glass is out!

Storm Sewers: French Drain - can get funding? EPA - no. FHA - didn't see it as problem. Randy's verbal commitment for use of his land. Need Easement drawn up.

Sewage: Pay Estimates for last month from Contractors. Igel was doing testing of soil. Soils weren't matching up with boring. Soil compatible with clay lining. Matched up enough for clay liners. Everything going good, except 1 crew is not getting compacted. May have to use Jet System. Rick Greenwood either method is acceptable. Mechanically compacted, Rick accepted. Rick concerned with not used to doing any compaction at all. Dave told contractor , no concrete or asphalt will be put in until 98% compacted. Would come back with Jetting System.

What can we do to stop contractor from doing these things?

1) Withhold payment - (last resort) Rick spoke to Steve Downard he said would be here to meeting to present his case!

Sue has a question on attitude towards village residents, being rude, the truck drivers taking up whole street. Dump trucks are flying through village. Possibly putting up 15 miles an hr. speed limits for construction site. No police officer to enforce. File damages against Contractors or Truckers! Steve Downard, Dow Const. Council's concerned. going to do flooding method if done correctly. Jet from tanker truck. Concern water and gravel will go into storm sewers, will dig down 12 ins. Rick Greenwood speaking to Steve Downard on Council's concern meeting specifications to compact. Blacktop plants open until Thanksgiving will repave Main St. before then. Never had to fix a street where it's gave way. No problems with traffic control devices! We lost a few curbs at railroad, if if need to be done Dow Const. will replace the curbs, they will be replacing sidewalks from Spanglers to Mill by railroad.

Old Business: 1st. Reading, Amanda Township and Emergency New Contract and Resolution effective Jan.1,1992.

A Motion to accept Henderly, 2nd. Palmer. All in Favor, 6 yes 0 no

Police Cruiser: Jerry was called at 3:30 A.M. Dept. Hite left car unlocked with gun in it. Light Bar belongs to Sheriff's Dept. Put cruiser back in garage!



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held \_\_\_\_\_ 19\_\_\_\_

Sewage: Con't Why not putting laterals in for homeowners on E, Main St. Contractors are paid for Main lines when they bill. Does Rick have yet the drawings for the grade for residents?

Old Business: Con't Gas Tanks - Corbin sent letter.

Computer - are we going to get one? Fire Dept. got one for \$800. color screen \$299. printer \$150. Get a printer big enough for spread sheets! Council needs to establish what is needed.

New Business: Need Special Meeting set up for Resolution for appropriation to receive monies in! Expenses and Payroll.

A Motion to accept, Resolution 91-40, Establishing Expense Line Items within the Capital Improvements Fund and Declaring an Emergency, by Palmer, 2nd. Norman. All in Favor, 6 yes 0 no

Suspend the Rules and Declare an Emergency by Norman, 2nd. Henderly. All in Favor, 6 yes 0 no.

A Motion to accept Resolution 91 -41, Amending Res. 91-37 and Declaring an Emergency, by Palmer, 2nd. Simpson. All in Favor. 6 yes 0 no

Suspend the Rules and Declare an Emergency by Bigam, 2nd. Simpson. All in Favor, 6 yes 0 no

A Motion to accept Resolution 91-42, Establishing an Expense Line Item within the Debt Service Fund and Declaring an Emergency by Palmer, 2nd. Bigam. All in Favor, 6 yes 0 no

Suspend the Rules and Declare an Emergency by Palmer, 2nd. Simpson. All in Favor, 6 yes 0 no

1st. -A Motion to Accept Resolution 91-45, Establishing an Additional Receipt Line Item within the Village Enterprise Fund, by Palmer, 2nd. Bigam. All in Favor, 6 yes 0 no

Cheri asked about being compensated for overtime work to set up filing system for Sewage Project. Council at this time said not possible.

Council went into Executive Session: Personel Problems, Benny brought up before Council.

## Bills:

Lanc. Hardware	\$62.88	Columbia Gas	\$31.42
Circle Auto Parts	\$92.68	Franklin Tractor Sales	\$59.99
RUS	\$50.24	Central Auto& Farm	\$44.06
Jiffy Printing	\$16.08	Lanc. Office Supply	\$ 2.38
H&P Cardinal	\$2.94	Cheri Norman(mileage& Postage)	\$ 5.50
Mary Ricketts(postage)	\$2.00	Sept. & Oct. PERS	
Justinian Pub.		D. Ben Hedrick	\$576.92
Randy Mansell		Mary Ricketts	\$125.00
Marsha Hacker	\$253.13	James Hite	\$416.00
Postmaster(box rental)	\$11.25	Amanda Hard.	\$22.99
South Central	\$358.28	Postmaster(stamps)	

Dow Construction	\$3,860.45
Bank One	\$1.00
Peck, Shaffer&Williams	\$4,203.43
Ault-Metz-Joos	\$6,611.00
Corbin Law	\$2,466.12
State Auditor	\$166.01

A Motion was made to pay the Bills by Simpson, 2nd. Bigam

Cheri asked about being compensated for working on filing system for Sewage Project? No, hourly pay can be made.

Executive Session: Personel Matter- Randy Mansell not doing work where didn't!

A Motion was made to adjourn by Bigam, 2nd. Simpson.





# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held Nov. 11, 19 91

Meeting was called to order by Mayor Jerry Stevens.

ROLL CALL: Norman, Henderly, Bigham, Hacker and Simpson were present.  
Palmer showed up later.

Resolution RES 91-44, Establishing Receipt Line Item within the Capital Improvements Fund and Declaring an Emergency.  
A Motion was made to accept by Henderly, 2nd. Bigham. All in Favor  
5 yes 0 no  
Suspend the Rules and Declare an Emergency by Simpson, 2nd. Norman  
All in Favor, 5 yes 0 no  
A Motion to waive the three readings by Bigham, 2nd. Norman  
5 yes 0 no

Resolution RES 91-43, Establishing Add'l Expense Line Item within the Village General Fund.  
A Motion was made to accept by Bigham, 2nd. Norman. All in Favor  
5 yes 0 no  
A Motion to waive the three readings by Simpson, 2nd. Bigham.  
All in Favor 5 yes 0 no

## Sewer Bills:

Dow Const. and Igel

A Motion was made to pay the Contractors by Bigham, 2nd. Norman.  
All in Favor 6 yes 0 no

## Sewer Matters:

Dave said on John St. ran into a water crossing - storm drain line. Water main was cut, needs rerouted. No one is out of water. Run into problem on High St., where Bill Harmon has marked for his lateral needs to be 2ft. from garage. May have to hookup on South side of his property. Vic Young has his marked in the alley. Ray Stoneburner wants laterals put on his property, Benny suggests telling him will put in at closes point on his prperty. Officially abandon alley- what do we do?  
Mandate that all properties serviced with Village services, to annex to the Village. All in Favor, 6 yes 0 no  
Annexation Costs fall on ptoerty owner.  
Benny said water main will be fixed tommorrow!  
Problem: 12 pack of beer was left in contractors trailer, note said "Thanks for letting the sewer project slide"! John said this is very poor taste!  
Mr. Tinn remarked on problem, was very upset! Compaction he took a look at it with Mason de Vertiel on Mon. Nov. 5, compaction nothing looked different. Tues. Nov. 6 Corp of Engineer was here, same issues - satisfied. Compaction will be 98% or Village doesn't need to pay contractor until satisfied.  
Paul De Vertiel - very upset. Technician did make a statement, apologized for what was said. Gentleman was taken off the job. Technician knew nothing about beer!  
Progress made is ahead of schedule. Don't want any waves for village contractors, or R.D. Zande.  
Testing Compaction- 2 ft. down -4 ft. down ongoing problem 12ins. later. Rick would like to talk Steve Downard into compacting mechaically. Dow Const will start Jetting this week, ditches 12-16 ft., laterals 5 ft. let them do a section and see what will happen.  
Jetting - Flooding - Testing(wait a day)  
Lagoon #1, have found some soggy spots in clay liner.  
Put clay liner, smooth roller, ran over, clay liner broke up.  
Rick directed Pam for contractors to go down and do again, couldn't get compaction. Rick directed for Soil Stablisation Product.  
Change Order - Material for fabric, below clay liner. Rick doesn't think there will be any problem with Corp of Engineer.  
Gave Benny revised plans!  
Change of Flume-  
Over Capacity, no problem!  
Had Pam write field orders Culvert access add on water line goes to plant and splits to add 2 valves where splits. Ran out of soils,



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

19

materials to close in embankments, directed contractor to go to SW side of property to plant, knob in field got O.K. to take soil from property owner. N. of plant get soils, E. of Lagoon Site additional Monies to strip top soil. Strip 100X100 ft. Unit price on top soil. Mr. Barr's field tile, FHA to help pay, for tile replacement. Rick anticipates Igel's Pipe Crew soon will be at Lagoon Site.

Monitoring Wells - EPA checks.

Dow Const.- said amount of water flow on John St. paved right on clay. Winter, streets swell, ditch settles. At the start of John's St. 8-10 ins. of granular.

Water in basement at Susan Henderly's, John located tile at Utility Pole, SE corner of property between mailbox's and pole. May have been crushed when putting in lateral.

Muliple Dwellings- How do we do taps? Need some clarification.

Seico planned one tap per lot.

Letter from FHA from Debra McNerney.

A Motion was made to adjourn by Bigham, 2nd. Simpson.





# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

Nov. 18, 1991

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Palmer, Hacker, Henderly, Simpson and Bigham were present. Norman was late!

A Motion was made to approve the Nov. 4th. regular minutes by Henderly, and 2nd. Palmer. All in Favor.

A Motion to approve the Nov 11th. Special Minutes by Henderly, 2nd. Palmer. All in Favor.

People before Council: Chris Martin, Attorney for Kenneth and Mae Stoneburner had several questions about the sewage system they own 8-10 vacant lots. Copy of Ordinance to approve the installation of sewage system. These lots on plat since 1903, sewer system is not expected to be extended at this time. Why service can't be available? Can't get fundings for vacant lots! Service for all existing structures. A main line is going by Stoneburners, if they are willing to pay for taps and any lines running up to thier property. Rick Greenwood from R.D. Zande said it would cost \$20,000. to hook into Villages Sewer Sysytem for the Stoneburners, if they didn't use gran-ular backfill. If use granular it would cost approx. \$25,000. 4 manholes would be needed! Rick recommends to leave every-thing the way it is. Get with Tom Corbin for any information. Apparently some lines which are part of plans and free taps given! No, free taps! We had to purchase land and they have lines run through there., on Kinser Property. If lines are ins-talled, at whomever's expense, existing septic tank which is there. Septic Tanks have to be abandoned. Certify its been pumped, crushed and filled in. Sewage System EPA mandates of what is done! Regarding Ray Stoneburner, owns property, part in village and part in township wants to put business on it. What are building requirements? No, Zoning, in process! Will need to follow State Requirements. Any village services will be annexed. Ray Stoneburner and Bill Harmon having problem with property line. Pin in the middle of Pine Tree. If property owner consents for other property owner through their property Engineers left Bill's lot off when plans were drawn up. (Seico) Engineers keeping track of what it cost the village extra. We put lateral in and stop it on village property, can direct pipe anyway you want. Stoneburner to start building within next 60 days. Cheaper to change design before Contractors place lines in that area. Need written commitment, bond if want services. Can Stoneburner run driveway just anywhere he wants? Utility right away doesn't end.

Randy Lee has vacant lot, needs extra tap, start structure within 6-8 wks. Zoning won't stop building? No, zoning won't be in effect until May.

Susan Henderly, they've dug a big hole 7 ft. deep. John wants him to dig to the alley. Still didn't hit anything! Problem's got to be solved.

Sewage: Contractor started record air testing. Problem contrac-tor lacking compaction with Jetting and Flooding. Air Test be-ing done behind Jetting and Flooding. Air test taken after mechanically compacted. Can't spell out to him how he does it! Village written statement if mechanically compacted, air tested afterwards. Form of records for air test. Added on individual signature of whose doing it. (Performing Test) Signature of witness, Dave's signature. Dave told Jim Downard village was concerned. Are they coming around to fill potholes? End of every week on Fri. they fill them.

Utilities: Traffic Lights are in! Gas leak on High St. Crew will check it out in morning.

Streets and Alleys: Comment on getting streets patched by Thanksgiving! Just starting Flooding and Jetting. Soil Test 10:30-11:00 in morning. No, Compaction on Main St. Probably for the best not to pave streets until Spring. Will Contrac-tors have anyone available through Winter to fill potholes? Told Dave aren't taking Winter off. Dow Const. 969-2757 Nothing village can do about it, if take the Winter off. 50% compaction at 2-4 ft. depth.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

19

Storm Sewers: None plugged up! John's St. tile repaired and re-placed. Contractor replaces sidewalk.

Midwest is putting in 30 in. concrete storm sewer. What is this going to do? Where is tile going? Follow existing direction.

Bills:

Port O Lot	\$63.30	GTE	\$32.05
Gulf Oil	\$97.64	Corbin Law	\$1,150.33
Oct. PERS		Cheri Norman	\$125.00
Mary Ricketts	\$125.00	D. Ben Hedrick	
Randy Mansell		Marsha Hacker	
RUS			

Sewer Bills:

Corbin Law	\$3,766.76	R.D.Zande	\$30,481.83
Dow	\$120,711.10	Igel	\$154,573.10

A Motion was made to pay the Bills by Bigham, 2nd. Norman  
All in Favor

Loew's , Purchase Order for 2x4 so Benny can get them. Scrap 2x4 for markers for 25¢-35¢ a board. Village owes John for 50-2x4's.

Vern Garrett - Suggests to Council, if at all possible to widen School St. when replace it? If residents want a load of dirt fill, contractor needs signed paper from resident.

Letter from Debra McNerney with Certification Form for Mayor to sign for Grants and Loans.

Old Business: 2nd. Readings on Resolutions for Amanda Township Fire and Emergency Services, and Receipt Line Item for Village Enterprise Fund. All in Favor

Police Cruiser- no information yet from DeMastry.

Newsletter- when to publish, once a month.

Computers- 2 bids coming in. Computer can get anywhere, its the Software thats the problem. Information from Brett Ricketts at next meeting. Some places don't offer service agreements.

Discuss with BPA about having a meeting with them.

Mr. Kinser put well in, doesn't want village water!

New Business: Permit Renewal for Liquor Permit- any complaints?

None. State of Ohio Taxation - Columbia Gas Transmission Lines.

Allen Turnbull, HmHA reviewed qualifications of David Camp and Pam Jansons are very qualified as resident inspectors.

Letter from Corbin to Midwest , the economic benefit if Midwest connects to village sewer. Pre-treating discharge from paint and coatin lines. Have Benny pop in on Midwest about hazardous chemicals in building.

Resolution RES 91-45, Establishing Add'l Expense Line Items with in the Village General Fund and Declaring an Emergency.

A Motion was made to approve by Palmer, 2nd. Bigham. All in Favor  
6 yes 0 no

Suspend the Rules and Declare an Emergency, Palmer, 2nd. Bigham  
All in Favor 6 yes 0 no

To Waive the Three Readings by Bigham, 2nd. Palmer.

Resolution RES 91-46, Establishing Add'l Expense Line Items within the Villages General Fund, Park Fund, Street Fund, Capitol Improvements Fund and Declaring an Emergency.

A Motion to approve by Palmer, 2nd. Simpson. All in Favor  
6 yes 0 no

Suspend the Rules and Declare an Emergency by Palmer, 2nd.

Simpson. All in Favor 6 yes 0 no

To waive the Three Readings by Simpson, 2nd. Palmer. All in Favor

Building- approve payment of State Fees , All in Favor. 6 yes  
0 no. Take bids on Building when get State Approval!

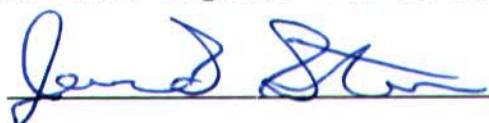
Port O Lot - Village pays bill!

Change of Dec. 16th. to Dec. 17tj at 7:00P.M.

Mon. Dec. 9th. meeting on Zoning. (SPECIAL)

Letter from Corbin , about annexation.

A Motion for adjournment by Simpsom, 2nd. Bigham. All in Favor





# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

December 2, 19 91

Meeting was called to order by Mayor Jerry Stevens.  
ROLL CALL: Palmer, Norman, Hacker, Henderly, Bigham and Simpson were present.

A Motion was made to approve the Nov. 18th. minutes by Palmer, 2nd. Simpson.

People Before Council: none

Sewage: Incorporated a Backhoe in bid, possibly can get through FmHA funds. Will ask Jim Rousch. Possibly get Backhoe from Contractor Case 580, \$13,000. Original bucket. Possibly can get it cheaper. Began crew to fill lateral drenches. Lots of complaints with cars and exhausts! Dump Truck blocked sidewalk over weekend, will not happen again. Ditch relocation by school. Suggested by Contractor Pump #1 - 440 ft. access, will be driven in everyday, circle access drive., around Pump Station. Mike Norman down by mill, where parks truck, muddy mess by lateral! Contractor to get rid of mud. Ditch line on Church St. needs filled. GTE lateral has sunk. Lagoon site 50% done. Collection facility 25% done. If Contractor breaks tile, why is village going after parts and getting parts? When Contractor is responsible. Trading Services Tell Contractor to get some material on hand, so they can replace it. Crew strictly doing compaction. Next Week start up McKinley ST. Mileage Approp.# for Sewage Project. Pay Randy for mileage for sewage trips outside of village. Running lateral for Stoneburner drove a stake. Joe Young has septic in alley, have his service there, his service is already to the front of High St. just keep it capped. Tap for Harmon's ,Stoneburners gave him right away easement. Tim will dig out lateral by Susan Henderly's, probably will start and dig by house. Coming from septic.

Utilities: none

Streets and Alleys:They're a mess!

Storm Sewers: none

Sewer Bills: We need money from EPA. FmHa doesn't pay until completion of project. EPA pays along through project.

A Motion was made to pay the Sewer Bills by Palmer, 2nd. Norman. All in Favor , 6 yes 0 no

Bills:

Amanda Hardware	\$68.59	Postmaster(stamps)	\$29.00
Office America		Columbia Gas	\$82.41
Regional Planning	\$109.35	Cheri Norman(mileage)	\$6.44
Treasurer,State of Ohio	\$451.70	South Central	\$730.94
Sears(typewriter)	\$149.99		

Payroll;

D. Ben Hedrick	Mary Ricketts
Jerry Stevens	John Palmer
Mike Norman	Gary Hacker
Don Simpson	Ed Bigahm

Susan Henderly

Sewer Bills:

Tobin McFarland	\$662.40	Dow Conts.	\$135,003.74
Igel Co.	\$47, 128.90	Lowe's	\$47.00
John Palmer	\$91.20	John Palmer	\$118.14

John Palmer abstains from his monies.

A Motion was made to pay the bills by Palmer, 2nd. Bigham.

All in Favor , 6 yes 0 no.

Benny has to authorize hours for sewage for Randy.

Old Business: 3rd. Readings on Resolutions 91-45,Approving Contract with Amanda Township for Emergency Ambulance Service. 91-46, Approving Contract with Amanda Township for Fire Fighting Services. 91-47, Establishing an Add'l Receipt Line Item within the Village Enterprise Fund.

Computer: information on computers and bids. Handout to all Council Members. Village has \$3,000. BPA hasn't put anything aside for computer.The bulk of work will be BPA's Possibly? Village buy computer? BPA buy software? Tenatively choose, then suggest to BPA. Brett Ricketts recommends Lancaster Computer Center. Information on how long theyv'e been in-service, references? BPA come to next meeting, Mon. Dec.9th.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

Police Cruiser: \$650. for transmission. Letter from Dept. Hite. Ed and John discussed earlier, in John's opinion, turned levy down. Don't have own police let county take care of us! Money we're using is out of General Fund. Get some Dept. to volunteer his time. Silent Bids on Cruiser. Try to get a cruiser, if we've got the funds!

John getting estimate to fix old typewriter.

Building: hold up, John got paper work from Matt, Paper work and Check is ready- send it off!

New Business: Resolution, RES 91-48 To Fill Council Vacancy Motion by Palmer, 2nd. Norman. All in Favor.

Motion to waive the three readings by Palmer, 2nd. Norman.

Resolution, RES. 91-49, For Transfer of Funds and Declaring an Emergency, Motion by Palmer, 2nd. Bigham.

Motion to waive the three readings by Bigham, 2nd. Simpson.

Resolution, RES 91-50, Establishing Add'l Expense Line Items with- in the Village General Fund, Capital Improvements Fund, and Water Fund and Declaring an Emergency. Motion by Palmer, 2nd. Bigham.

All in Favor. Motion to waive the three readings by Palmer, 2nd. Bigham. All in Favor.

Annex Kinser Property. Corbin checking into. Kinser wants to annex.

A motion for Adjournment by Palmer, 2nd. Henderly.



# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held December 9, 19 91

(Due to the absence of the Village Clerk, minutes of this meeting are being taken by the Village Treasurer.)

Meeting called to order by President, J. Palmer.

Roll call taken by Village Treasurer. Members present: J. Palmer, G. Hacker, S. Henderly, E. Bigham and D. Simpson. P. McKenzie with the Board Of Public Affairs was also present.

COMPUTER BID/INFORMATION. A brief outline of bids was given to up-date the information for those present. Questions and references were discussed pertaining to Lancaster Computer Center and several other companies. It was requested that Micro-Center be phoned to check on software and possible training available. P. McKenzie checked with Mr. Taylor in regards to any information he had to offer in regards to the type of computer system the Village needs. It was discussed that the Village would purchase the computer and P. McKenzie to check with Board Of Public Affairs about purchasing the needed software. E. Bigham suggested that we see where computer software training be obtained. J. Palmer made the proposal that the Village purchase the computer system in which we have a bid from Lancaster Computer Center. All members are in favor of the proposal. P. McKenzie would like for (1) council member to come to the Board Of Public Affairs meeting, December 30, 1991, to discuss what type of computer system the Village purchased from Lancaster Computer Center.

E. Bigham is to purchase new door locks. Front door to be keyed differently from (2) back doors.

E. Bigham asked about council members receiving raises.

ZONING DISCUSSION: E. Bigham asked about "junk" items and buildings on property lines. Discussion of G. Hacker's property by garage having problems with trucks pulling on his property. Sections on zoning information were read and discussed if any changes were to be made. The following sections were discussed with the noted changes as follows:

Section #901-No changes.  
Section #902-No changes.  
Section #903-No changes.  
Section #904-No changes.  
Section #905-Parking & Storage Of Vehicles & Trailers to include Commerical Vehicles empty weight not over 8,000 pounds.  
Section #906-No changes.  
Section #907-No changes.  
Section #910-No changes.  
Section #911-No changes.  
Section #912-No changes.  
Section #913-No changes.  
Section #914-Make 10 reduce to 50 for non-residential and residential.  
Section #915-No changes.  
Section #916-No changes.  
Section #917-No changes.  
Section #920-No changes.



# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held December 9, 19 91

(continued)

Section #921-No changes.

Section #922-No changes.

Section #930-Number of yard sales (2) per year (3) days  
in length, or a permit will need to be  
obtained.

Section #940-No changes.

Section #800-Take out the word "reconstructed." Also  
delete number 2-A.

Section #810-No changes.

Section #811-No changes.

J. Palmer suggested that the council needs to take a look  
at all properties within the Village to see what portions  
are manufacturing, commerical and residential.

E. Bigham suggested that a zoning committee should be  
formed.

ADJOURNMENT: A motion to adjourn meeting was made by  
E. Bigham and seconded by D. Simpson. All members in  
favor of adjourning.

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Mayor Jerry Stevens



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held December 16, 1991 19

Meeting was called to order by Ed Bigham, Council Member.

ROLL CALL: Bigham, Simpson, Norman and Hacker were present.  
Mayor Stevens, Palmer and Henderly were absent.

A Motion was made to approve the Dec. 2nd minutes by Norman, 2nd.  
Simpson. All in Favor, 4 yes 0 no

People before Council: Rick Greenwood spoke about a couple of things. Main St. where changes to Hamburg Rd. line runs down center of road. Brought to their attention, needed county permit, to bore sewer line under road. Boring not a possibility. Met with Cobin and Len, go ahead and open cut. Suggested enter into agreement for maintenance. Annexation was a possibility, for into Corp. Service Agreement with county, where sewer lines are. Rick in conclusion will check with survey crew of Hamburg Rd. that will be in Corp. Go ahead with project there on Hamburg Rd. How much road footage? 100 ft. is Rick's guess. Marker to mark county from village. Streets are bad, are we going to keep having dips in road? Dow Contrsuction has been filling in streets. Will maintain streets during winter.

Rick- as part of project, 2 portable pumps replacing 1 with a generator. Rick's been working with Dow Const. on difference of price. Total cost \$7,000. change order, engineering cost. Electrical Engineer to look at water plant to make sure generator will work there. Add'l work at pump stations for generator.

Option #1 Transfer Switches, Stainless Steel , Zande and FmHA prefer. Rick said definitely don't change switches!

Option#2 Peabody Barns Pump instaed of Gorman Pump. Gorman Pump best on market! \$4,000. reduction

Option #3 Suggest General GT Generator. Bill Mass doesn't know anything about this! Coler Generator. \$1,200. EPA will not participate. Will FmHA Participate? Rick doesn't know. Jim Rousch Field Rep, go through him for change order. Rick to contact him on Friday. Backhoe financed by FmHa, probably will! Depends on how much money is left.

Steve Downard was present. Recompacted Main St. and Church St. Village running out of money. Zande to filling out papers for EPA money. Possibly can get money from FmHa- Zande filling out papers for monies.

George Igel Co. not working right now out at Lagoon. He will be back later to put in piping.

Utilities: none

Streets and Alleys: Losing a lot of street signs. Village owns X-mas decorations, were to be put up last Sat. but was too windy.

Alley behind Benny's house- digging hole, Backhoe's been there a week. What's going on?

No Trucks through alley by Hacker's. Call Gte about this!

Stoneburner's started their lane for new building.

Bennt doesn't have a specific work schedule.

Village Truck - Benny to keep a log on where he goes with equipment.

Storm Sewers: none

Bills:

Dumire & Son	\$254.82	Gulf Oil	\$93.72
PERS Nov.		Office America	\$3.38
Corbin Law	\$995.70	Lancaster West Side Coal	\$79.50
GTE	\$24.73	Fairfield Landmark	\$115.64
Amanda Town Trustees(Fire)	\$315.00	Amanda Town Trustees	
		(Squad)	\$315.00
Cheri Norman (Mileage/Postage)			
	\$7.60	Lancaster Computer	\$2,549.00
Port OLet	\$60.00	RUS	\$26.34

Payroll:

D.Ben Hedrick

Randy Mansell

Mary Ricketts

Marsha Hacker

Cheri Norman



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held \_\_\_\_\_ 19\_\_\_\_

Sewer Bills: Corbin Law \$643.55

Mary regard to sewer monies - paying all bills so far \$27,663.75 is left out of \$750,000.

Bills outstanding \$183,459.83

Portapot laying on its side, call them!

A Motion to pay the bills by Norman, 2nd. Bigham. All in Favor

Computer: Surge Box Protector is needed for computer. \$59.95

Council in Favor of Purchasing. Dust Covers for on computer,

A Motion from Council to Purchase them also!, by Simpson, 2nd.

Hacker.

Glenn Iannotto from Mentor Tech. - was present to explain to Council about their software. He is available on Dec. 30th. to show to BPA.

\$7,000. Reg. for software, got it down to \$3,500. license software. 90 days of support through 800 phone, after that may need add'l service. 15 mins. intervals \$85. an hr.

To purchase all 3 modules \$5,000. Been in business over 10yrs.

125 people providing software service. Here in State 75 customers.

Demonstration - Monday Dec. 30th. at 7:30.

Recommends buying Motum to sign into system.

Long Term Main. \$1,800. a yr. annually for all 3 modules.

Old Business: Any information on building? Application and Fee has been received! Had to send copy of plans.

Typewriter, has a problem, doesn't want to roll paper around.

Desk- need another one!

Cabinet for Computer Supplies, 4 drawer fire proof \$750.

New Business: Budget ready! Need Special Meeting Scheduled for Temporary Budget.

Council raises - unofficial!

Motion for Adjournment by Simpson, 2nd. Norman.



List of sewer bills dated from November 15, 1991 to  
December 15, 1991:

DATE	DESCRIPTION	AMOUNT
11-15-91	Wooden Stakes	\$ 175.00
11-15-91	Dow Construction	3,860.45
11-18-91	Bank One (Interest)	1.00
11-18-91	Ohio Muncipal Advisory Council	163.20
11-18-91	Peck,Shaffer & Willaims	4,203.43
11-18-91	Ault-Metz-Joos Ins.	6,611.00
12-2-91	Dow Construction	120,711.10
12-2-91	Wooden Stakes	91.20
12-2-91	Wooden Stakes	47.00
12-2-91	Wooden Stakes	118.14
12-11-91	R.D. Zande	15,986.05
12-11-91	R.D.Zande	30,481.83
12-11-91	George J. Igel & Co.	154,573.10
12-11-91	Corbin Law Offices	2,292.98
12-11-91	Corbin Law Offices	1,330.21



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

DEC. 23,

19 91

Meeting was called to order by Council President John Palmer.  
ROLL CALL: Simpson, Palmer, Bigham and Hacker were present.  
Mayor Stevens, Norman and Henderly were absent.

Police Cruiser to be delivered Friday, about noon. 1988 Celebrity  
4 cyl., Auto, Air, 4 Dr, 53,000 miles.  
Change from car will be in an envelope - owes \$100.

Gas Station isn't taking credit cards- could we put a tank in by  
garage? Gulf Co. going out of business. Possible agreement with  
Township Fire Dept., pay for what gas we would use.

Building - Matt Valinsky's bill \$1910. for plans of building.  
A Motion was made to pay this bill by Palmer, 2nd. Bigham. All in  
Favor 4 yes 0 no  
Advertise for bids to build - building, fairest way! John spoke  
with Matt, no way can start by Jan. 1st. or 1st of the year. \$400.  
for permit.

Discussion of recessing this meeting until next Monday, Dec. 30th.  
before BPA meeting. Need to talk to BPA anyways.

Expected to have State Approval on building - maybe today!  
\$7,000. - \$8,000. Ed Julian's quote.

Sewer Project - County has agreed with what we wanted to do.  
Village take on 100 ft. add'l. Benny can't tell Contractors not  
to work on Christmas Eve.  
Possible Lawsuit against Village by Henderly's for property  
damages. Liability should fall on minority contractor, primary  
contractor and Engineers.  
Army Corp of Engineers wants Inspector with each crew. Village  
did make an attempt to help! The tap is what caused the problem.  
Already have spoken to lawyer.

Contractors to fill pot holes whenever they see fit!  
Office Equipment- Last Meeting told Mary and Cheri to check on  
desk. Need to know what monies are in that account?  
Steel Shelves for boxes in back room.

Fire Hydrant - in middle of sidewalk, needs moved!

Temporary Budget for Village and BPA:

April 15th. has to be in to County Auditor.  
1992 Appropriations Budget , \$80,793. - we'll spend! Need Year  
end Balances.

Find out from Mary or Corbin, if we can turnover monies last year  
if didn't use? Always can change line items, Can make this  
permanent. Where? Construction Fund- Building out of General Fund.  
A1-7X-230 Contractural - for legal expense.

\* 1991 Appropriations Budget - no money listed, for \$10,000. for  
building. (Marsha knows)

Copy of Handbook to New Council Members.

Meeting was recessed until Monday, Dec. 30th. at 7:00 P.M.

Dec. 30th.

Present: Palmer, Hacker, Norman, Simpson and Bigham.  
Mayor Stevens and Henderly were absent.

Transporting Cruiser from there to here, do we need tags? Call  
Highway Patrol.

Permanent Appropriations Budget for 1992:

pg. 12 Solicitor, money set aside in Contingency- to pay Tom  
Corbin. Set Aside 1991 - \$15,390, Actual 1990 - \$15,170.14.

Recommend same, full amount under Solicitor.

New Contract for Fire and EM



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

New Contract for Fire and EMS: \$2,551.50 a year!  
 from 1991 - pgs. 26 & 27 are missing.  
 pg.25 & 26 Debt Service Fund: \$816,000. from FmHA (Fed.)  
 \$1.2million from EPA (State)  
 Cheri will take Permanent Appropriations Budget to Courthouse  
 tomorrow and get it stamped!

Debt Service Fund - operating off same line items.  
 principal cl-5-A-261       \$817,000.  
 interest cl-5-A-262       \$ 50,000.  
 Total                       \$867,000.

# for interest income, Mary ask State Auditor?  
 Call Star Ohio - year end financial report.  
 General Fund Toatl: \$80,793.34 minus corrections for Fire and EMS.  
 Can Change Appro. numbers by Resolution. This is a Wish List.  
 1991 Total General Fund \$110,876.06  
 State Auditor Office - Training Seminars for Village - 2 day seminar  
 \$50. for treasurer to go. Council OK'd, Feb. 3&4th. in Athens.  
 Cheri will make extra copies of Appropriations Budget - original  
 goes to County Auditor to keep. Have both cpies stamped. Ask for  
 copies of pgs. 26&27 from 1991. Copies to all Posting Places!  
 Want 7 posting places, instead of 5!

Council reviewed the whole Appropriations Budget at this time.  
 A Motion to accept the Appropriations Budget by Palmer, 2nd.  
 Norman. All in Favor 5 yes 0 no, Ordinance 92-1.  
 Start working on Budget and Rates ~~for Sewer!~~

We have Resolution on Ad Hoc Recycling! By 1993 some kind of re-  
 cycling program. Franchise with 1 refus contractor. Best prices  
 Village had gotten was through Rumpke.

Brett Ricketts has done some digging on a differet Co. for software.  
 Software - BPA is Buying! This was explained to Ron Thaxton about  
 software.

Office Equipment: need another desk!

A Motion to Adjourn by Norman, 2nd. Simpson. 5 yes 0 no



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held \_\_\_\_\_ Jan. 6, 19 92

Meeting was called to Order by Mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker, Simpson, Young and Henderly, were present.

Swear in New Council Members - Bill Young and Don Simpson.

Swear in Clerk - Cheri Norman, Swear in BPA Member - Phyllis McKenzie.

A Motion to approve the Dec. 9th and Dec. 16th. minutes by Palmer, 2nd. Norman. All in Favor , 6 yes 0 no

Elect President of Council for 1992:

Henderly nominates Palmer

Hacker nominates Simpson, Motion to close nominations.

Secret Ballot Vote - Unanimous Palmer

People before Council: Rick Greenwood - discuss Hamburg Rd.

Problem is sewer line crosses Hamburg Rd. which is County. Permit from County - for Construction, County wanted a lot! Write Service Agreement for Hamburg Rd. - Village will be responsible.

Len Loraditch did draft up service agreement, Tom Corbin to look at it then take it to the County. County Engineer agrees. County will sign off then Village. Need Mayor to sign permit, so they can go in and work there. General Authorization from Council to proceed. Potholes are bad!- need to fill them more often. Leave Dow Const. a message for them and they'll fill potholes. 24 hrs. a day just call. (969-2757 DOW) . 2 portable pumps to be used but replace 1 with a portable generator - revisions on electrical system, add'l cost \$7,000. add'l engineering \$3,000. Will FmHA participate, Rick spoke with Jim Rousch - they will participate. Gorman Pump better pump. Field Orders/ Change Orders to date: \$15,000. EPA Contingency \$52,300. used under 10%. FmHA Contingency \$120,000. Ben wanted to purchase a new backhoe. John recommends go with 1 Generator and 1 Pump. In Favor of Change.

Construct Sewer by Midwest, require them to tie in? Village wants domestic system tied in. What if anything about industrial system? Smalley and Assoc. to tie in if economical for them.

Will Midwest be required to put their industrial through sewer system? Village can make provisions by industry. What can the treatment plant handle?, safety of operations? Provisions made to hook in by gravity. John has 2 problems, Water from wells 2-3,000 gal. a day , heavy metals- any problems? Midwest will have to maintain treating some of their waste. Dennis Smalley read letter from Tom Corbin to Mr. Johns at Midwest.

Midwest would send through 4,000 paint discharge & rinse water, 3,000 septic & would send to Villages Wastewater Total 7,000. Compromise between federal and village limits. Municipality - testing 1 time a yr., could require Midwest to do testing. Require that process does not change or flow rates also. Lagoon can handle 250,000gals. Council needs more input before decision can be made. Rick conversation with Jeff Coffee, EPA did not look at Midwest hooking in. Both parties work together, between Village and Midwest. Village needs commitment from Midwest. Metering their water, Meter water every day. Domestic sanitary they have to tie in, drop the line so they can hook up. To make provision to tie in paint system, go ahead and put a Y in, now. Extra money to drop line at Villages expense. Seico messed up! Add'l surveying cost.

Russell Bennett wants to go ahead and run his tap up to his house, but capping it in. R.D.Zande hasn't set up testing procedure for laterals!

VernGarrett wants Main St. cleaned up and fill in potholes! It's a mess!

A Lot of people complaining!

Council vote no tie ins , but can lay their pipe.

Committees:

Utilities: Susan Henderly and Bill Young

Streets: Mike Norman and Don Simpson

Sewage: John Palmer and Gary Hacker

Utilities: traffic light out!



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1074B

Held

*Jan. 6*

19 *92*

Streets and Alleys: tore up and potholes!  
Storm Sewers: none

Bills:

Lowe's	\$35.81	Columbia Gas	\$51.43
GTE	\$37.77	Office America	\$78.80
Amanda Hardware	\$37.50	Amanda Hardware	\$53.90
South Central Power	\$12.87	Police Cruiser	\$1,500.00?
Lancaster Computer	\$59.95	Fairfield Land.	\$ 7.81
Central Auto & Farm	\$10.44		
Amanda Township Trustees (Fire)	\$637.88		
Amanda Township Trustees (EMS)	\$637.88		
Cheri Norman (Mileage)	\$16.32	Cheri Norman (Postage)	\$ .46
Mary Ricketts (Box Rental)	\$5.63		
Mary Ricketts (Postage/Stamps)	\$13.01		

Payroll:

Randy Mansell  
 D. Ben Hedrick  
 Marsha Hacker

Sewage Bills:

Dow Construction	\$98,193.34
R.D.Zande	\$30,835.46

A Motion to pay the Bills by Norman, 2nd. Palmer. All in Favor  
Old Business: Cruiser will be here Friday. Bucket Truck at Lonza's  
 in Lancaster, check on?

Buying Chipper or Shredder can get Grant Money.

New Business:

Resolution RES 92-1, Authorizing First Amendment to Legal Services  
 Agreement, A Motion to approve RES. 92-1 by Palmer, 2nd. Hacker  
 5 yes 1 no

A Motion to waive the three readings by Palmer, 2nd. Simpson.  
 5 yes 1 no All in Favor

Resolution RES 92-2, Authorizing Administrative Services Agreement,  
 A Motion to approve by Hacker, 2nd. Palmer. 5 yes 1 no

A Motion to waive the three readings by Palmer, 2nd. Simpson.

Resolution RES 92-3, Establishing Add'l Expense Line Items within  
 the Villages General Fund, Capital Improvements Fund, and Water  
 Fund and Declaring an Emergency, A motion to approve by Palmer,  
 2nd. Simpson, All in Favor 6 yes 0 no

A Motion to waive the three readings by Palmer, 2nd. Simpson.  
 All in Favor 6 yes 0 no

Letter from Tom Corbin on Official Officers Pay Raises.  
 People on BPA want pay raises!

A Motion for Adjournment by Palmer, 2nd. Young. 6 yes 0 no



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

February 3,

19 92

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Hacker, Simpson, Young, Palmer, and Henderly were present.

Norman was absent.

Tom Corbin present.

Mayor Ed Bigham wrote out a check, (Unauthorized Check), Mary stopped payment on the check. Ed to pick up check tomorrow and take care of things! Tom Corbin said at this time there should be no damages, it was caught in time! No Citation- ruling this was wrong thing to do. Tom assisted Mary on what to do! Handled Responsibly by Mary. Council expressed their concerns! Bill Young asked for more specifics, 2 separate checks, 1 check on cruiser. Checking Acct. is at Bank One. Ask bank about co-signing signatures for all but the treasurer. Council OK'D. Tom will get Resolution on this!

When will we get the Cruiser? Ed went said went after it on Sat. and Sun. Cruiser wouldn't start. They found the problem. By noon Tues. it will be ready to pick up! He hasn't given Ed \$100. yet! Ed is to get Bill of Sale and Title.

Approval of the minutes from Dec.23rd.& 30th. and Jan. 6th. A Motion to approve the minutes by Palmer, 2nd. Hacker. All in Favor.

People Before Council: Dave, R.D.Zande, sewers moving along, 50% done. Kinser has lots, E. High St. - E. Oak St., 15 lots, survey crew established property lines. \$500. tap fee. Tap Fee covers 20 ft. and Y, this is in the Villages best interest, anything above and beyond that is homeowners responsibility to pay the difference. \$500. is min. charge. He has marked where laterals are to go! Steve Kinser got a hold of Tobin-McFarland Surveyors, to stake out lots. Just put in 20 ft. laterals and stake them, then Kinser can run the difference. Are we liable, at \$500. per tap. Tom recommends to look at agreements. Tom said go ahead and install to the length of 20 ft.

Midwest - also have a problem with asphalt thickness, 9ins. min. Type A - \$7.70 lunar ft.

Type B - \$23.90 " "

6 ins. thickness - 5 in. base, 1 in. cap. Will have price by next meeting. We have lines on Main St. and Leist St. (David Shy) his tap down under basement. (Deepen his line) Will know more when it's dug out. Communication Gap- They've passed up 1 of Kinser Lots. Kinser had time to stake. Kinser \$195. to go back! Let Kinser know if go beyond \$500. he will have to pay difference. Ben to talk to Steve Kinser. Line 1 on Main St., Coal Patch required. Extra cost on County Rd. 3 way manhole in center of street. adjust next manhole. County concern - Rick Greenwood should know specifics. 2 tiles hit in field - options pay extra have contractor to go back, lay line straight 20-30 ft. 1½ hrs. for equipment and men at \$16.-\$18. an hour, \$20. for operator, \$50. an hr. for equipment, about \$200. an hour. Or does village want to use their backhoe. Contractor doesn't care! Peel back 20-30 ft. bring it up! Cut field tile, has to be repaired. Contractor said go ahead, Ben go ahead.

Army Corp of Engineers(Charlie Riffe) needs list of contractors, who are available for tie ins. Names, Addresses and what will do? Public Service to give a list to homeowners. It is villages responsibility? Contact Health Dept. on who's licensed! Ed to contact. Tom will check with Len on hook-up, inspection fees, monthly cost. Timetable is being moved up from July to the beginning of Summer, End of May- First of June.

Haven't received #2 monies from EPA.

Start FmHa Monies! Have to have used Star Ohio - interim financing first before can get monies from them. Process going through with generator!

Vehicles across sidewalk at Dow, have them watch.

Metering device at Midwest, can test anything you want! People questioning business' putting chemicals in Sewer Pipe. Bill Young is EPA Approved and has Permit. Midwest will be putting in sewage tap only. Minority Contractor ready to pull out, no! He'll be here through project. Monday will have another inspector. Igel is back to work on piping around Lagoon. Lagoon ran into existing drain tile, will take bids on job to replace.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting .

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

19

Susan and Curtis Henderly with bill compensating them for damages.  
\$10. a Day X 38 days  
\$31.65 Steam Cleaner  
\$75. Carpets Cleaned  
\$67.31 Furness Inspection Fees  
\$250. Yard Repair and Plants  
\$50. Lost Pay  
TOTAL BILL \$854.38

Contractor Liabile, Minority Contractor cut off storm sewer.  
Neglegence on Contractor!

Tom suggests present the claim to Contractor to see if they will pay it all. If Contractor doesn't, Tom to discuss with Council at a later date. Executive Session - Possible Lawsuit.

Contractor (Dow Const.) said he would go down, Village decided to check it out themselves. Contractor is aware of all of this. Has asked when its coming.

Resolution, RES. 92-4, Approving Service Agreement, A Motion was made by Palmer, 2nd. Simpson. All in Favor. A Motion was made to waive the three readings by Palmer, 2nd. Hacker. All in Favor.  
Resolution, RES. 92-5, Approving Contract with Fairfield County Commissioners and the Fairfield County Sheriff's Department for the Provision of Police Services. A Motion was made by Palmer, 2nd. Hacker. All In Favor. A Motion to waive the three readings by Palmer, 2nd. Hacker. All In Favor.

Ordinance, Requiring Twice Monthly Meetings of Village Council, A Motion was made by Palmer, NO 2nd. Meeting will be First Monday of the Month.

Ordinance, ORD. 92-2, Establishing a Method for Determining Time and Place of Regularly Scheduled and Special Meetings of Village Council. A Motion was made by Palmer, 2nd. Hacker. All in Favor. A Motion was made to waive the three readings by Henderly, 2nd. Simpson. All in Favor.

Resolution, RES. 92-6, Retaining Village Solicitor, A Motion was made by Simpson, 2nd. Palmer. 4 yes 1 no  
A Motion was made to waive the three readings by Palmer, 2nd. Hacker. 4 yes 1 no.

Resolution, RES. 92-7, Establishing Add'l Expense Line Items within the General Fund, Capital Improvements Fund, and Water Fund and Declaring an Emergency. A Motion was made by Simpson, 2nd. Palmer. All in Favor. A Motion was made to waive the three readings by Palmer, 2nd. Simpson. All in Favor.

Keys being loaned out - Ralph was in here to run copies off!  
Fire Dept. Using copier, Council hasn't OK'd. Tell Ben can't use copier for Fire Dept.

Copies made of Keys to Lockbox!

Villages Handbook - State Auditor sends papers to update! John to make copies!

Jim Hite, Unemployment Comp. - Ed talked to unemployment office as of Halloween Night , He parked cruiser at Gulf ,unlocked, with gun in it! Type a letter of what went on to unemployment office. He assumed he was terminated.

Fairfield County Regional Planning Commission - need Reps.

Ed Bigham Mayor - 1 Rep.

Voted on alternate Rep. Don Simpson won the Vote against John Palmer by 3-2.

Star Ohio Acct. - add Mary Ricketts name

New Signature Cards for Lockbox.

Bond, add John Palmer on. Council approved, A motion was made to Bond, John Palmer by Simpson, 2nd. Hacker. All in Favor.

National Small Business Tree Assoc. - Need \$2,000. to match. Don't have.

Lonz's '82 Ford Bucket Truck - \$4995.

Old Business: Mayor is to enforce Ordinances! Don Hedrick spoke with Ed on House by Alley. Old Marathon Station hasn't pulled pumps yet! Wants to open pizza place, hasn't been before Council. Ben as Fire Chief, has sent letter, safety hazard.

Cruiser - Ed to try to get money back!

Computer - Mary has received Dac Easy Disc, Will get a list from State Auditor.

Building - Plans back from State, tonight. State Approved.

Advertise for Bids!



# RECORD OF PROCEEDINGS

Minutes of

REGULAR CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held February 3 1992 CON'T

Demolition Permit - County or State Engineer?  
Sealed Bids on Old Cruiser.  
Go to a Purchase Order System.

Bills:

Postmaster(Stamps)	\$29.00	Quarterly Taxes	\$ ?
Amanda Hardware	\$15.87	Ed Bigham	\$50.00
M.B. Valinsky	\$1,910.00	Dec.& Jan. PERS	?
RUS	\$33.35	Corbin Law	\$556.24
Lancaster Office	\$1.19	Port O Let	\$60.00
Mary Ricketts(Seminar)	\$50.00	Quality Stores	\$7.14
Bates Service	\$17.50	Town & Country	\$20.00
Amanda Gulf	\$30.75	Gulf Oil	\$86.67
Cheri Norman(Mileage)	\$12.67	H&P Cardinal	\$3.35

PAYROLL:

D. Ben Hedrick		Randy Mansell	
Cheri Norman		Mary Ricketts	
Justinian Publishing	\$189.89	South Central	\$406.60
Amanda Hardware	\$4.67		

Sewer Bills:

Corbin Law	\$238.27
Corbin Law	\$255.00
R.D. Zande	\$35,177.74
Dow Construction	\$48,372.68

A motion was made to Pay the Bills by Simpson, 2nd. Hacker.  
All in Favor.

Utilities: Traffic Light Out!

Streets and Alleys: Potholes everywhere!

Storm Sewers: Sewer behind Ben's still there! Needs taken care of!

Charlie Riffe(Army Corp of Engineers) wants to see Ledgers and Filing System.

Balance Sheets - Council needs every month!

Office Equipment - 2 roll desk chairs. A motion was made to purchase 2 chairs by Simpson, 2nd. Hacker. All in Favor

A motion was made to Adjourn by Simpson, 2nd. Henderly.



TO: Village Of Amanda Council  
FROM: Mary L. Ricketts, Treasurer *mlr*  
DATE: February 3, 1992  
SUBJECT: Incident Of Unauthorized Check

The following information is to inform the Village Of Amanda Council of the action which was taken in regards to an unauthorized check written out of the Village Of Amanda checking account.

At approximately 3:00 a.m., January 25, 1992, I had returned to Amanda from my job in Lancaster. I stopped by the Village Office to issue a check for Cheri Norman for payroll. It was then that I noticed that check number 11571 was missing. I made a note of the missing check.

Since only (3) people had a key to the cabinet where the checks were kept, I decided to contact these people.

I had tried to contact Ed Bigham. I called his neighbor, Phyllis McKenzie, Saturday, January 25, 1992, at approximately 6:00 p.m., and left a message for Ed to call me. At approximately 8:00 p.m., Ed called my house. He stated he had the missing check, and that he wanted to talk to me about the check tomorrow, Sunday, January 26, 1992. I told him that I had some work to do for the Village and that I would be at the office between 3:00 and 4:00 p.m. He said he would be there.

On Sunday, January 26, 1992, approximately between 12:00 and 12:30 p.m., Ed had called my house and left a message on my answering machine, that he would not be able to meet me at the office at the time we had agreed. He however stated that he wanted to talk to me that day in regards to the check.

I was at the Village Office at approximately 1:30 p.m., to do the work I planned to do. I was working on the Village ledgers, when I started going through some cancelled checks and noticed that the check that had been issued for the Village Police Cruiser, had been made payable to Ed Bigham and it had also been endorsed by him.



(Continued)

I continued doing my work. Time went by and Ed never came to the office.

At approximately 7:00 p.m., January 26, 1992, I called Gary Hacker and explained the situation to him. Gary stated that he would try to find Ed to talk to him. Gary could not find Ed, but Gary had left a message for him to contact him that night.

At approximately 12:30 a.m., Monday, January 27, 1992, Gary and Ed came to my house. It was at that time Ed stated that he had written the check out for \$700.00. He stated that a Council Member was having financial problems and needed money, so he did this to help them. He stated he was going to pay the village back. He also stated he had cashed the check at a bank in Lancaster Friday afternoon, January 24, 1992.

It was discussed that the best way to handle the situation was to stop payment on the check, and then Ed would honor the check at the bank he had cashed it. Ed had expressed many times during the conversation that he had done a very stupid thing and that this would never happen again.

Later that morning, in a conversation over the telephone with Gary Hacker, it was agreed that I call Tom Corbin and inform him of the whole situation.

At approximately 9:00 a.m., January 27, 1992, I called Tom Corbin and explained the whole situation to him. He agreed that stop payment would be the best way to handle the check, if it had not already cleared the system. I told him if any thing else developed, I would call him.

I then contacted the bank and stopped payment on the check.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1074B

Held

March 2,

1992

Meeting called to order by Mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker, Simpson, Young and Henderly were present.

A Motion to approve the Feb. 3rd minutes by Palmer, 2nd. Hacker. All in Favor. Correction in minutes on RES. 92-5, vote was 4 yes 1 no instead of All In Favor.

People Before Council: Jane Joos, Ault-Metz- Joos Insurances, on Village Ins. General Liability is based on operating expense, will go up with sewage Plant.

Who's covered on Auto Policy, anyone that the village gives permission to drive, and will be protected, but doesn't allow children to be covered.

Law Enforcement- (in letter) Make sure under contract with Sheriff's Dept. Ins. If they don't have village covered, \$900.-\$945.

Elected Officials Liability - coverage, we need to cover all of Council.

Need coverage on the Sewer Treatment Plant- Liability coverage.

No coverage yet! Jane will check with Tom about coverage.

Drop 1982 Ford LTD from coverage! Renews insurance as of 3/3/92.

Bonding, no need to bond anybody for amount of money they carry.

Safeguards - Check List - every council member, check off everything they approve or co- signatures on checks! Jane doesn't think Wire Transfers are covered by Bonds?

Ed Julian - Amanda Township Trustees, would like to have the road cut, if cuts it for sewage they want a Performance Bond \$5,000. for 3 years. Have Tom make up an Agreement with Trustees on road.

They want agreement taken care of before they get that far. If sewer line goes bad, village will be responsible.

Wanda Grover - Concerned with how she is going to pay for her tap in? Doesn't have the cash. There are Grants and Low interest Loans available. Do you have a list of contractors to do taps? Not, yet!

Cheri, to contact Len or FmHa on funds for helping people with sewage taps.

Dick Wharton - asked Ben to put in 2 taps on property. 1 a vacant lot, the other with home on it. Homeowner pays \$500. for tap on vacant lot. 20 ft. Village pays, anything beyond that, homeowner pays. Wants copy of Resolution on Tap Fees.

Vern Garrett - Village Solicitor, where's he at? Only comes when asked!

Jess Disbennet - Quality Pole Builders, Wants a copy of building plans to put in a bid.

Dave - R.D. Zande, recommends to write a letter to Dow Const. on Minority Contractor, up and left for a month. Asked teachers not to park by school Fri., Mon. and Tues. They showed up Fri. but not Mon. or Tues. Changed superintendent, not showing up. Soil Tech's show up, we still have to pay them when this happens.

Village to write letter to Dow, Dow proceed to minority Con. , then to Epa. Has Rick looked into contract on this? His hands are tied. No, estimates on paving, yet! Paving Streets curb to curb. Proposal in writing in a couple of weeks from paving CO. Pull up any damaged asphalt will have to replace. Concrete, John's, School and Main St. need to decide which streets need to be thicker. John's, School and Kirby -6 ins. Blacktop whole street. Problem on Lutz St. - Design problem, 1/10 th. of a ft. drop, E. side of School to Halderman, inverts at center line.

3 Options: 1) flat manhole  
2) run below min. grade  
3) to jump up ea. 1/10th.

Engineers recommend have inverts drilled down. Rick recommends to lower L&M. 800ft. X \$4. = \$3,000. - \$4000. these lines will be shallow. Go ahead and drop the line and go after Seico.

M & E Consultants will help with Issue 2 money.

Letter from Midwest , just guard rail production is pulling out! Table this til next meeting.

New Business: Resolution RES. 92-9, Electing President of Council, Motion was taken care of during Jan. 6, 1992 meeting. Just need Mayor and Clerk signatures.

Resolution RES. 92-8, Requiring Two Village Officials Signatures on Village Checks. A motion was made by Palmer, 2nd. Hacker. 5 yes 0 no All in Favor.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

Letter from BPA on Pay Raises - A Motion was made for Council and BPA to get a \$25. a month raise, by Norman , 2nd. Hacker.  
 3 yes 3 no, tie  
 Mayor's Vote - no  
 A Motion was made for BPA pay raise only by Henderly, 2nd. none  
 Refuse and Garbage License - need \$25. and copy of up to date insurance. Send Letters to Murdock, Rumpke, Johnson and Roe.  
 Already received money from Roe, just need insurance.  
 Need to get started on Recycling.  
 Sewer line behind Ben,s house in alley, tile 3/4 full or more, replace tile. Ed Julian helped Ben to open it up, free of charge.  
 Obligate the villages money. John wants informed! Do you want Ben to proceed on?  
 Discussion on who gave Ben permission to dig up at Henderly's?  
 Ben said soething to Gary hacker about a trailer he has for sale, for village to put tools on. Hydraulic tools.  
 Survey on Patroll - Pay Raise for Clerk and Treasurer.  
 Computer Software - BPA thought they were to pay 50% of everything. Phyllis said would check with other members on purchasing software. \$2549. after this point village will go 50 -50 on computer.  
 Ohio Municipal Clerk's Asso. - Cheri and Mary to become members.  
 A Motion was made by Simpson, 2nd. Palmer to pay for this. All in Favor.  
 Ohio EPA Letter on National Pollutant Discharge Elimination System Permit - send to Corbin.  
Old Business: Susuan and Curtis Henderly Bill - Steve will pay for yard \$250. and Steam Cleaner \$31.65. Contact Corbin, tabled til later!  
 State Auditor Letter \_ they would waive the \$750. fee for filing late on financial report last year.  
 Building - need black and white copies of plans., proceed with bids then. Get with Tom on Contract for Building.  
 Cruiser - Ed will meet with Mary with money! Old Cruiser put bid in newspaper.  
 Unemployment - James Hite, Cheri sent letter!  
Bills: Does village pay property taxes? Triplicate Copy - Exempt. Financial Report as of Jan. 31, 1992, Ending Balance \$69,627.20. Received EPA draw #3, Star Ohio Acct. \$70,950.17.  
 South Cebtral for X-mas lights - throw away!  
 Dow Const. - bill for broken Fire Hydrant.

Port o Let	\$60.00	Columbia Gas	\$124.39
Corbin Law	\$501.77	Feb. PERS	
Cheri Norman	\$13.45	Mary Ricketts	\$56.11
mileage/postage		mileage/postage	
GTE	\$33.51	Office America	\$54.74
Fairfield Landmark	\$85.88	Amanda Hardware	\$20.92
South Central	\$374.56	Quality Stores	\$15.52
Dayton Legal		RUS	\$26.68

Payroll:

D. Ben Hedrick		Randy Mansell	
Marsha Hacker		Cheri Norman	
Mary Ricketts		Ed Bigham	
John Palmer		Michael Norman	
Gary Hacker		Don Simpson	
Bill Young		Susan Henderly	
Mike Gray	\$105.00		

Sewer Bills:

R.D.Zande	\$23,258.54
Corbin Law	\$475.77
" "	\$24.00
Igel	\$101,141.00
Dow Const.	\$123,236.65

A motion to pay the bills by Norman , 2nd. Palmer. All in Favor.  
 Issue 2 Monies -submitted by March 30th.  
 Need new priority list:  
 1) Curbs  
 2) Sidewalks  
 3)Street Paving  
 4)Storm Sewers  
 5) Water System - repair and replace  
 Need 10% matching funds.  
 Newsletter #2 going out!



# RECORD OF PROCEEDINGS

Minutes of

Regular CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1074B

Held March 2, 19 92

Possible Grant Monies from a line of credit from OPW(Ohio Public Works)- another funding.

Tom check on Ord. 2-79, Converted Garage into Apartment, no structures in alley's.

Tom also check on ORD. 4-66 Junk Yards without a Permit.

Broke tresle and broke gas line, Roof laeks \$2,400. Gary Young. Compacted Street.

Utilities: traffic light needs fixed. Don will talk with Steve Kinser.

Small Bucket Truck on 33 for sale.

When Bank One took over, Mary went through stsements, found "NO Interest" paid on our account. Mary called about it, Bank One turned over our acct. regular business. Mary told Lora, We are entitled to our interest!

Streets and Alleys: Are still a mess !

Storm Sewers: none

Office Equipment - need new Sweeper and Calculator, Council OK'd to purchase.

Eleanor Taylor has keys to building for Commodities!

Dan Wharton - Dow Const. needs to keep up with putting gravel on streets.

A motion to Adjourn by Palmer, 2nd. Hacker. All in Favor



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held March 16, 1992

Meeting was called to order by Mayor Ed Bigham.  
ROLL CALL: Palmer, Norman, Hacker, Simpson, Young and Henderly.  
Were all Present.  
Tom Corbin, Village Solicitor was present.

Meeting is based on Village Funds.  
John Palmer recommends Executive Session to discuss matters  
about Mayor and Cruiser Monies.  
Mayor wants Open Session, doesn't have anything to hide!

John Palmer was asked to check on a wrong doing by the Mayor.  
Mayor wrote check to himself and he signed it. Check never got  
through the system. Mary Ricketts caught when came to building  
to write out some Village checks. She got a hold of Tom Corbin,  
he advised to stop payment on the check, and she did. We tried  
to smooth things over, Ed said would take care of check. Ed  
didn't take care of things when said. Bank almost took legal  
matters into their own hands. They had spoke to Cheri and Don  
Simpson about this matter. After Ed was contacted about Bank  
taking legal matters, he paid Bank back their money. Bank Con-  
tacted Cheri.

Don Hedrick wants to know who has authority to write checks out  
for Village. Treasurer- Mary Ricketts, Clerk -Cheri Norman,  
Pres. Pro Tem - John Palmer and Mayor - Ed Bigham. Only 1 person  
should have authority to sign the Checks says Don Hedrick.  
We have Resolution on Treasurer can sign herself but any of the  
others need 2 signatuers when sign. Every officer is Bonded, who  
has authority to sign checks.

We basically had 2 expenditures, both came through Mayor's Hands.  
What this comes down to, Council needs explanation, What happened  
and Why? Ed said First Check, Council Member ask him for some  
money. He didn't have it on hand, so wrote check from Villages  
Account. Second Check, Was for the Purchase of Police Cruiser,  
which Council decided not to get. Ed said could get the money  
back from car people. Ed said would have the money at the next  
Council Meeting which would have been March 2nd. But didn't  
have it that night. Said would have the next day, but didn't  
have it. This has gone on too long so Council called a special  
meeting to find out where Cruiser Money is! First Check was caught  
and corrected, a lond time til monies were reinbursed. Ed said  
"I made a mistake, I was wrong". Jan. 24th., 1992 - Ed wrote  
the check. Jan. 27th. ,1992 - Stop Payment, then money was repaid.  
A Month elapsed - Mayor said couldn't get to it, had been busy  
working. \$700. Where it went and what for? Mayor says for Council  
Member as (Personal Loan)Funds were paid to Mayor, Funds were  
laying at Mayor's home.

It's up to Council to further ask questions? This was a serious  
error!

John Palmer made a couple of points - He doesn't want the Mayor's  
job. Peoples climbing on his back about Mayor. People want Mayor's  
resignation and want to know how to remove him from office.

Tom Corbin - Assuming there are grounds (to rid the Mayor):

- 1) Proof of misconduct in office
- 2) Court Action
- 3) Complaint Filed
- 4) Probate Court and Common Pleas Court

Mayor's not changing his mind, not going to resign!

Dec. 20, 1991 - Purchase Police Cruiser, Ed purchased vehicle.  
No Title! Ed went after the car and it won't run. Went down on  
a Sat. and Sun. Don Hedrick was there at Mayor's home when guy  
called Ed about the car. Car is running, it was around 1:30 -  
2:00. Ed told the man can't come tonight, have Council Meeting.  
Will pick it up tomorrow. Then that evening at Council signed  
Contract with them to patrol. Council asked for money back.

Ed was going to purchase cruiser for himself then. Council didn't  
tell Ed when he needed to pay for the car. His monies tied up in  
CD's. Neighbor wrote a check for Ed to reinburse the Village,  
written out to Village of Amanda, Police Cruiser - Ed Bigham,  
from Kenneth and Deidre Green, for \$1500.



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

19

We can't deposit check until Friday.

Mayor doesn't want to hide anything. Mayor said He couldn't blame John or Council for thinking bad things about him. Wanted to pick car up, will pick car up this weekend. Will show proof of purchasing the Cruiser.

John went to Ed's home one evening and Ed told John what he had done! Questions keep coming up to John.

All facts have to come out! It won't happen again, said Mayor!

Don Hedrick said, if he were the one buying the vehicle, he'd have a title first, before monies left the Village. Mayor explained about car. Council approved purchase of car on Dec. 16th. Village has No proof where funds were going.

Mary spoke had nothing to do with anything about the cruiser check. Mary said she wouldn't issue the check! Council approved purchase John Palmer signed the check. Council had trust in Ed. John thought Ed was bringing car back on Sat. Tom said Village is making a good effort to get things worked out! Everyone's intent was good! 1-check for personal loan, which was wrong! Could have been bigger amounts of monies. Sue has a question - How did you get the monies? Bank cashed, but didn't come out of villages funds.

Ed wants Council to vote, if want him out of office. Council is dissatisfied!

Assuming the Best! All funds will be taken care of Friday. Sue wants to know what if Friday comes and goes and NO money? and insufficient funds on check Ed gave us to replace money for cruiser. Nothing will happen between now and Friday. John will get a phone call tonight, he'll tell the lady what happened and will give her a copy of minutes.

Bill had one point, on Feb. 3rd. minutes on Tom'd advise, everything was caught and under control. Tom's understanding matter was caught in time no village funds were expended. Correctly caught and correctly resolved. But too much time lapsed! Thought would only be a few days, and it took longer.

For Mary's sake, for Ed to bring her something from Car Co. so Mary can cover and Audit Line for Auditor, if they have any question. Ed promises to get something for Mary.

Sue, In the future, would everyone be let know when things are going on.

Don Hedrick would like to see a copy of the minutes when he comes to Council Meetings or them read aloud. He will come to next meeting so everyone knows what's going on.

Comment by John, I would like to Thank Mary, She's done a wonderful job, through all this. Would also like to Thank Cheri also and apologize.

Any last comments from Council -

Sue - don't do this again!

Brett Ricketts - if happens again, check will be stopped again like the last one, and will have proper paper work.

Purchase Orders have been implemented.

A Motion to Adjourn by Palmer, 2nd. Hacker. All in Favor



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held April 1, 19 92

Meeting was called to order by Mayor Ed Bigham.  
 ROLL CALL: Palmer, Norman, Hacker, Simpson, Young and Henderly were present. Tom Corbin present.  
 Mayor is asking each Council member if he or she feels he should resign from Mayor's Position. He ask for Roll Call Vote:  
 Palmer - yes  
 Norman - no  
 Hacker - no  
 Simpson - no  
 Young - declined to vote  
 Henderly - Declined to vote  
 Palmer, asked for by Best interest to Public. Palmer told Eagle doesn't want job, it's a full time position. He will take Mayor's position if Ed steps down!  
 Mayor said will not resign!  
 He was wrong, with check and car! He has corrected problems!  
 Solicitor to fill us in on all facts about problems!  
 Phyllis Young - When did you find out?  
 Tom Corbin - Mayor is entitled to benefit of the doubt. Things should have been resolved much quicker. Tom was pleased with things the way being taken care of. Mayor doesn't have to resign. Yes, a resident can get procedures of getting Mayor out of office. Start a little issue, the longer it goes turns into a bigger issue. As far as Tom's concern unless resident want to take legal matters, it takes 5 residents to do so. As a matter of Law, John Palmer would go to Mayor's position.  
 Dec. 20, 1991 - 1st. check, Car had mechanical wrongs, Council later decided to contract for police services.  
 Which Ordinance or Resolution?  
 Dec. 16th., 1992, Council Member authorized to purchase cruiser. Council voted on. Has to be by Ord. or Res. says Phyllis Young. Voucher was brought to John, John signed check - improper act.  
 Don hedrick - Was it taken door to door? Voucher signed -4 names, no title .  
 Citizen's Committee - if don't step down - wrongful duty! Council President - step down also! John will step down if that's what residents want.  
 Phyllis - Haven't gotten to , John yet! They said were properly authorized.  
 Betty Folk - I understand, I'm getting in on some on this. Ed - Council Member, John - Council Member at time. Proceedor of rules , suggest Council to get together, No - Mayor to sign checks. Treasurer and Clerk only. Follow rules and regulations, work together. I regret it's went too long. Blank check - Ed later put his name on it.  
 Phyllis - Commend Treasurer on work she's done! Clerk doing as best as she can do !  
 Mr. Muck - Agrees with Betty, go on, forgive and forget!  
 Clerk and Treasurer has a say so!  
 Don - Did you know treasurer had turned down writing the check? It now takes 2 signatures for checks - except for treasurer. Only Mayor and Clerk sign Couchers. Treasurer receives and disperse funds. Clerk and Treasurer's positions didvided last Feb. 1991.  
 Tom - State Auditors office over sees Municipal Accounting. Doesn't want to cut anybody off, there's no question that the Village hasn't made mistakes.  
 Tom to Phyllis - The handbook that you have is outdated. Council should have a updated book. Council acting responsibly, Treasurer caught the problem. Mayor has showed his face, not hiding from anything. The whole thing has grown out of proportion.  
 Resolution 92-8 requiring 2 Village Officials Signatures on checks. Council dealing with enormous issues over sewer project.  
 Tom - I guess again, Village people need to decide what to do. Mayor drew 1 check.  
 People want to know who money went to. \$700. did not go to Bill Young - wanted on record!  
 Can you make the Mayor say? if goes to court , Ed will tell!  
 Susan Henderly said she didn't get it!  
 Don Simpson " he " " "  
 John Palmer " " " " "  
 Mike Norman " " " " "  
 Gary Hacker " " " " "



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

19

Bill Young said we don't need a Mayor who isn't honest!  
 Cashed check at Fairfield National Bank in Lancaster.  
 Why do we have this kind of Mayor? People have the right to know where the \$700. went says Teresa Young. Residents have the right to know. Isn't this person man enough to stand up and say it was him or her? says Teresa Young.  
 The person who received the money didn't know where money came from until later. Did Mayor know it was illegal?  
 Gross error of judgement.  
 Tom - As Village Solicitor if taken to Court, I would represent the people. He would say it was improper and illegal.  
 Phyllis - Very Responsible Clerk and Treasurer!  
 Tom - Very Responsible Council also! Never have gone into executive session over any of this!  
 Tom - Can't make anybody disclose any of this , on who it is! Mayor will talk to this person and ask if he can tell!  
 Susan Henderly said the newspaper made it look like 3 Council Members on the hook and 3 off the hook. The big mystery, who got the money.  
 Betty Folk - if I were the person who was given the money and didn't know where it came from , why should he or she confess.  
 Mayor - @ people have to sign checks now!  
 Bill Young - he should step forward and tell , goes by Laws of Ohio, he he is a elected official!  
 Brett Ricketts - he never said it was for an Amanda Council Person!  
 Teresa Young - He'd be ignorant!  
 Phyllis - If it's the wish of Council that the Mayor Stays?  
 John Palmer acted unwisely. if Mayor stays then John stays.  
 Clerk Position should be 40 hr. week for full time. Council read your handbooks.  
 Susan - about the car Ed said he could get us one. For Old Cruiser to fix transmission would have cost \$600. -\$800. Always have had trouble with old car.  
 Ed - Signed Contract with Sheriif's Dept. for \$8. an hr. policeman \$2. for use of car.  
 Tom - Can't discuss this issue on old car! Illegal for Council. Have to folloe the agenda. Can't lawfully discuss this!  
 Mr. Holsinger - Do away with closed executive meetings! Nothing top secret. Don't have to have a closed meeting!  
 Last Time went into executive session was over Barr Property.  
 Phyllis - How much was cruiser check? \$1500. We bought the Old cruiser when I was on Council.  
 Dept. Hite on Trick or Treat Night left cruiser, unlocked with gun and radio. He said transmission would cost around \$600.  
 Mayor - We did a right thing by getting a new cruiser!  
 Phyllis - Not at all pleased about this meeting. Would like to see him prosecuted, as a Christian would want to be forgiven!  
 Senior Citizens want you to step down!  
 Vern Garrett - not all the Sr, Citizen's! Been to several meetings since, Council should be commeneded. No ones helped with the 3 mil dollar sewer project. I see a lot of shady deals, This cruiser deal is shot!, so forget the cruiser. Ed and John have slapped their hands! Give these guys a hand!  
 Ed apologized to everyone! Phyllis you've done a few shady deals also.  
 Phyllis -He needs to promise not to do this again?  
 Vern - He don't have to promis a thing!  
 Council told John everything was taken care of.  
 John - I left the check blank but put on it not to exceed \$1500.  
 Don - John was acting as President of Council.  
 Sue - We thought we were under a deadline.  
 John - I wasn't at the Dec. 16th meeting becuae of my wife's birthday.  
 Don - Why didn't you check wtih the Clerk? Voucher with signature no title.  
 John - I don't feel that I was in the wrong.  
 Village can't expend funds without Vouchers signed. This is a learning experience. John apologizes and so does Ed.  
 When Auditor comes you have to come out and tell. Tom has talked to auditor. Council has acted responsibly.  
 Media attention brought all the residents out tonight. Assume it was an erroe and corrected! Go to court or Stop here! Council has no



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

CON'T

Held

19

legal authority to remove the Mayor.

Phyllis - What if the next time, Eddie?

Mayor - There won't be a next time!

Handbook is very generic!

Phyllis - Proper conduct, for meetings! Proper procedures!

Mike - Phyllis you have a lot of knowledge that you could help us out. It would be helpful to Council.

Phyllis - Mike what can we do?

Need to have Solicitor at more meetings. For a phone call it costs to speak to Tom. Charges \$125. an hr.

Can't discuss Tom Corbin's fees.

Council - want everyone to come to Council Meetings.

Phyllis - If I'm going to spend any money I'm going to give it to the Lord.

Vern Garrett - What's your satisfaction?

Phyllis - Get that Sucker?

A motion for adjournment by Noeman, 2nd. Hacker. All in Favor



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1048

Held

April 6,

1992

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Norman, Hacker, Simpson, Young and Henderly were present. Palmer was absent.

Correction to the March 16th. minutes, Bill Young corrected. Mr. Mayor had said that the check would be good as gold and if it wasn't you said you would resign. Check from Deidre Green. What happened to that check? Gave it back to the Green's and Ed paid \$1500. in cash to the Village.

A Motion to approve the March 2, 16, and April 2nd. minutes by Norman, 2nd. Hacker. All in Favor.

Executive Session: Seico Liability

A Motion was made to Adjourn to Executive Session by Norman, 2nd. Simpson. All in Favor.

Meeting called back to Regular Session.

People Before Council: Mrs. Nicolia, damage done to her car from streets, manhole at Frederick and Main. Busted Oil Pan.

Cheri read letter from Dow Const. to Mrs Nicolia. Mrs. Nicolia has pictures of car when took it to Ricart Ford. If she can convince me said Jim Downard we may pay for it. Village isn't responsible. Roads are maintained and marked.

Olive Channell asked who's responsible if someone falls on torn up sidewalk?

Can't fill potholes with 3" stone. It will 2-3 weeks before they start paving the streets. Walks will be replaced with concrete. 9 ins. concrete under street, then blacktop.

Sally Dupler - What 6 homes outside of Village have to hook up to sewage. Any house within 300 ft., have to tie in. Sewer user agreement, 16.71 Ohio Revised Code - house within 200 ft. of public sewer has to tie in. Board of Health can enforce. Ed went and talked to Hunter's today! Still have to have manhole at the end of the line. Manhole stops at Corp. Line. Go ahead with what's planned.

On Lutz St. - it was blocked, Park their trucks so no one can get through street. No one is courteous! New sidewalk by Jeff's gravel on sidewalk., Across from Presbty. Church.

Mr. Muck - wants to know when will he get his yard fixed, dumped sand in yard. Tore up Yard. Now its a mess. Will fix it himself and send someone the bill. Can they just dump stuff in the yards? without asking? When he was on Police Department - Council approved to put 4 way stop and flashers by Grocery, to slow down traffic.

Don Hedrick - House in Alley. Letter from Tom (Structures upon Alleys)

Dale Harmon - Dust and Junk around town, tried of eating dust! EPA letter Aug. 29,90 water spraying would be done.

Junk Cars and Trash in Alleys - Mayors job to enforce! Across from Funeral Home is a disgrace! Mayor said will start this week. Clean Up Day in the Village? Everyone just clean up own junk.

I want a date on dust clean up and junk cars. When will it be done! Can't just keep talking about it. Can their pay be withheld?

Mary said has been withholding their check because of things not done.

Olive Channell - That's not for you to say! to withhold check. You could get in trouble for that!

Amanda looks like a junk yard! Cars - have to run or have tags on it.

Dale Harmon - Wish Council all the Luck in the World with Sewage Project!

Brett Ricketts - Comment about trash, animals running and tearing up trash bags. Enforce Dog Ordinance. All Trash put in cans with lids! We got one dog, call dog warden it bit 1 man.

Mr. Holsinger - Estimate of Police Cruiser to repair, take bids on old cruiser. Cruiser isn't going to be replaced. Residents voted down Police Levy, all the time. Mayor's Court is being held here. Sewer System - hook line up to septic . Septic Tanks have to be filled and abandoned. Your going to have problems with sewage system. It's going to build up, no edged on pipe. Why? Call EPA! He drove up to Columbus, EPA told him don't need sewage system.

Curtis Henderly - What will Council do about their yard and problems they've had?



# RECORD OF PROCEEDINGS

Minutes of

CON"T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held

19

Rick Greenwood - concerns with school st. where Township takes over the the road. Saw cut and paved back to the way it was. Performance Bond \$5,000. for 3 years. Contractor has obligation for dust control, and potholes. Let Rick know or Dave if have a complaint. I have no problem with payment being withheld because of complaints. If he knew his check was being withheld they wouldn't be working. Filled potholes last Fri. Decision should be made by Council to withhold payment. Need to let people know why his payment has been withheld. Didn't get this next pay estimate. I never heard of any Council Member telling to withhold payment says Mike Norman. Spray streets with calcium - would help to lay the dust. Check with EPA first! Just seeing beginning of complaints! says Bill Young. Bill to make comment sheet. Charlie Riffe said we need to do a newsletter from here on out. Anyone can do work as long as it meets inspection. Ben said could take fire water tank truck and water streets. It's up to Contractor. Contract Change Order - ran through a series of field tile - Don Davis Farms was lowest bid. Village would replace field tile. A Motion to accept Change Order bid by Simpson, 2nd. Hacker. All in Favor. We were hoping to pave streets from curb to curb . EPA won't pay for anything add'l . Won't pay for streets. Issue 2 or FmHA monies. Street will be paved where torn up! They choose to tear up instead of saw cutting.

New Business: OEPA Draw #4 \$127,531.58

Mayor's Court - \$11. goes to State. Cheri and Mary's pay on Mayor's Court. Pay Mayor and Clerk 1/3 of salary for first quarter.

Resolution on payment for treasurer, for doing book work.

Old Business: Igel - prevailing wage on Randall Wears - up to standards.

Junk Yard - Ord. Letter from Tom.

NPDES Permit - EPA

Star Ohio - account \$71,478.59

Trash Permits - Roe and Rumpke

Pay Raise for BPA

A Motion to approve , BPA pay increase by Simpson, 2nd. Norman.

4 yes 1 no

Pay Raise from BPA for Clerk and Treasurer.

A Motion was made to approve by Hacker, 2nd. Henderly. 4 yes

1 abstain (Norman)

Pay Raise for Clerk(Cheri Norman) addl \$125. a month from Village.

A Motion was made to approve by Simpson, 2nd. Henderly. 4 yes

1 abstain (Norman)

Pay Raise for Treasurer (Mary Ricketts) addl \$375. a month. Norman feels amount is a little high, but deserves a raise.

A Motion wa made to approve by Henderly, 2nd. Hacker. 4 yes 1 no

Resolution RES. 92-10, Authorizing Solicitation of Bids for Construction Services. A motion was made to approve by Simpson, 2nd. Hacker. 5 yes 0 no.

A Motion was made to waive the Three Readings by Norman, 2nd. Hacker 5 yes 0 no

Resolution RES 92-11, Authorizing Solicitation of Bids for Razing Services. A Motion was made to approve by Simpson, 2nd. Hacker.

5 yes 0 no

A motion was made to waive the Three Readings by Norman, 2nd. Hacker.

5 yes 0 no

Bills:

Pay for 1 month for Mayor's Court, \$40. quarter/Clerk  
\$50. / Mayor

Mary to check with Van Dyne Crotty for uniforms.

Columbia Gas	\$149.30	Ohio Municipal	\$15.00
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PERS		Quarterly Taxes	
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Port o Let	\$60.00	South Central	\$372.87
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Basic Distri.	\$4.68	Internal Revenue	\$111.46
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Target (Vacuum)	\$40.00	Lowe's	\$19.04
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Cheri Norman(Mileage)	\$12.00	Amanda Gulf	\$101.56
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Hill Implement	\$13.32	Cheri Norman(Coffee Cups)	.29
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GTE	\$42.71	Ault-Metz-Joos	\$35.00
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Ault-Metz-Joos	\$264.00	Postmaster(Stamps)	\$29.00
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Amanda Hardware	\$9.57	Fairfield Landmark	\$255.63
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Randy Smith Office	\$1.80	H&P Cardinal	.60
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PERS	\$28.14	Corbin Law	\$1,055.22
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GTE	\$82.92	Office America	\$2.48
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Circle Auto	\$12.99	Central Auto & Farm	\$10.94
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# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held April 6, 19 92

CON'T pg. 3

Bills:

Fairfield County Sheriff's Dept.

Payroll:

D. Ben Hedrick

Randy Mansell

Cheri Norman

Mary Ricketts

Ed Bigham

Sewer Bills;

R.D. Zande \$26,225.27

Corbin Law \$628.31

Dow Construction

A Motion was made to Pay the bills by Hacker, 2nd. Simpson.

5 yes 0 no

A Motion was made to Pay all Sewer Bills by Simpson, 2nd. Norman.

5 yes 0 no

Sue Henderly's Bill - Sue said John Palmer told her she made Council mad! Over \$800. in damages. Damage done by Contractor. Council didn't approve anyone to smooth out Sue's yard!

Have Corbin put together an agreement with Henderly's.

A Motion was made to Pay the henderly's \$575. in damages to their home and yard, by Norman, 2nd. Young. 4 yes 1 abstain(Henderly)

Do something about one Council person making decisions! It Takes all of Council to approve or decide.

Utilities: Light bulbs need replaced, 4 way flasher, traffic light fixed. Security Light Out!

Streets and Alleys: Potholes, Dust and Dirt everywhere!

Storm Sewers: 1 plugged by Fire House

Ordinance ORD 92-3, Establishing a Sanitary Sewer Fund, Expense Line Items, Receipt Linr Items, and Declaring an Emergency.

A Motion to approve by Hacker, 2nd. Norman. 5 yes 0 no.

Want Total hours and time and amount for Randy!

A Motion to adjourn by Henderly, 2nd. Hacker. All in Favor.



RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held April 27, 19 92

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Norman, Hacker, Young, Simpson, Palmer and Henderly were present.

Item on the Agenda is the Service Agreement with Amanda Township. West side of North School St. Construction of Sewage Collection System.

Resolution RES 92-12, Approving Street Service Agreement with Amanda Township and Declaring an Emergency. A Motion was made by Norman to accept and Seconded by Palmer. All in Favor. 6 yes 0 no

A motion was made to waive the three readings and suspend the rules by Palmer, 2nd. Hacker. All in Favor. 6 yes 0 no

A Motion was made for adjournment by Palmer, 2nd. Hacker. All in Favor.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

May 4,

19 92

Meeting was called to order by Mayor Ed Bigham.

Roll Call: Palmer, Hacker, Norman, Simpson, Young and Henderly were present.

Approval of Minutes

A motion was made to approve the minutes from April 6th. and 27th. by Norman, 2nd. Hacker. Palmer abstained, wasn't at April 6th. meeting. 5 yes 1 abstain

People Before Council: Dennis Smalley, representing Susan George, about underground Tanks. 30 days and will be out of ground, she owns them. Nov. 1, 1984, they were out of service. She won't be responsible for any under ground contamination. Called State Fire Marshall and EPA about them. Village issued Mr. Howard a letter they had to be removed from Ben Hedrick. Had received a letter that as long as there wasn't any problem he said can leave them in. They had to establish ownership. Want to start a Pizza Place there. Mayor said should have already been out. Council started addressing this before sewer project started. We (Village) contacted State Fire Marshall before project. Do we need Permit to open Pizza Place? Coin operated Pool Table or any Video Games need a Permit from Mayor. Midwest - rinsewater is O.K. can go out, but others has to treated, for sewage. Won't commit yet! Council needs to decide on Industrial Waste.

Sally Dupler, has anything been collected or is anything going to be collected from Seico? not sure, yet! Who will be doing inspecting? Why can't you get someone to do things right! What about yard and curb damages? Contractor responsible. Are they going to do it right? They will do it over until it's done right. Progress on Lagoons - Earth work, shut down in Nov., had to do some redesigning on piping. Igel just getting back to work. Out on Lutz and 22 Contractors parking Trucks in NO PARKING area, Mayor to talk to them. Dow is concentrating on cleaning up streets and paving. A Lot things need to be discussed with Contrators- Zande will do!

Rick Greenwood and Dale Kocarek present. Dale has some ideas for newsletter. Will start paving on W. Main St. ,First! Lagoon #3 is draining #2 Needs restaled.

Don Hedrick - Watre Line put in apartment in alley. Do something about it! Registered Letter to Property Owner. Ordinance- Structure in Alley. How are you going to charge? Business' metering? Business' should pay more. Beauty Shop and Apartment next to him has only 1 meter, needs 2. Did BPA vote on Pay Raise- No Resolution. Did Council get a raise? Both should get at same time. Shouldn't give pay increases in middle of the year. Will run out of money. Water in basements, are you going to pay everyone for this? Dow should Pay for damages.

Susan Henderly - Council took over and said would take control for Henderly's. Village took responsibility, it sat for 38 days. Minority contractors did the damages!

Don Hedrick - How do you know how much money you have? Should know how much money is in each department. Every meeting we knew where every \$ was.

Jeff Noll - has a few questions on sewage. He has to be approved for hook-ups and his workers. Council is to prepare a list of approved contractors for residents. Any set date yet when project to be completed? Probably will be July. Inspection Fee? Septic Inspection? - Health Dept. (Larry Blevins) specific procedures to follow.

Bill Young- when project is ready to hook up and using septic, when will they do switching over? 48 hrs. notice to Village for Inspection! Make connection when inspection happens.

Susan Henderly- Has had people say they won't hook up.

Ben - Charlie Riffe has asked several times who is going to operate plant. Bill Eitel licensed to operate water and sewer systems. Bill is going to submit a contract to us.

Dust Control is becoming more of a problem!

New Business: Part Time Summer Help- the Mayor is over personnel. Fairfield County Regional Planning Letter- on Enterprize Zone. Farmers Home Letter - need to meet requirements for agreements. Small Business Week Proclamation

State of Ohio, Liqour Control

Resolution Authorizing Settlement of Claims

Resolution Amending No. 91-9



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

19

BPA Pay Raise - Phyllis feels it's due, Woody has mixed feelins. Mid-Year may not be wise, maybe have it come into effect 1-1-93. Mary has talked to State Auditor, Council has received raises before assume offices! John doesn't think it's a good idea! Resolution for BPA Increasing Compensation, A Motion to accept as written by Henderly, 2nd. none  
Resolution for Compensation to Clerk for Mayor's Court. A Motion to accept by Simpson, 2nd. Palmer. 5 yes 1 abstain(Norman)  
A motion to waive the Three readings by Palmer, 2nd. Simpson. 5 yes 1 abstain(Norman)  
Resolution for Compensation to Treasurer for Mayor's Court. A Motion to accept by Palmer, 2nd. Norman. 6 yes 0 no  
A Motion to waive the three readings by Palmer, 2nd. Norman. 6 yes 0 no  
Resolution Increasing Compensation to Clerk from BPA. A Motion was made by Henderly, 2nd. none  
Resolution Increasing Compensation to Treasurer from BPA. A Motion was made by Henderly, 2nd. None  
Mary was asked to get information on job descriptions on Clerk and Treasurer positions. Passed out info to Council and Time Sheets for Clerk and Treasurer. Where is money going to come from? We have to redo Appropriations Budget because we are over Appropriated so we could change it there.  
Financial Reports - where are we at? Feb and March REports handed out, April not ready! We need to jusify where money is going to come from and if there's enough money. As a Council where are we going to get monies from? what Fund?  
Special Meeting for Sewer Rates and Budget.  
Old Business: Mayor appoints Mary Ricketts as Treasurer. Council approves, All in Favor.  
Letter from Tom Corbin, Street Repaving. Repaving only the trench area.  
Computer Software - Bill Eitel knows someone who we maybe could get software from. Price from Aligha \$3800.  
OEPA Permit Fee \$300.  
Utilities: Street lights out, Steve Kinser. Light Bulbs are in.  
Streets and Alleys: Mess, torn up. Hole at Kirby and Halderman.  
Storm Sewers: none  
Building:  
Bills:  
Ault - Metz -Joos \$548.00 Amanda Gulf \$42.22  
Postmaster(Stamps) \$29.00 Central Auto/Farm \$9.40  
Amanda Tsp. Trustees \$637.88 GTE \$57.00  
Dayton Legal \$13.24 Auditor of State \$22.30  
Ault- Metz- Joos \$150.00 Port O Let \$60.00  
Eagle Gazette \$75.09 Ault-Metz-Joos \$ 1,448.00  
Quality Stores \$29.98 Curtis & Susan Henderly \$575.00  
Amanda Gulf \$48.23 Columbia Gas \$56.72  
South Central \$360.35 Office America \$14.98  
Corbin Law \$2,839.53 PERS  
H&P Cardinal \$3.72 Mary Ricketts(POSTAGE) \$10.90  
Treasurer of State Fairfield Cty. Sheriff's Dept.  
Fairfield Cty. Deputies Payroll  
Mayor's Court Payroll  
Ed Bigham  
Cheri Norman  
Mary Ricketts  
Payroll:  
D. Ben Hedrick  
Randy Mansell  
Cheri Norman  
Mary Ricketts  
Sewer Bills:  
R.D.Zande \$19,709.52  
Lowe's(Lumber) \$19.04  
Dow Contruction \$123,855.32 April  
" " \$104,785.84 May  
Corbin Law \$88.66  
" " \$2.24  
" " \$415.33  
OEPA \$300.00



RECORD OF PROCEEDINGS

Minutes of Regular Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held May 4, 19 92

CON'T

Check with Jane Joos on Insurance on Council.  
BPA informed Mary they don't pay 1/2 of insurance. BPA definitely have some responsibility.  
Add'l monies on R.D.Zande - increase on engineering work on pumps, school line, Kinser property.  
Annual Financial Report- sent March 26, 1992  
State Auditors will be here starting tomorrow, at 8:00a.m.  
A motion to pay the Bills by Palmer, 2nd. Hacker. 6 yes 0 no  
Correpondence from School Income Tax Levy - only people who pay is people who make a daily wage!  
1992 Justinian Publishing Ordinance - check with Corbin.  
Water Line at school house Village will have to pay that, around \$1,000. Not sure if that can come out of Sewer Porject.  
Zoning - we have to do something real quick!  
A Motion to Adjourn by Simpson, 2nd. Hacker. 6 yes 0 no



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

May 7,

19 92

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Palmer, Hacker, Simpson, Young and Henderly, were present.

Norman was absent.

Discussion of the Henderly's damages from Contractors.

Dave: First notified. Steve Downard spoke with Henderly's. If it was not contractor problem Henderly would have to pay to have work done. Henderly stated that they did not have the money to pay. Curt contacted Ben about tile. Curt stated that perhaps tile had been cut in street. 38 days did not lapse without anything done. Over 30 hours of Ben's time spent digging under henderly directions to dig west. Curt or Ben did not know exactly where tile was. Ben was at Henderly's very next day after he was aware of the problem.

Susan: She stated that it is not fair to have to live 38 days with the problem until it was solved. She asked why someone didn't dig in the street for the tile.

Dave: We dug where we were told to dig.

Ed: I feel I am speaking on behalf of Council, that we felt we were liable until we were told the whole story. We were acting on good faith with problem with contractors and the Henderly's.

Curt: Why did company dig up after all this happened? Does everyone know where all tiles are located on their properties?

John: I think minority contractors should pay for damages.

Dave: Suggested that the Village should have a form to report damages done by contractors, which have caused homeowners problems, including crop damages. Council should not be liable for damages caused by contractors.

Susan: We tried to work along with Council. We realized that there were other problems with the sewer project.

Ben: We dug every time someone gave us directions to dig.

Susan: You did not want to dig in the street.

Dave: Council is not to have finger pointed at them.

Curt: I have held the check in good faith.

Susan: Ed had called me to hold on to the check.

Dave: State Auditor's had stated that it is not a good precedent to pay one resident. You will be leaving yourself open to paying all other residents for damages.

John: Asked Susan why they did not get contractors and explain their problem to them.

Bob: As a resident of this Village, he stated he had problems also with contractors, and he was upset also and was experiencing a hard time getting his problem resolved.

Dave: The primary contractor is responsible for what sub-contractor does.

Susan: Our Lawyer told us what to do.

Dave: 4-6 weeks yards are to be fixed.

Bill: Council agreed to pay henderly's. We were going on the advise of Tom Corbin. This was voted for twice.

Don Hedrick: The auditor told him if Village pays one, opening to pay all other residents for damages. The damages are between Henderly's and Dow Contruction.

Ed: We can go to the contractors tomorrow.

Dave: The Contractors have done things for Village at no expense. The project is warranted for one year.

Don Hedrick: Council, you will still be liable if you are not on Council if state auditor say you should not pay the Henderly's.

Ed: 10% of contractors pay is withheld each time they are paid. Could this 10% amount be used to pay for damages.

Curt: I have bills to pay. What I ask for may not be enough to cover them.

Dave: The percentage of blame would need to go to an arbitrator.

Susan: If things would have been taken care of right away, things would not have gotten that bad. If contractors would have come down the same day, there probably would not have been a problem. This has went on too long.

Mr. Muck: Residents on his street have all their yards torn-up!

Curt: I want my money. I feel it is due me. My biggest gripe is not being paid for this for such a long time.

Susan : We saw an attorney because nothing was done.

Ed: Has everyone said all they want to?

John: Village should not be held financially liable. Contractors



RECORD OF PROCEEDINGS

Minutes of

Con'T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

should pay. My vote is "NO".  
Bob: I want to see these folks get their money.  
Susan: I want the orginial document back that they signed.  
Curt: We are willing to wait, but we are not releasing any obligations of what is owed to us. My claim is the same.  
(The Henderly's asked to discuss the matter outside with each other.)  
Curt: We are willing to wait until resolved. I'll give check back, but I want orginial contract also.  
It was discussed that other members of Council to go to contrac-tors with Henderly's to discuss their problem.  
A motion to adjourn meeting was made by Palmer, 2nd. Hacker.







# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

May 26, 1992 at 7:00P.M.

Present: Simpson, Hacker, Henderly and Palmer.

Budget: CON'T

Lands and Buildings

211	\$2,200.	
212	\$300.	
230	\$50.	
240	\$50.	
231	\$1,000.	
232	\$600.	
234	\$2,000.	
253	\$10,000.	Total \$16,200.

General Fund Total \$90,384.62

Street Maintenance and Repair \$10,508.28

211	\$8,406.62
212	\$2,101.66

Special Revenue

Street Maintenance and Repair

211	0	
212	0	
230	\$200.	
240	\$300.	
214	\$800.	
242	\$2,121.84	
243	\$2,121.85	Grand Total \$5,543.69

Capital Projects Fund - Sewer

210	\$500.	
212	\$100.	
234	\$250,000.	
240	\$100.	
250	\$1,120,663.29	Grand Total \$1,371,363.29

Enterprise Fund \$4,330.37

Total Distribution \$26,430.37

A motion was made to Adjourn by Simpson, 2nd. Hacker

All in Favor



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

June 1,

19 92

Meeting was called to order by Mayor Ed Bigham.  
 ROLL CALL: Palmer, Hacker, Simpson, Henderly were present.  
 Norman came late, Young was absent.  
 Corrections to Minutes: May 4- Dennis Smalley, representing Susan George, she doesn't own under ground tanks, she owns property. Bulk distributor is owner of tanks. BPA does have to pay  $\frac{1}{2}$  of insurance according to Council.  
 May 19, Subnote- Budget, asked Mary to check with Auditor. Discussed of Estimate resource change to \$816,000. + interest in Debt Service Fund.  
 A Motion was made to accept the minutes with these changes above by Palmer, 2nd. Hacker. All in Favor.  
 NEW BUSINESS: Chris Collins, Fairfield Homes - wants to develop, some land wants to know if can get Water and Sewage. Council needs more specifics.  
 Project Schedule- needs signed by Mayor and sent to Pat Lerch at OEPA. Council authorized schedule. A Motion was made by Palmer, 2nd. Hacker. All in Favor.  
 FmHa OKing increase of R.D.Zande bill of \$27,000. Will come out of Contingency.  
 Yellow Truck- was hit on Friday, May 29, 1992 at the school.  
 Wharton Auto Body, estimate to fix was \$224. Need only one estimate.  
 SEWAGE: Ben- no bid or replacement of asphalt in driveways. No line item price in contract, not broken down as driveway repair. Driveways done under sidewalk line item. Type A lateral replacement for asphalt drives. Paving on Hamburg Road wants to start on Fri. Asphalt thickness by Midwest and Kirby probably needs to have a 6 ins. asphalt base, also out on School St. Check with Herb Schwartz on Contract, change reads Village, for lifetime. 100 ft. out by skating rink, he needs to replace. Line on School St. was videoed, 188.5 ft. small sag. (1-1 $\frac{1}{2}$  in. sag) Council needs to address this sag and decide if want it dug up and redone or just leave it the way it is! Ben suggested we require all lines to be cleaned! By jetting or Wing Ball. Specks state that all lines are to be cleaned.  
 OLD BUSINESS: Old Cruiser- take bids on it. Advertise in Newspaper. Ben to give Cheri a list of whats on it. Sealed Bid, 30 days. Run in Eagle for 2 times and post in posting places.  
 FmHA signed agreement back from Debra.  
 Star Ohio Acct. - \$71,737.82  
 Regional Planning, Enterprise Zone, Ron Swain, Ordinance ORD. 92-4, for Village to be a part of Enterprise Zone.  
 A Motion was made by Norman, 2nd. Simpson. All in Favor.  
 A Motion to waive the three readings by Hacker, 2nd. Norman. All in favor.  
 Trash Permit money and insurance received from Johnson Disposal. Send Murdock another letter stating he can't operate within Village limits until he pays.  
 Ordinance, Sewer Rates and Charges. Why not a flat rate instead of water use. Change Multi-Family and Single Family and make them the same. Council would like a flat rate charge. We will table this til next meeting. Schedule Special Meeting to discuss rates and charges on Thursday, June 11 at 7:00 P.M. put notice in paper Council would like some residents to voice opinions.  
 Ordinance - Sewer Use. 2nd. reading.  
 Ordinance ORD. 92-5, Justinian Publishing Co.  
 A Motion to accept by Palmer, 2nd. Norman. All in Favor.  
 A Motion was made to waive the three readings by Palmer, 2nd. Simpson. All in Favor.  
 Letter from State Fire Marshall, Susan George's application for removal of underground tanks.  
 Resume from Richard Conley to do Police Services.  
 Insurance - call Jane Joos on Council Insurance.  
 Ben needs to let Council or Mary or Cheri know when purchases anything for Village!  
 BILLS and SEWER BILLS:

Amanda Hardware	\$18.12	Fairfield Landmark	\$30.42
Columbia Gas	\$2.29	GTE	\$52.67
South Central Power	\$358.79	RUS	?
Ault-Metz-Joos (building Insurance)	\$548.00		
Corbin Law	\$2,299.24		



# RECORD OF PROCEEDINGS

Minutes of

pg. 2

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_

Office America	\$28.75	H&P Cardinal	\$1.19
Cheri Norman (mileage)	\$16.80	Dayton Legal	\$7.16
Quality Farm & Fleet	\$24.30	Stoneburner Enter.	\$151.51
Amanda Gulf	\$107.99	"	\$102.16?

**PAYROLL:**

D. Ben Hedrick	Randy Mansell
Cheri Norman	Mary Ricketts
Ed Bigham	John Palmer
Michael Norman	Gary Hacker
Don Simpson	Bill Young
Susan Henderly	

**SEWER BILLS:**

Dow Construction	\$92,136.10
Igel & Co.	\$61,920.00
R.D. Zande & Asso.	\$13,444.85
Corbin Law	\$1,133.51

A Motion was made by Palmer, 2nd. Norman to pay the bills.

All Randy's hours need to be signed by Ben every month on his time sheet. Council authorized payment of 36 hours for Randy.

Utilities: Lights still out!

Streets and Alleys: still torn up! Stop sign south of Main ST. by Hacker's, table til next meeting.

Storm Sewers: none, probably full of dirt and gravel.

PEOPLE BEFORE COUNCIL: Charlie Kinser, Engineer said no problem with extending High St. He's going to check with Regional Planning. Would like to work with Village BPA putting water in. Lift station up through Church St. should be extended. Sewer tap in middle of street needs to be extended. They had 10 ft. right away. Should he annex all his lots into Village?

Sally Dupler, anything done about Zoning? not yet! Anything done about Junk Cars? not yet!

After School is out kids are tearing down the street, need Sheriff back out here. Get Sheriff out here this week from 2-5P.M. every day.

Mr. Muck, upset over sewage contracts! Wants his yard fixed!

Rick Greenwood, What does Council want to do with saged pipe?

Council agrees make them fix it! 5 yes 0 no

A Motion was made to adjourn by Hacker, 2nd. Simpson.



RECORD OF PROCEEDINGS

Minutes of Special Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held June 11, 1992 19

Meeting was called to Order by Mayor Ed Bigham.  
ROLL CALL: Palmer, Norman, Hacker, Simpson and Henderly were present.  
A Motion was made by Palmer to change 1 pump to 2 pumps for Dow, 2nd. by Norman.  
Discussion of Sewer Rates and Charges, whether Flat Rate or an Metered Rate.  
Vern Garrett suggested that the resident pay what they use, by meter rate. Mr. Muck questioned about different costs on rate schedule.  
Total Debt - \$816.000, 6.7% short term, 6.5% long term interest rates on loans.

Meeting will Recessed until Tues. June 16,1992 at 7:00 P.M.

No meeting not enough Council present!



RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held June 19, 1992 19

Meeting was called to Order by Mayor Ed Bigham.  
ROLL CALL: Palmer, Henderly, Norman, and Simpson were present.  
Hacker was absent.

Authorizing Ordinance, ORD. 92-6, Sewer Rates and Charges for  
Wasterwater Treatment, by 100 gal. increments.

Rates will automatically reviewed in 1 year.

A Motion to accept Ord. 92-6 by Palmer, 2nd. Norman.  
4 yes 0 no

A Motion was made to waive the three readings and suspend the  
rules by Palmer, 2nd. Norman.  
4 yes 0 no

A Motion was made to Adjourn By Palmer, 2nd. Norman.



# RECORD OF PROCEEDINGS

Minutes of

BPA

Meeting

national  
graphics

National Graphics Corp., Cols., O. Form No. 1097

Held

June 25,

19 90

Meeting was called to order by Thaxton, McKenzie, and Hedrick.

MINUTES: Motion to approve was made by McKenzie, 2nd Thaxton  
3 Yes 0 No

OLD BUSINESS: Still need to check on outstanding accounts of Rose and M. Julian. Also Yager has already paid \$350.00 for Tap Fee. A Cub Cadet Mower was bought and council is to re-imburse Water Board for \$300.00. We also need Marvin Sharp's address for billing purposes. The hydrants were flushed and the back flush has been fixed. Benny is still to put a fountain in at the park. Poston is to fix tank. Need to bill Sims Water Hauling for second billing 5,000 - 6,000 gallon of water. Still need to get dirt for Shaeffer's yard. Also, need meter fixed for daily water data. Kinser has fixed problem with the new well, but we are currently having problems with the well again. Discussed the various companies for the Water Tower. Pittsburg Tank and Tower Company gave a quote of \$2,786.00, Leary Construction Company gave a quote of \$5,495.00 with good references, and Birmingham gave two quotes of \$3,150.00 for one coat of paint and another quote of \$7,900.00 for two coats with 10 year warranty. The EPA says that the tank should be drained every 3 years. Benny to call Pittsburg Tank & Tower Company to set-up a meeting regarding the tower this week or next week. McKenzie discussed a leak in her basement and needs to find the shut-off valve.

NEW BUSINESS: Woody Harden was present at the meeting but needs to be officially sworn in. He was given the #8 key to the council building. The BPA Board wants file pockets for their mail and minutes, ordered and put up on the wall in the building. Benny discussed the hydrant at Midwest cannot be worked on anymore. It is not functional anymore. We have a new hydrant available. Benny to get Tom Gobel to work on hydrant. McKenzie made a motion to get Gobel to fix the hydrant at Midwest, 2nd Thaxton 3 Yes 0 No BPA Board discussed the need to make up a new Contingency Plan for the Village and distribute to local businesses and Council Members. Village has purchased a new push mower and BPA will go in 1/2 (\$87.50) if the matter of the other mower is cleared up concerning the Park and Street Fund. McKenzie made a motion to pay 1/2 (\$87.50) on the push mower, 2nd Thaxton 3 Yes 0 No. Angie to call Phyllis Young regarding the grants for the water loop to see if she has taken care of this matter or passed it on to someone else. Angie called Phyllis Young and she stated that Jim Nye must have the water loop papers, because she has never seen them. She only had the new storm sewer lines, and maps which she has given to John Palmer.

## BILLS

Jiffy Printing.....	\$20.75	Angie Hedrick.....	\$ 18.77
Office Mart.....	124.26	Price Brothers .....	63.00
Denise Nye.....	208.06	Stoneburner Enterprise	127.12
James Nye.....	40.00	Central Auto & Farm...	44.93
Randy Mansell.....	59.13	P.E.R.S.....	86.21
D. B. Hedrick.....	287.36	Water Specialists.....	160.00
BPA Salary.....	349.27		

Motion to pay the bills was made by McKenzie, 2nd Thaxton 3 Yes 0 No

ADJOURNMENT: Motion to adjourn was made by McKenzie, 2nd Thaxton  
3 YES 0 No

Next meeting is July 30, 1990.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held

July 6,

1992

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Simpson and Henderly were present.

Hacker was absent. 1 Vacant Council Seat.

Correction to the June 11 minutes- from 2 pumps to 1 pump and a 1 generator.

Approval of Minutes from June 1, 11, and 19th. by Norman, 2nd. by Palmer. All in favor.

Woodwares donated Flower Planter to Village, we appreciate that very much.

New Business: Issue 2 money, call M&E Consultants, due by Oct. 2

Resolution RES. 92-16, Approving the Final Draft Solid Waste Management Plan of the 4 County joint Solid Waste Disrict.

A motion was made to approve by Palmer, 2nd. Norman. All in Favor.

Ordinance ORD. 92-7, Establishing Rules and Regulations for the Sewage Works. This was the Third Reading on this Ordinance.

Technical Assistance Agreement with Bill Eitel, signed off by Mayor Bigham and Clerk, to accept.

Resolution RES 92-17, Apporving Technical Assistance Agreement.

A motion was made by Palmer to accept, 2nd. Henderly. All in Favor. A Motion was made to waive the three readings by Palmer, 2nd. Henderly.

Ordinance ORD. 92-8, Providing for the Termination of Water Service to residents delinquent in the Payment of Sewer Charges.

A motion to accept by Palmer, 2nd. Simpson. All in Favor.

A Motion was made to waive the three readings by Norman, 2nd. Palmer. All in Favor.

NPDES Permit-

Farmers Home Letter - Funding Assistance for Residents.

Resolution RES. 92-18, Ohio Department of Transportation, Backhoe, Southeastern Equipment Co.

A motion to approve by Palmer, 2nd. Henderly. All in Favor.

ROLL CALL VOTE: Palmer, yea, Henderly, yea, Norman, yea, and Simpson, yea.

Joos Ins. - Public Officials liability, fill out applications.

Secretary of State - Annexations

Tax budget of 1993, filled out, submitted by July 20th. Public Hearing before July 20th. for Residents. Monday, July 13, at 6:30 will be the Public Hearing.

Old Business: Annual Appropriations Budget - still over appropriated.

Amended certificate for Debt Service Fund \$867,000. submit new Appropriations Ordinance.

Joos Ins. - Bond Performance

Keith Bates has 2 water accounts wants 1 line to sewer. 2 meters has to reflect sewage also!

Betty Folk - Ordinance so Fireman and other people can't wash their cars at Fire House. Council wants water going out of Fire House to stop! No more Bulk water out or washing cars there, or watering gardens.

Contact Joos Ins. on Bond, completion date Aug 1, 1992, can we extend 1 or 2 months.

Farmers Home - Contract Change Order, Rick is taking care off!

Part Time Employees are insured on Yellow pick up truck.

Police Cruiser Bids - Jerry Hines bid \$130.

A motion was made to accept Jerry's bid by Norman, 2nd. Simpson. All in Favor.

Stop Sign - south of Main St. by hacker's - table.

Blinking Light by Grocery - table, Check with Steve Kinser.

Computer - few things Mary needs help with. Can Mary get Councils approval for some training from Aligha. She charges \$15. an hour.

Council approved 10 hours of training at \$15. an hour. All in Favor.

Bills:

Columbia Gas	\$11.58	Postmaster(Stamps)	\$29.00
Auditor of State	\$674.90	Lancaster Eagle	\$26.28
Amanda Hardware	\$79.84	Cheri Norman(Mileage)	\$19.20
Randy Smith Office	\$13.49	Mid State Power Equip.	\$33.00
Circle Auto Parts	\$23.17	PERS	
Quarterly Taxes		H & P Cardinal	\$4.41
Hill Implement	\$15.42	Corbin Law	\$394.65
Lancaster Office	\$23.12	Bank One(Safety Dep.)	\$30.00
South Central	\$362.07	Quality Farm & Fleet	\$9.99
RUS		GTE	

Lancaster Sand & Gravel \$76.67

Bates Service Center \$2.50



# RECORD OF PROCEEDINGS

Minutes of

CON'T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

Bills: CON'T

Ault-Metz-Joos (Building and Equipment \$548.00

Payroll:

D. Ben Hedrick	Randy Mansell
Cheri Norman	Mary Ricketts
Matt Gray	Matt Hacker

Amanda Gulf \$61.18

Sewer Bills:

Corbin Law \$430.72  
 Corbin Law  
 Dow Construction \$130,662.73  
 Davis farms \$6,505.00

A motion was made to pay the Bills by Palmer, 2nd. Norman. All in favor.  
 Mayor is callin a Special meeting for Monday, July 20th. at 7:00  
 with the BPA and Park Board.

Vacant Council Seat- it's been over 30 days. Mayor picks someone to fill the seat. Mayor wants Betty Folk.

Oath of Office - Betty Folk for Council seat.

Utilities: none

Streets and Alleys: Potholes on W. main St.

Storm Sewers: better get cleaned out, School St. and by furniture Store, Leist st.

School St. and Oak St. - gravel, will claen up when paving is done!  
 Gravel washing in Storm sewers.

People Before Council: Mr. Nicolias- No Truck sign by factory not up! Semis keep coming down Kirby St. Mayor will put it back up.  
 Damaged blacktop Sidewalk, Where sidewalk ends, equipment pushed in blactop. Whose liable homeowner or Village? It will be fixed!  
 Charlie Kinser - needs Gas Co. number for lots!

Jim Downard - Dow Construction, someone made a comment that wasn't abiding by contract was in the newspaper on Fri night. Upset over comment.

Mr. Muck and betty Folk - Feel contractor hasn't followed their contract.

Mrs. Nicolias - No Road Closed signs up, Her car was damaged, she has heard that Dow has Paid for other peoples cars to be fixed.  
 What are you going to do?

Sue Henderly - What about my yard? Jim doesn't know where his liability starts and ends.

Rick Greenwood - comments field tile, change order for Davis Farms.  
 Field Tiles were unknown!

Should have had inspector at Lagoon and in town. Dave is in charge of both contracts, doesn't have any plans for full time inspector at Lagoons. Cupplings will have visual test!

Lid on pump station #2 - will be fixed! Will have someone at Lagoon as needed. \$65,000. held back, would this be enough to repair Church, Lutz, Kirby and High Streets?

Mr. Muck - has had a terrible time getting people to do their job, was fixing his yard. Ben and Dave had to babysit to make sure they got their work done. Fence Row needs fixed. Lutz St. has to be fixed right, never been swept or cleaned.

A Motion was made to Adjourn by Palmer, 2nd. Henderly. All in Favor.



## RECORD OF PROCEEDINGS

Minutes of

Public Hearing

## Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held July 13, 1992

Public Hearing was called to order by Mayor Ed Bigham.  
Present: Palmer, Hacker, Simpson and Henderly were  
Norman and Folk were late.

1993 Tax Budget in to County Auditors Office by July 20th.

Tax Valuation \$6,512,743.00

A motion was made to Accept the 1993 Tax Budget by Palmer, 2nd. Henderly. All in favor.

A motion to Adjourn by Palmer, 2nd. Norman.



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held July 20, 19 92

Meeting was called to order by mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker and Simpson were present.

Henderly and Folk were absent.

BPA Members present: Thaxton and Harden

Park Board Members present: Hunter and Thaxton.

Discussion of Joint Bills and Payment of Portable toilets at Park.  
Thaxton and Hunter - The summer ball league pays for 2 portable  
toilets at Park from May to July 1st. Athletic Boosters pay from  
April to May for 1 toilet. Mike Goldsberg is the Chairman for the  
Summer Ball league.

Jay - Discussion of conflict on using ball diamond at park.

Ron - to check and see if EPA requires 1 portable toilet to be  
left for using all year round at Park. If not, it will sent back  
when cold weather starts. If 1 portable toilet has to remain,  
then 50/50 split between BPA and Village for cost of portable  
toilet will be shared.

Village is to pay for trash bags purchased from Lancaster Rest.

Supply - comes out of Park Fund.

A motion was made to Adjourn by Norman, 2nd. Palmer. All in favor.



# RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held August 3, 19 92

Meeting was called to order by Mayor Ed Bigham.  
 ROLL CALL: Palmer, Hacker, Simpson, and Henderly were present.  
 Norman and Folk were absent.  
 Approval of Minutes - July 6, 13, & 20th. A Motion to approve by Palmer, 2nd. Hacker. All in Favor.  
 Ben questioning Volunteers or People washing cars at Fire House. That's a fringe benefit. Also watering gardens from Fire House.  
 Dale Kocarek - mass mailings pending hook ups?  
 Ben - brick walkways, what to do? to put back it would be at Villages expense! Working on concrete driveways on Lutz St. After paving is finished will start working on yards! Article in newspaper on concrete sidewalks where kids have handprints and bikes on new sidewalks!  
 New Business: M & E Engineering, Inc. - Issue 2 applications - Proposal for Village, contact Kevin Wood with any questions.  
 Special Meeting to make decision!  
 Resolution RES 92-19, Authorizing Supplement Number 2 to Engineering Agreement, Table til Special meeting!  
 Ohio Department of Transportation, letter on Backhoe from Southeastern Equipment. Demo with intent to purchase. Check on Ins. on Backhoe.  
 Amanda Township - Public Auction, Sat. Aug. 29, 1992 at 10:30A.M. at the fire house. Any items Village wants to get rid of! Ben to make a list - table til Special meeting.  
 Check with Insurance Co. if need additional Ins. on Plumbing Contractors.  
 FHA Letter\_ Sewer Use - monthly figures from BPA. BPA need budget - table til Special Meeting. Figured by Gals.  
 Bob Shaeffer letter - Dow , paid him!  
 Peck, Shaffer and Willaims Letter  
 OWDA Letter, check to see what its for?  
 Old Business: Council getting complaints for people using water at Fire House! Township Trustees needs to deal with this!  
 Stop sign by Hacker's - definitely needs one. 4-way stop.  
 A motion was made by Palmer, 2nd. Simpson. 3 yes 1 no.  
 (Re-vote)  
 Stop sign in alley behind Henderly's?  
 Blinking Light at Grocery - no bids back, check around.  
 Annual Appropriations Budget - Special Meeting  
 Utilities: Sue called GTE pole in sewage line.  
 Streets and Alleys: rest of backtop at Skating Rink needs fixed!  
 Holes in road by Henderly's.  
 Storm Sewers: need cleaned!  
 A couple of old trees are in bad shape and need to come down, estimate of \$700. to do trees! Get another estimate!  
 Bills:  

Lancaster Restaurant Supply	\$16.66	Corbin Law	\$621.52
Amanda Township	\$637.88	PERS	
Columbia Gas	\$8.34	RUS	
Amanda Gulf		GTE	
Quality Stores	\$44.76	Fairfield Landmark	\$6.94
Cheri Norman(Mileage)	\$4.80	Beveridge Trailer	\$157.50
Lancaster Eagle	\$7.98	South Central Power	
Lancaster Computer Center	\$25.70		

 Payroll:  

D. ben Hedrick		Randy Mansell	13X \$6.
Cheri Norman		Mary Ricketts	
Matt Hacker 43½ X	\$6.	Matt Gray	46 X \$6.
Amanda Hardware	\$54.36		

 Sewer Bills:  
 Corbin Law \$693.75  
 A Motion was made to pay the Bills by Simpson, 2nd. Hacker All in Favor.  
 Special meeting set up for MOnday, August 10, 1992 at 7:00 P.M.  
 People Before Council: Mr. Muck question on Ben's pay Village pays him, then BPA pays him for any water works! Also his street is a mess!  
 Vern Garrett - What are they going to do with School ST?  
 Inspection fee - \$75., Ed checked with FHA & EPA said we can change what we want.  
 Application fee - \$100. Special meeting in Sewer Use Ord.  
 Decide how to test? What you are Testing?  
 A Motion to Adjourn by Simpson, 2nd. Henderly.



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held August 10, 1992

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker, Simpson and Folk were present.  
Henderly was absent.

M & E Engineering - Issue 2, \$960. to fill out application.  
A Motion was made to hire M&E for help for Issue 2 by Folk, 2nd.  
Palmer. All in Favor.

Resolution , RES 92-19, Authorizing Supplement No. 2 to Engineering Agreement and Approval of Agreement. \$34,400.

A Motion was made to accept by Palmer, 2nd. Norman. 4 yes 1 no.

A Motion was made to waive the three readings by Palmer, 2nd. Norman. 4 yes 1 no.

Items for Public Auction with Amanda Township, Items- 1 Old Traffic light, 5 Fire Hydrants, 1 Sickle Bar mower, 1 tar Wagon, 1 Old Sand spreader, 1 Old Copier and Misc. Office Equipment.

A Motion was to sell the above by Palmer, 2nd. Norman. All in Favor.

3rd. Annual Appropriations Budget - Changes made:

Pg. 30 Total \$86,652.13

Pg. 29 E1-5-J Total \$4,760.88

Pg. 37 Total \$1,546.00

Pg. 18 Total \$1,018.22

Pg. 13 Total \$4,525.47 B1-6-B

A motion to accept changes by Palmer, 2nd. Norman. All in Favor.

Sewer Use Ordinance- Application Fee, in ORD. 92-7, \$25. Single dwelling, \$50. Multiple dwelling for 1st. unit, \$10. for every unit thereafter. For Permit \$100. for permit to tap into trunk or interceptor sewer. \$500. for tap in fee.

Amend 92-7, future taps \$100. reword only applies when cut into main line, check with Corbin!

Pay Estimate #11 (Dow Construction) \$74,676.28

A motion was made to pay the bill by Norman, 2nd. Palmer. All in Favor.

A motion was made to adjourn by Simpson, 2nd. Palmer.



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held August 20, 19 92

Meeting was called to order by Mator Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker, Simpson and Henderly were present. Folk was absent.

## 10 Issue 2 - Priority List

- A) Improvement/ Repair of Storm Sewers
- B) Water Works - Improvements
- C) Streets and Curbs
- D) Municipal Building
- E) Park Improvements, Paving, Recreation facilities, Etc.

Project Manager, Ben Hedrick

## 2) Amend or Revise Car and Dog Ordinances

Cars have to run and have tags! Barking Dogs- check with Corbin.

## 3) Review List for Public Auction

A Motion to adjourn by Palmer, 2nd. Norman. All in Favor.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

September 14,

1992

Meeting was called to order by President John Palmer.  
 ROLL CALL: Palmer, Norman, Hacker, Henderly, and Simpson were present. 1 Vacant seat.  
 A motion to approve the minutes (Aug. 3, 10 & 20 th.) by Simpson, 2nd. Henderly. All in Favor.  
 Correction to the minutes- N. of Main, W. of Moody - Stop sign. S. of Main, alley E. of McKinley, N. of Church - Stop sign was discussed.  
 NEW BUSINESS: Resolution - RES. 92-20, To apply for Issue 2 Grant Monies. Motion to approve by Palmer, 2nd. Norman. All in Favor.  
 A motion to waive the three readings by Palmer, 2nd. Simpson. All in Favor.  
 Resolution- RES. 92-28, Tax Budget, A motion was made by Palmer, 2nd. Hacker. All in favor.  
 A motion to waive the three readings by Hacker, 2nd. Palmer. All in favor.  
 Resolution- RES. 92-21, To participate in Fundraiser, A Motion was made by Norman, 2nd. Hacker. All in Favor.  
 A motion was made to waive the three readings by Palmer, 2nd. Henderly. All in favor.  
 Fairfield County Enterprise Zone- appoint a person, to represent Village, Table til next meeting. Possibly post in posting places if any resident is interested and in newspaper.  
 Wastewater Budget 1992-93, reviewed with Council, was sent to Debra Farmers Home.  
 Notice to Proceed (Sewer Project) - Probably will go out in a week - 2weeks. John to check with Dale.  
 Billing start date- Nov. 1st., as 1st. person is hooked up!  
 Hook ups - time period for residents (90 days from date of notification).  
 FHA Letter \_ tap fee  
 Ohio EPA Letter - O & M Manual  
 Robert Alexander asked about Insurance, \$500,000. Bond he normally carries. Requirments, been discussed? nothing finalized.  
 Check with Ohio EPA on extending, 90 day hook up.  
 People Before Council: John Sigrist, drain line opened up! Crushed tile- water in basement.  
 Don Myers, water pressure low, since broke line on Lutz ST.  
 Carl Whitaker - slow traffic on High St.  
 Don Myers - granting variance. Rental upstairs on garage.  
 Ordinance to revise or done away with! Council will check into & decide.  
 Mr. Muck - 18 ins. ditch min. Still upset over Lutz ST. - a mess!  
 Charlie Kinser - he has to do everything for water at his expense! Can't get any answers.  
 SET-UP special meeting for BPA to meet with Mr. Kinser.  
 Vern Garrett - Barking Dogs, do something about them!  
 Pay Increase - Resolution, RES. 92-23, BPA increase, RES. 92-25, Treasurer Village increase , A Motion by Norman, 2nd. Henderly. 4 yes 1 no  
 Waive the three readings by Palmer, 2nd. Simpson. 4 yes 1 no.  
 Resolution RES 92-24, BPA, increase, RES. 92-26, Village Clerk increase. Motion was made by Simpson, 2nd. Palmer. (1 abstain- Norman) 3 yes 1 no. Waive the three readings by Palmer, 2nd. Simpson. (1 Abstain)- Norman ) 3 yes 1 no.  
 OLD BUSINESS: Audit - Mary is producing report!  
 Algia is charging us \$750. total. Council authorized for 10 Hrs. X \$15.= \$150. She didn't fulfil obligation. Council said not to pay.  
 5 Stop signs - A Motion to put them up by Palmer, 2nd. Norman. All in favor.  
 Blinking Light - still checking on!  
 High St. & Church St. - one way sign (think about it!)  
 Resolution, RES. 92-22, Amending 91-9 a Motion by Palmer, 2nd. Norman. All in Favor. Waive the three readings by Palmer, @nd. Norman. All in Favor.  
 Wells Pest Control- every other mo. \$22. A motion was made to go ahead and have building sprayed by Palmer, 2nd. Simpson. All in Favor.  
 Check with Corbin, executive session on Henderly.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

Con't

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

19

Dow wants \$50,000. On retainer fee.  
Council to reconsider at next meeting.  
Utilities: N. side red light out!  
Streets and Alleys: holes in Places.  
Storm Sewers: still there!

Bills and Sewer Bills:

M & E Engineering	\$960.	Amanda Hardware	\$34.93
Corbin Law	\$1,032.99	Stoneburner Enter.	\$16.88
Bob Downhour	\$50.00	Ault- Metz-Joos Ins.	\$548.00
Slaters Hardware	\$39.96	Cheri Norman(Mileage)	\$7.20
H & P Cardinal	\$1.85	Basic Distribution	\$268.80
Office America	\$1.96	Dayton Legal	\$3.66
GTE	\$93.02	Postmaster(Stamps)	\$29.00
Mike Gray	\$12.50	Lancaster Eagle	\$182.56
Ben Kitchen Pest	\$85.00	Mid-State Power Equip.	\$28.75
Columbia Gas	\$10.12	Fairfield Paint & Oil	\$139.80
PERS		RUS	
South Central Power	\$359.00	WMI Services	\$30.00
Fairfield Landmark	\$6.94	Amanda Gulf	\$57.35
Lancaster Oil Co.	\$7.31	Quality Stores	\$89.10
Central Auto & Farm	\$28.53		

Payroll:

Ed Bigham	John Palmer
Michael Norman	Gary Hacker
Don Simpson	Betty Folk
Susan Henderly	D. Ben Hedrick
Cheri Norman	Mary Ricketts
Marsha Hacker	Matt Hacker
Matt Gray	

Sewer Bills;

Dow Construction	\$74,676.28	approved Aug. 10th.
Corbin Law	\$215.21	
South Central Power	\$16.92	
South Central Power	\$4,000.00	
Dow Construction	\$80,845.91	
Igel Co.	\$91,230.00	

A Motion to approve the bills by Norman, 2nd. Palmer.

All in favor

Raffle - at Soya festival

A motion to adjourn by Simpson, 2nd. Palmer.



# RECORD OF PROCEEDINGS

Minutes of

SPECIAL

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held September 23, 1992

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Norman, Hacker, Simpson and Henderly were present.

Palmer was absent. 1 vacant seat.

Dennis Schwallie, Bond Council - Temporary Bond coming due!

Bond Ordinance ORD. 92-9, Authorizing the Issuance of \$850,000.

Sanitary Sewer System Mortgage Revenue Bond. A motion was made to Suspend the Rules by Henderly, 2nd. Norman. All in favor.

Adopt Ordinance as emergency by Norman, 2nd. Henderly. All in Favor.

Loan Resolution, RES 92-27, Fm Ha resolution. Suspend the Rules by Henderly, 2nd. Simpson. All in Favor.

Adopt Resolution by Henderly, 2nd. Hacker. All in Favor.

Dow Construction - Retainer Fee, \$50,000. Council voted in regular session not to pay it! A motion to pay the bill(Dow Contrsuction) \$50,000. by Hacker, 2nd. Norman. All in favor.

Discuss Clerk - Treasurer Position:

Mayor wants to put position back to 1 position.

1) Henderly fills it should remain separate, too much for 1 person. Everything that was spread around about Mary is bull! Too many things are being held against her. Mayor fills has asked for too much!

2) Basics -bill - comes to find out its Amanda Twsp. bill.

Mayor - Ben is getting bills at home for portable Johns at Park. 90 days behind. Uniforms - bill was behind.

Mayor wants Cheri to take Clerk - Treasurer's Position and get her help when needs it. WE didn't need computer system.

Henderly- Council approved for computer.

Mayor - she pushed the subject on computer.

Henderly - eeveryone on this Coucnil saw everything on and about computer.

Question: Mayor wants vote of COuncil?

Vern Garrett - if you do ,do away with Mary's position - is Cheri willing to do this? and is she going to be compensated for the extra!

Henderly- a lot of the screw ups! She's helped this Coucnil out!

Cheri - said will take the position with some stipulations, if Council votes position back to one. but will not do it for \$500. a month.

Henderly- things out of proportion.

Hacker- lets try this and see how it works!

Give Mary a repremand- 30 days orthen do away with her position.

Henderly- How many years of books has she been working on?

Mayor - Is always calling Auditor, she doesn't know how to run computer. Auditors already said we will get fined! Asked her 2 mos. ago, she said had 1990's done!

Folk - Saturday she was still working on 1990's books. She's got 1990-91 books that arenot balanced. She puts them in computer.

Council needs to clarify that her husband nat to sit back in her chambers while she's working! Once Council approves bills, bills should be paid within 24 hrs. She doesn't pay bills on time.

Hacker - Several times she's been told about bills! Bills come first, before computer.

Henderly - Says she's trying!

Cheri read mary's Letter to Council.

Mayor - said when called he didn't have time to talk, was taking a shower.

Sally Dupler - what will happen with all this mess? Will cheri get stuck with it?

Folk - we voted her money for training for computer. He wanted to take the books and entered them in(Computer0. She wouldn't let him. Computer will let 1 person do the job twice as fast!

Sally\_ Acct. # right on checks?

Henderly- Stay the same

Council voted whether it should go back to one position.

yes - 1 position, no - stay the same

3 - yes, votes to go back as 1 position. 1 - no vote.

Mayor - Cheri should get a raise. Will get help for awhile! See what happens? Will you accept \$850. to do the job, Cheri? NO

Curt Henderly- you won't know, where or what things are?



# RECORD OF PROCEEDINGS

Minutes of

CON"T

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held \_\_\_\_\_ 19\_\_\_\_

Sally- will she want unemployment?  
Cheri said won't work full time, without pay increase.  
Mayor - will call them (Auditor) and explain extension and will fine us!  
Denise Nye did the Jof Full -Time  
Election Board said your Village must be making money because you have a Clerk and a Treasurer.  
Mayor\_ Opinion, her old man being- couldn't do it without him.  
Henderly- Mary was using her husband on free gratise.  
Folk- Is she appointed or elected? Appointed  
Vern - How long has she been in this position? Since last OCT.  
Folk- put har Council check into Building Fund.  
Mayor - Thank You very much!  
Vern - What are you going to do about Cheri's Pay?  
Mayor - will decide at next meeting!  
Cheri - I need at least \$900. to be able to come full time and possibly quit my other job.  
Send letter to BPA to be at next meeting!  
Henderly's on Agenda! Corbin will be here?  
Hacker - said job for Cheri should be with all the raises.  
Cheri - BPA raises pending til sewer starts up!  
Vern - Is Mary on payroll til 1st.? or immediately? She should be notified to turn all paper work over to Cheri.  
Mayor- she's still in her position til Oct. 1st.  
Send Certified Letter to mary about decision.  
A motion to Adjourn by Simpson, 2nd. Norman. All in favor.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held October 5, 19 92

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Norman, Hacker, Simpson, Henderly and Folk were present.  
Palmer was absent.

Approval of Minutes from Sept. 14 and 23rd. meetings by Norman,  
2nd. Simpson. All in Favor.

People before Council: John Cleek, Hurley, Schnaufer and Assoc.  
on the CDBG/Home Housing and Neighborhood Revitalization Programs.  
Comprehensive  
Chip - Programs apply April or May

Theres plenty of need for one of these programs in Amanda!

Will Rehab 30 homes \$380,000.

Street, Drainage, etc. \$101,000.

Housing Implementation Services \$35,000.

Adminstration 15%-20% \$84,000.  
\$600,000. state allows

Do like to see the village put some monies in! Whatever village can  
contribute.

Pass Resolution to commit the funds, if grant is funded. Very good  
success rate, Amanda stands a good chance. Not a required match.

If apply:

2- Public Hearings

2 year program

When do you need to know if want to apply. Applications due by May  
1st. Contact John by next meeting if interested. Write lette to  
Regional Planning and John Cleek.

Good informing person for John Cleek to contact. John working with  
Engineer for needs.

## New Business:

Clay - Amanda Youth for Christ want to block off Main St. for  
Halloween Party. Saturday, Oct. 31st. from 6 - 10 P.M. Put up  
one way signs on High St.

A motion made by Norman, 2nd. Hacker. All In Favor.

Trick or Treat Night - Saturday, Oct. 31st from 6-8 P.M.

Resolution for CDBG Revitalization Application - table til next  
meeting.

Resolution - RES 92-28, Authorizing Legal Action, against Robert  
Flowers, 122 W. Church St.

A motion was made by Folk, 2nd. Norman. (1abstain-Henderly)

A motion to waive the three readings by Norman, 2nd. Simpson.  
(1 abstain - Henderly)

Don Myers will sue if don't do something about this!

## Old Business:

Donald Myers - puts driveway in on Halderman St. Henderly's -  
spoke with Corbin, henderly's attorney should contact Corbin!

Notman made statement should re-issue check, but was unsure about  
situation. \$575. was settlement, gave check back. Henderly's  
got \$173. from Dow for damages. Henderly's- no, legal action yet!

Tomorrow, Ed will talk to Corbin. Why did Corbin make up Resolution  
up on Henderly's? To go ahead-

Norman feels need to re-issue check.

Enterprise Zone - representative, Posting Places and newspaper-  
letter.

Blinking Light - Don can't get a hold of the guy, for the light  
by the Grocery store.

Fm Ha Closing - October 1, 1992.

Rhonda Hedrick - ben has to use unsafe equipment!

Fifth- third Bank - Loan paid off!

Ordinance - ORD. 92-10, to combine the Two Separate Positions of  
Clerk and Treasurer into One Position Known as Clerk-Treasurer.

Beety Folk wanted to know if came up with a figure for Cheri  
when takes over Both Positions. BPA - after sewgae starts will  
be \$500. and from village \$425.

A Motion was made by Simpson, 2nd. Folk. 4 yes 1 no

A motion was made to waive the three readings by Folk, 2nd. Simpson.  
4 yes 1 no.

As soon as the 1st. resident hooks up salary from BPA will start!

Mayor Ed bigham - asked Mary Ricketts for resignation!

Contact newspaper on sewer lateral hook ups!

Utilities: Blinking light out!

Streets and Alleys: rough, potholes!

Pump Station - Church St. - vandalized, 2 rolls of fence from  
Lagoons was stolen, Stop signs taken and vandalized - Sat.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 10148

Held \_\_\_\_\_ 19\_\_\_\_

Pump Station damages- when kids go to court, they will do community work!

Storm Sewers: fix one in the alley.

Bills and Sewer Bills:

Folk wants to see bills and vouchers at meetings before approval.

Amanda Hardware	\$6.67	Quality Stores	\$41.66
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Amanda Gulf	\$35.45	Cheri Norman(Mileage)	\$19.20
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Columbia Gas	\$9.07	Ed Bigham (Mileage)	\$19.20
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South Central Power	\$367.31	PERS	
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Quarterly Taxes		Vandermark Contractors (Furness)	
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GTE		WMI Services	\$30.00
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Fairfield Paint and Oil	\$3.33	F & P Superama	\$4.50
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Postmaster(PO Box Rental )	\$11.40		
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Payroll:

D. Ben Hedrick	Cheri Norman
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Mary Ricketts	Marsha hacker
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Sewer Bills:

R.D. Zande	\$34,300.00	South Central Power	\$53.58
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Dow Construction	\$130,845.91
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A motion was made to pay the bills by Norman, 2nd. Hacker.

All in Favor

**BPA paying Herman Vincent \$5. an hour.(part time help)**

People before Council:

Sally Dupler - in her stree, Dead End street sign. People turning around in her drive, lost! "No Outlet" or Private Drive sign - Village put up!

Mark- What if sewr system doesn't work? Septic tank- must be abandoned. Inspection- what will it entale?

Jeff Noll - a few hook up now, and a few people later, Village will need to run water thru. Septic Hauler - will come in, 1 time and collect from several residents.

Rhonda hedrick - from beginning of sewage system. Job descriptions for Ben's salary. Would like a copy of his job descriptions.

Council automatically said Ben can do this and that. Council or Village hasn't compensated for hours! Sleepless nights, ben has had unreal hours. the man deserves something.Council always says Ben can do this! Rhonda wants some input on job description. Check everything out ,then compensate Ben. Table til next meeting.

Leaf Pick up- BPA Wants to purchase a Gas Blower for leaves. mike Norman has one he will sale to the Village. BPA pay ½ and Village pays ½. \$90. for Craftsman Gas Blower, will be able to get parts. Ben said \$89. at WalMart.

A motion was made to purchase the Blower from Mike Norman by Hacker, 2nd. Simpson. 3 yes 1 abstain(Norman).]

Phyllis McKenzie- Grandson was attacked by neighbors dog. Council pass something to put up "No Treapassing" or "Beware of Dog".

Dogs had NO tags!Council calls Special meeting in 30 days on Treasurer Position, Mon. Nov. 9th. at 7:00.

A Motion by Simpson, 2nd. Norman. All in favor.

Adjourn by Simpson, 2nd. Henderly.



# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held October 19, 19 92

Meeting was called to order by Mayor Ed Bigham.

ROLL CALL: Palmer, Norman, Hacker and Simpson were present.

Henderly and Folk were absent.

## Discussion:

Application Fee - \$25.00 for single dwelling as in Ordinance.

When should we start collecting or how the application fees?

on 1st. billing of the sewer.

List of people who don't have Village Water, Ben to get.

Empty Lot- tap fees - Bill

check with Ben who needs billed!

1st. billing of the Sewage - November 1. All in Favor of billig  
with additional \$25.00.

If water is shut off - pay no sewage.

Anyone within 200 ft. must hook up to sewage. Property owners  
must annex to village .

A motion to adjourn by Palmer, 2nd. Hacker.



# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

November 2,

1992

Meeting was called to order by Mayor Ed Bigham.  
 Roll Call: Henderly, Simpson, Hacker, and Folk were present.  
 Norman, and Palmer were late.  
 Minutes from Oct. 5th. and 19th approved by Simpson, 2nd. Hacker.  
 All in Favor. (1 Abstain- Palmer)  
 Correction to the Oct. 19th. minutes- : "No Annexation" to property owners if within 200 ft. of Sewers. Property owners decision.  
 by Folk, 2nd. Norman . All in Favor.  
 Tom Corbin - limited specific purpose! Conflict consists in the village. Mayor has been in contact with Tom.  
 Executive Session- Tom's Opinion, Councils opinion - majority vote. Issue - appointment, discipline of public official.  
 A Motion was made by Folk to go into executive session, 2nd. Palmer.  
 Roll Call Vote- Palmer, Hacker, Simpson, Folk and Henderly vote for executive session  
 Recess-  
 Norman showed up in time for executive session.  
 Anything can be worked out!  
 Meeting back in session.  
 Mayor has filed complaint to Mary.  
 Ed Julian - Village couldn't keep care of upkeep of Culvert, out by Kinser's if annex to village.  
 Ben - Vandalism of Pump Station #2 - Jim with Dow has price on stainless steel door, (dents) have some rust. Wants to deduct \$351, pay village for it, instead of replacing door.  
 Fixed light and Globe. Purchased from E.C. Babbert. Check specks on door- Ben to check with Rick. Last Weds., had start up flow on meters. Went to midwest - wants to know how they are going to be billed on sewage. Flow meter for more accurate reading. No industrial waste, said Palmer, Council had decided.  
 Midwest has a treatment of their own. Midwest, some things need to be treated before going into sewage system. Some restrooms on village water and some aren't. New restrooms and offices have village water. Already have meters hooked up!  
 Mr. Johns - was wondering about rates, Commercial or Industrial? 30 people tied in. Contractors are working good with Ben and inspections, but some people doing on own, then coming for Ben and hadn't contacted Ben. Doing it then getting a hold of Ben. 48 hrs. before proceed to village. Permit drawn up - 8-10 people a day can't keep up.  
 Re-issue letters to residents on instructions or put into newspaper. On notification 48 hrs, \$25. application fee, and property owners can do their own work.  
 Ick asked if that when he gets all change orders to Council by next week, if have a Special Meeting once we receive them!  
 Punch List- Igel- is basically done. Dow- culvert pipe, street work yet!  
 Tires on Yellow Pick up are getting bad- need new tires. Front tires and alignment. Usually split 50-50 with village and BPA. Rhonda Hedrick had spoke about Ben's over time hours, 209 Hrs. he has- go to BPA, out of Sewer Fund.  
 When is sewer system turned over to BPA? Rumor: was sewer system not working properly! Sewer system is working properly.  
 Telephone pole near Church St., slush check with Davis'. Keys to fences for Council. Ben would like to show Council and BPA how to run portable pump and generator on a Sat. in case of emergency or if he's not around!  
 Pick a Date and let Ben know-  
 New Business: Betty Folk - to Ben (conflict of interest) can't use village truck to drive to school for bus route. Also like to see you get with BPA and Village on hours- So many hours are to be divided up between village, BPA, Park , Street and Sewer.  
 BPA asked Ben to read meters on the 26th. of each month. You can't be everything! She's also seen up at Fire House (be there on off hours) unless emergency.  
 OWDA Loans-           \$142,271.43  
                               \$30,753.83  
                               \$173,025.26  
 Edward T. Beery- annexation for Kinser, Abner and Grover  
 Julian's and Sally Dupler don't want in Village. Public Hearing for annexation on Jan. 19th.  
 FmHa Letter- Change Order.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 1014B

Held

19

Old Business; Hurley, Schnauffer and Assoc. CDBG/Home Grant Resolution - Authorizing CDBG/Housing Application. Res. 92-30, A Motion was made by Folk to accept, 2nd. Palmer. All in Favor. Zande- Operations, Reports and management. Utilities: Proposal - Light 2-4way flashers \$1776.00 by grocery. Special Meeting checkon budget, need to know by Nov. 26th. Proposal good for 45 days.

Need Financial Reportt.

Storm Sewers;

Streets and Alleys: Ben has a load of cold mix on truck.

Bills; Vouchers at all meetings! Post cards for BPA, no check when needed(Cheri and ED signed)

Mike Norman doesn't approve of paying Mary Ricketts pay!

South Central	\$359.60	Amanda Hardware	\$28.86
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Columbia Gas	\$45.23	Vandermark Cont.	\$94.01
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Amanda Township	\$637.88	Office America	\$53.62
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Dayton Legal	\$9.01	Circle Auto	\$26.05
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Speedy Mufflerman	\$42.45	H&P Superama	\$1.89
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Quality Stores	\$64.00	Corbin Law	\$528.75
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RUS		PERS	
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Wharton Auto Body	\$46.00	Postmaster	\$29.00
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Cheri Norman(Mileage)	\$9.60		
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Payroll;

D. Ben Hedrick

Cheri Norman

Mary Ricketts

Herman Vincent

Municipal Contractor \$24.76

Cheri Norman(Stamps) \$.58

Fastenal \$24.37

Do we need to vote on payroll? yes on public officials?no

A Motion to pay all of payroll except Mary Ricketts by Norman, 2nd. Folk.

Sewer Bills:

R.D.Zande	\$10,029.93	Corbin Law	\$528.75
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South Central	\$206.54		
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A Motion to pay the Bills by Folk with stipulation to pay PERS by 10th. of Nov., 2nd. Palmer. All in Favor.

A Motion to pay sewer bills by Palmer, 2nd. Hacker. All in Favor.

Resolution RES 92-30,m Authorizing CDBG Comp Housing Appli.

A Motion made by Palmer, 2nd. Norman. Waive the Three Readings by Palmer, 2nd. Norman.

Resolution RES 92-31, Amending Previous RES. 92-26 passed

Sept. 14, 1992. A Motion made by Palmer, 2nd. Hacker. All in

Favor. Waive the Three Readings by Palmer, 2nd. Hacker. All in Favor.

Resolution RES 92-32, Amending Previous RES. 92-3 passed April

6, 1992 and declaring an Ememrgency. A Motionby Palmer, 2nd.

Norman. Waive the Three Reading by palmer, 2nd. Norman.

All in favor.

Resolution, Amending Previous RES. 92-25. "No Motion"

People Before Council: Mr. Muck - Ben too many irons in th e

fire. During daytime he's not working on streets. He gets paid at night-

overtime for BPA. Sign down on the end of our street "Dead

End"should be up on corner, Trucks try to back out.

Carren Julian- Oct. 19th. minutes, 200 ft. within property owners must h

hook in to sewer and annex. Doesn't have to annex. Correction

to minutes.

Sally Dupler- not taking sewage or village water!

Marsha Hacker - Treasurer's Aid Job- is this a Conflict of

Interest! Marsha's help would be greatly appreciated.

A letter today from Al's Accounting about Computer. Al- has

back up disc on file. Al had info in computer. It's going to

cost us money to get the back up - if pay Al, she'll give you

back up!

Next Council meeting December, on Clerk - Treasurer Position

Adjourn - Folk, 2nd. Hacker.



RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held November 19, 19 92

Meeting was called to Order by Mayor Ed Bigham.  
Roll Call; Palmer, Norman, Hacker, Simpson and Henderly were present.  
Folk came late!  
Ordinance on sewer rates, Amending 92-6. Eliminated Industrial and Commercial. This Ordinance won't work. Check with Zande on Rates. Table til later.  
Old rates a lot more fairer to residents, says Folk.

Igel Bill;;  
\$79,750.00  
A Motion to pay or accept the bill by Palmer, 2nd. Norman. All in Favor.  
Check with Corbin on 1976 Ord. on sanitary Sewer (needs repealed or amended) \$100. tap fee.  
Why were we charged for sewage on Oct bill? Solicitor said was O.K.

House Trailer: Don Bethel has 7 lots. Aug. 1983- can't park trailer on same lot. Ord. 83-8 - as house.  
Can replace trailer on that lot. 30 days notice to Mayor, 90 days notice to village. Trailer 4,000ft requirement. Betty Folk - hardship variance for Bethel's, as long as Pat livesthere. Can't be rented if Pat moves. Will have to move trailer within90 days if Pat moves.  
A Motion to amend ORD 83-8 for Bethels by Folk. All in Favor.  
Adjourn by Palmer, 2nd. Norman.



RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held November 30, 19 92

Meeting was called to order by Mayor Ed Bigham.  
Roll Call; Norman, Hacker, Simpson and henderly, were present.  
Palmer and Folk came later.

1) Accept mary Ricketts, Treasurer resignation.  
Resolution RES 92-33, Resignation of the Village Treasurer, A Motion  
to accept by Simpson, 2nd. Norman. All in Favor.  
Waive the Three readings by Norman, 2nd. Hacker. All in Favor.

Ordinance ORD 92-12, Combine the Two Positions of Clerk and Treasurer  
into One Position Known as Clerk- Treasurer and Declaring an Emer-  
gency.  
A Motion was made by Hacker, 2nd. Henderly (1 Abstain-Norman)  
All in Favor.  
Waive the Thtee Readings by Folk, 2nd. Simpson. (1 Abstain-Norman)  
All in favor.  
  
Adjourn by Hacker, 2nd. Norman.



RECORD OF PROCEEDINGS

Minutes of
Regular
Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held
Dec. 7,
19 92

Meeting was called to Order by Mayor Ed Bigham.

Roll Call: Norman, Palmer, Hacker, Simpson and Folk were present. Henderly was absent.

Mr. Charles Jones before Council: Retired, State Auditor, to help reconcile the villages books. Village in inauditable condition. Not sure what kind of shape the books are in? Cash Journals does not reconcile with bank for 1990-1991. Cash and Receipts Ledger don't reconcile. No doubts in my mind, that I can help you! This engagement is not an audit. At this point, I could probably do this job at a rate of \$1800. Start Weds. Dec. 9th. and be finished by Tues. Dec. 22nd. Hourly rate is \$18.00 an hour plus travel. \$14.40 a day for travel, .24 a mile. Biggest part of this job, month to date, year to date totals. Receipts and Appropriations Ledgers must all agree. End result balanced set of Books. Kevin Miller- State Auditor.

A Motion to use Mr. Jones' services to reconcile the books by Folk, 2nd. Palmer. All in Favor.

Pass Resolution on this, Mr. Jones will send typed agreement. John Palmer was contacted by Lou Taylor on Wilfred L. Heideman funeral expenses.He (Heideman) doesn't have funds to bury himself or any family. Expenses fall back on Village. Bill is for \$1210. Permission to cremate this body? Need copy of Original "Death Certificate". State Law Mandates this. Check with Corbin.

A Motion to pay expenses for Mr. Heideman by Palmer, 2nd. Hacker. All in Favor.

A Motion to approve the minutes for NOV. 2,19 and 30th. meetings with correction to Nov 2. , tile needs to be checked at Davis' by telephone on Church St. Tom Goebel has been paid to have worked on that by Electric Co. Correction to Nov. 19., Amendment, move trailer within 90 days as long as Pat lives there and can't be replaced, Hardship Variance.

Ordinance, ORD. 92-13, Establishing Pay Schedule for Clerk-Treasurer. A Motion to accept by Palmer, 2nd. Folk. (1 abstain-Norman) all in Favor.

A Motion was made to waive the three readings by Palmer, 2nd. Folk. (1 abstain- Norman) All in Favor.

Beety Folk question- any way to get an itemized bill from Tom Corbin. Is he charging for village residents callin him? We do get an itemized bill from Tom.

Stoneburner wants to open alley(behind Young's), wants to put gravel in. Has it been closed fromally,its vacated! He'll have to work out things between other property owners, petition with signatures of prperty owners that it's O,K.

Old Business:

FmHa Letter, pre-final inspection

Court of Common Pleas, Complaint with Robert Flowers

Lancaster Computer Center, \$300. Maintenance program.

A motion by Folk, 2nd. Palmer for Maintenance Program. All in Favor.

Amanda Youth for Christ, Thank You Note for use of Street.

Weds. morning 10:00 A.M., Ed, Ben and Mr. Kinser will be putting up Christmas Lights in Village.

Sign, New Signature Cards for Bank deleting Mary Ricketts.

Public Depository, name it as of 1st. of the year, at least til April.

OWDA Loan, \$172,00.

Christmas Bonus for Ben Hedrick, Village Employee, can't use public funds, can take up a collection from Council.

Utilities: Traffic light will be put up Weds.

4-way flashers- put in Budget for next year.

Storm Sewers: still working, going down hill. Storm drain on Halderman, when is it going to be fixed?

Bills:

Service Supply	\$78.20	Amanda Township	\$637.88
Dayton Legal	\$33.07	Fairfield Regional Plan	\$109.35
Mid State Power	\$28.53	Slater's	\$99.90
Lancaster Sand & Gravel	\$231.77	Speedy Mufflerman	\$42.45
Amanad Hardware	\$28.86	Quality Stores	\$64.00
Corbin Law	\$976.55	Postmaster	\$6.00
Postmaster	\$4.58	RUS	\$63.36
Ed Julian	\$39.32	Circle Auto Parts	\$26.05
Office America	\$60.58	H&P Superama	\$5.68



# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK CO. FORM NO. 1014B

Held

19

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Bills:

Amanda Hardware	\$45.01	GTE	\$198.75
RUS	\$12.61	Wharton Auto Body	\$46.00
Vandermark Contractors	\$94.01	Lancaster Eagle	\$11.29
South Central Power	\$740.46	Columbia Gas	\$45.23
Columbia Gas	\$80.62	Amanda Gulf	\$96.88
Municipal & Contractor Supply			\$24.76
Sewer Bills:			
South central Power	\$73.33		
South cetral Power	\$233.58		
Corbin Law	\$528.75		
Corbin Law	\$377.37		
R.D. Zande	\$656.00		
R.D. Zande	\$10,029.93		
George Igel & Co.	\$22,000.		
George Igel & Co.	\$57,750.		
Peck, Shaffer and Williams	\$5,519.58		

Cheri Norman (Mileage and Postage) \$19.78

Payroll:

D. Ben Hedrick	Cheri Norman
Herman Vincent	Marsha Hacker
Cheri Norman (Pay raise increase from Sept.- Nov.)	
Mary Ricketts	Ed Bigham
Betty Folk	Gary Hacker
Don Simpson	John Palmer
Micahel Norman	Susan Henderly

Who gave the permission to hire Herman Vincent? the Mayor and Council did.

A Motion was made to pay the Bills by Norman, 2nd. Palmer.  
All in Favor.

Randy Lee - Is there anything or Ordanace against Business? No

A Motion was made to adjourn by Folk, 2nd. Norman.



# RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK CO., FORM NO. 10148

Held December 28, 19 92

Meeting was called to order by President of Council, John Palmer.

Roll Call; Norman, Palmer, Simpson and Folk were present. Hacker and Henderly absent.

Mr. Charles Jones, 1990 & 1991 balance. Everything is balanced out. Will give Cheri balances to start 1993. No shortgaes! All books balance to bank and bank balances to books. I will back my work if auditor has any questions or problems. I presented my bill to Cheri, I ran over, had more to do than anticipated. \$1,987.20 Need to get cash journal, caught up first for year end balances for Auditors. State Auditors probably won't be here until after 1st. of the year. Probably will do 1991 & 1992 when they come! Biggest area of concern, keeping Appropriations Ledger up to date. Clerk - treasurer needs Appropriations Ledgers to back up her Expenditures. Year to date, Month to date totals. Betty Folk - you would be available if we need your help again? We appreciate your help and we Thank YOU! Mayor Bigham showed up late! Check with Tom before we sign contract with mMr. Charles Jones.

Resolution RES 92-34, For Transfer of Funds and Declaring an Emergency, \$650. from General Fund, A1-1-A-240 to Park Fund \$7., B4-3-B-240 and \$643., B4-3-B-230. A Motion was made by Palmer, 2nd. Simpson. All in Favor. A motion was made to waive the three readings and declare an Emergency by Folk, 2nd. Norman. All in Favor.

Ordinance Amending 83-8, put on hold!

1993 Tempopary Budget was presented to Council for thier approval. A Motion was made ny Palmer to accept, 2nd. Norman. All in Favor.

Overtime Pay for Ben for 209 hours. Pas by debra McNerney(FmHA) Out of Construction Fund.

A Motion to adjourn by Simpson, 2nd. Folk. All in favor.