

Foundation Privacy Policy

The Irving and Phyllis Millstein Foundation for Animal Welfare Ltd. (the “Foundation”) is committed to protecting your privacy and the personal information you may share with the Foundation or that the Foundation holds. This Privacy Policy (the “Policy”) describes the information collected about website visitors and the Foundation’s practices for using, maintaining, protecting, and disclosing that information.

1. Information Collected and Maintained: The Foundation collects and maintains personal information that you provide to us when you:

- (a) Contact us by phone, mail, email, or via our website. If a website visitor contacts the Foundation through its website, the Foundation will not add them to an email list or mailing list unless the website visitor requests or otherwise grants the Foundation permission to do so.
- (b) Navigate through our website.

From time to time, we may collect personal information from you in ways not described above, subject to your express approval.

2. Types of Information: The Foundation collects the following types of information:

- (a) Personal information, collected via the website’s “Contact” page, including:
 - (i) Contact information, such as name, address, email, and telephone number.
- (b) Organization information, collected via the website’s “Contact” page, including:
 - (i) Organization name, organization website.

The Foundation and the third-party service providers it uses for website hosting and publishing services may also collect:

- (a) Non-personal information that does not personally identify you, including information that is anonymized, aggregated, or publicly available when not combined with non-publicly available information about you.
- (b) Information about your equipment, browsing actions, and patterns, including information automatically collected through technical methods. For example, the analytics software used on the Foundation’s website tracks visitors’ IP addresses in order to determine the number of visitors, page views, and the geographic regions of visitors. The Foundation’s personnel do not have access to those IP addresses, nor do they have access to any other personal identifying information, such as names or email addresses, associated with such IP addresses.

3. Confidentiality: All information about any financial and non-financial transactions between you and the Foundation is considered highly confidential and we employ appropriate security measures designed to protect it. While the information is kept confidential, it is shared with the

Foundation's board members, officers, and staff on a need-to-know basis and in compliance with all laws, regulations, court orders, or other governmental requests.

4. Use of Personal Information: The Foundation collects and maintains personal information to:

- (a) Establish a relationship and communicate with you about the Foundation.
- (b) Comply with all laws and regulations, including reporting requirements.

The Foundation uses industry standard safeguards to protect your personal information against the unauthorized access, use, alteration, or destruction of your personal information. The Foundation will not share, sell, or exchange your personal information with any other entity for third-party fundraising or marketing purposes. To the extent that a third-party service provider is used by the Foundation, the provider is bound by confidentiality rules, and your information will only be used to the extent necessary.

5. Disclosure: The Foundation may disclose non-personal aggregated information about website users without restriction.

The Foundation may also disclose personal information collected or provided as described in this Policy:

- (a) To contractors, service providers, and other third parties we use to support our organization and who are bound by contractual obligations to keep personal data confidential and use it only for the purposes for which we disclose it to them.
- (b) To fulfill the purpose for which you provide it.
- (c) For any other purpose disclosed by us when you provide the information.
- (d) With your consent.
- (e) To comply with any court order, law, or legal process, including to respond to any government or regulatory request.
- (f) If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of our organization, or others.
- (g) To prevent or investigate possible wrongdoing in connection with inquiries and the operation of our website.
- (h) To protect the personal safety of visitors to our website
- (i) To protect against legal liability.

6. Communications: The Foundation may, from time to time, communicate with you, including by telephone, text, email, and mail, in response to inquiries received via the Foundation's website and/or concerning the Foundation's charitable activities. The Foundation will not call or email you or send mailings to you on behalf of other organizations. To opt out of receiving these communications, you may contact the Foundation as described in the "Contact Us" section 11 below.

7. **Records Retention and Destruction:** The Foundation complies with all Internal Revenue Service, state, and local regulations and the Foundation's internal policies governing the retention, management, and destruction of information collected and maintained by the Foundation. The Foundation will retain inquiries and related emails sent through the website's Contact page for up to seven years. Emails are retained on a secure server, and the Foundation maintains reasonable security precautions to protect data. Foundation board members, officers, and staff have access to website inquiries. All inquiries and related contact information are kept confidential.

8. **Accessing and Correcting Your Personal Information:** You can review and request changes to the personal information that the Foundation has collected about you by contacting the Foundation as described in the "Contact Us" section 11 below. However, please be aware that the Foundation may not accommodate a change request that would impact record retention or other operational requirements, violate any law or legal requirement, or cause the information to be incorrect.

9. **Changes to the Policy:** This Policy is current as of the date stated at the bottom of this Policy. The Foundation reserves the right to amend this Policy from time to time. The Foundation will notify you of any material changes to this Policy through a notice on the website home page. You are responsible for ensuring we have an up-to-date active and deliverable email address for you, and for periodically visiting our website and this Policy to check for any changes.

10. **Children Under the Age of 18:** The Foundation's website is not intended for, and we do not knowingly collect any personal data from children under the age of 18. No one under age 18 may provide any information to or on the website. If the Foundation learns it has collected or received personal information from a child under 18 without verification of parental consent, the Foundation will delete that information.

11. **Contact Us:** To opt out of receiving communications from the Foundation, to review the personal information that the Foundation has collected about you, or to ask any other questions regarding this Policy, please contact the Foundation at info@ipmillsteinfoundation.org, or submit your request via the Foundation's "Contact Us Form" on the Foundation's website at: <https://ipmillsteinfoundation.org/contact/>.

Last Modified: September 25, 2026

**THE IRVING AND PHYLLIS MILLSTEIN
FOUNDATION FOR ANIMAL WELFARE**
AN ANIMAL-CENTERED PHILANTHROPY®

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