



NOTICE OF PUBLIC MEETING
SULPHUR PARKS AND RECREATION
Agenda for December 20, 2022 @ 5:30 P.M.
Regular Board of Commissioners Meeting

Held at the SPAR Recreation and Aquatic Center Multipurpose Room

CALL TO ORDER
ROLL CALL

1. Approval of Minutes from November 15, 2022, Public Hearing and Regular Board Meeting.
2. Approval of Financial Statements for November 2022.
3. Adopt the 2023 Board of Commissioner’s Regular Monthly Meeting dates. The staff recommends continuing with the third (3rd) Tuesday @ 5:30 P.M. of each month.
4. Election of Officers for the year 2023.
5. Resolution to adopt Gragson, Casiday, & Guillory, Certified Public Accountant Firm as Auditor for SPAR’s financial Statements for year ending December 31, 2022.
6. Resolution to adopt Lake Charles American Press as the official journal of SPAR for 2023.
7. Presentation of proposed rate increases to begin Feb. 1, 2023, for the Recreation & Aquatic Center. Staff request Board approval.
8. Presentation of proposed rate increases to begin Feb. 1, 2023, for Frasch Golf Course. Staff request Board approval.
9. Request permission to declare as surplus broken, obsolete, or outdated equipment during 2023 operations and for the items to be sold on a public bid basis utilizing the service of Gov.Deals, traded-in, consume, used for parts for maintenance purposes, and/or disposed of. The staff will provide the board as notification.
10. The staff and architect, Mr. Curtis Vincent, recommends acceptance of the low public base bid and alternate #1 received and opened on December 14, 2022, to replace air handler unit #1 and exhaust fan for the Recreation & Aquatic Center Natatorium. The low bid received and recommended is \$510,000.00 for the base bid and alternate #1 for 18,000.00 for a total contract award of \$528,000.00. *(Board granted staff permission to advertise and place for public bid at the August 16, 2022, regular board meeting, est. cost \$500k).* Public bids received as outlined below:

Bid Date: 12-14-2022

[] = low bid

BIDDER	LICENSE NO.	BASE BID	ALT. #1	TOTAL
Air Plus LLC	52488	[\$510,000]	[\$18,000]	[\$528,000]
Trahan Construction, LLC	42520	\$653,000	\$18,000	\$671,000
Carrier Corporation	477	\$875,590	\$33,600	\$909,190
Hackley Enterprises, LLC	71691	No Bid	No Bid	No Bid
Bernhard MCC, LLC	62805	No Bid	No Bid	No Bid

11. The staff request permission for the Director or designee to issue and execute Change Orders as necessary not to exceed 15% greater (\$79,200) than the Public Bid of \$528,000 received and awarded to Air Plus LLC by the Board at this meeting for the replacement of air handler unit #1 and exhaust fan for the Recreation & Aquatic Center Natatorium.

12. The Director requests increase in Change Order authority to not exceed 25% greater (\$402,715.50) than public bid of \$1,610,862.00 to allow for additional funding for improvements for the Carlyss Park Hurricane Repair Project awarded to Scott Taylor Construction. Previous change order authority level of 15% (\$241,629.30) of contract was granted by the board at the May 17, 2022, regular board meeting.

13. Request for board participation with staff and two board members in review of updated personnel manual to be presented for consideration and adoption at the January 2023 regular board meeting. *(Mrs. Brown and Mr. Como were originally nominated as participants at the April 16, 2019, regular board meeting).*

14. Staff to provide updates on continuing beautification / improvement projects district wide.

15. Notifications

- a) Change order to Contract with Gunter Construction for the Golf Teaching Building.
 - Change order #1 - \$8,884.94 – Install underground power / electrical service to the building.
- b) LHSAA State Swim Meet Attendance for 2022 - 7254
- c) 2022/2023 Christmas & New Year Holiday Hours:

	RAQC	Admin	Golf
Fri. Dec 23rd	5am – 8pm	CLOSED	6:30am – Dusk
Sat. Dec 24th	8am – 2pm	CLOSED	6:30am – 2pm
Sun. Dec 25th	CLOSED	CLOSED	CLOSED
Mon. Dec 26th	5am – 8pm	CLOSED	10am – 5:30pm
Sat. Dec 31st	8am – 2pm	CLOSED	6:30am – 2pm
Sun. Jan 1st	CLOSED	CLOSED	6:30am – 5:30pm
Mon. Jan 2nd	5am – 8pm	CLOSED	10am – 5:30pm

- d) Upcoming events scheduled at various locations:
 - Fitness Mambo 2023 – December 27th – February 7th *(Rec. & Aquatic Center)*
 - SPAR Recreation Softball/Baseball registration – begins January 3rd *(Online)*
 - Local Middle School Softball season – Jan – Feb *(North Frasch)*
 - SHS Softball Clinic – Jan 14th *(North Frasch)*
 - 2nd Saturday Free Jr. Golf Clinic – Jan 14th *(Frasch Golf Course)*

16. Adjournment

Note: For Agenda Items to be added requires a unanimous roll call vote, public statement as to nature and reason for the addition and is to include public forum participation.