

ORDER FOR STANDING APPOINTMENT OF SPECIAL PROCESS SERVER TEMPLATE  
IN THE COURT OF COMMON PLEAS  
CUYAHOGA COUNTY, OHIO

IN RE:

Judge: BRENDAN J SHEEHAN

APPLICANT NAME  
APPLICANT ADDRESS  
APPLICANT PHONE NUMBER

SD 25 078592

Judge: BRENDAN J SHEEHAN

ORDER FOR THE STANDING  
APPOINTMENT OF SPECIAL  
PROCESS SERVER(S)

Anthony T. Hodge 614-231-5595  
1695 Franklin Avenue  
Columbus, Ohio 43205

This matter came to be heard on 9/29/25, upon Application of Anthony Hodge (Applicant Name) for an Appointment of Special Process Server(s). Upon consideration of said Application, the Court finds the Application to be well-taken and hereby granted.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED, that (Applicant Name) (agents and/or employees) listed below, each being not less than 18 years of age, (is)(are) hereby appointed special process server(s) in any case where (he)(she) is not a party, to serve process within Cuyahoga County.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED, that the authority of the Special Process Server(s) is limited solely to Summons and Complaints, Pleadings pursuant to Civil Rule 7(A), Notary Subpoenas, and Subpoenas pursuant to Civil Rule 4.5.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED, that this appointment shall be in effect from 9/29/25 to 9/29/26 or until further order of Court.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED, that the Clerk of Courts shall record this appointment on the Court's Docket and shall retain the original Application and Order; that in all cases hereinafter, the Clerk of Courts shall accept a time-stamped copy of this Order as satisfying the requirements of the Ohio Rules of Civil Procedure as this Court's designation of (Applicant Name) (agents and/or employees) as special process server(s) authorized to serve process in Cuyahoga County.

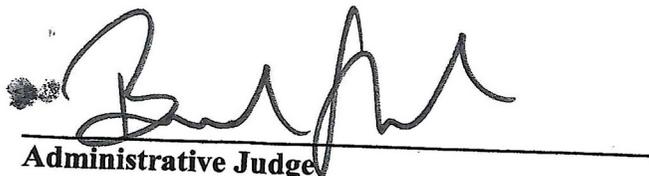
The following individual(s) is/are appointed Special Process Server(s) in accordance with this order:

1. (APPOINTED PROCESS SERVER)
2. (APPOINTED PROCESS SERVER)
3. (APPOINTED PROCESS SERVER)
4. (APPOINTED PROCESS SERVER)
5. (APPOINTED PROCESS SERVER)

Anthony T. Hodge 877-LAW-TONY 43205  
Sabrina Hughes 1695 Franklin Ave. Col. Oh.  
Leroy Wallace 614-231-4800 1695 Franklin  
3719 E 137 St  
Columbus, OH 43205

SO ORDERED.

9/29/25  
DATE FILED  
SEP 29 2025



Administrative Judge  
Cuyahoga Court of Common Pleas, General Division

Clerk of Courts  
Cuyahoga County, Ohio

